



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, November 17, 2025

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 844 6861 2353 Password: 265838.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

[25-0811](#)

Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from R-2 Single Family Residential to B-1 Office - Residential for property located at 1005 Memorial Drive (Parcel# 520-010-010)

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be

limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[25-0812](#)

Mayor appoints Alexander Hunt to the Transit Commission for a term expiring 6/1/2027

Attachments:

[Appointments](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[25-0813](#)

Minutes of the October 20, 2025 Common Council meeting; recommending approval and place on file

Attachments:

[Common Council Minutes 10-20-2025](#)

[25-0814](#)

Minutes of the November 4, 2025 Special Common Council meeting; recommending approval and place on file

Attachments:

[Special Common Council Minutes 11-4-2025](#)

[25-0815](#)

Correspondence from MIRA regarding the 2026 Budget; recommending to place on file

Attachments:

[MIRA Letter](#)

3. Committee of the Whole (Consent)

[25-0835](#)

Report of Special Events Committee relative to the approval of the following events: Magical Trolley to the North Pole on 12/13/2025; Coldest Night of the Year on 2/28/2026; Shelltrack on 12/7/2025; recommending acceptance of report and place on file

Attachments:

[101625 - 111225 SEC Acted On](#)

[SE - Magical Trolley to the North Pole](#)

[SE - Coldest Night of the Year](#)

[SE - Shelltrack](#)

4. Finance Committee (Consent)

[25-0783](#)

3rd Qtr. 2025 Claims Report from City Attorney's Office; recommending to place on file

Attachments: [Q3 2025 Claims Report for Finance](#)

[25-0784](#) Tax Levy Certification from Lakeshore Technical College (LTC) for Fiscal Year 2025-2026; recommending to place on file

Attachments: [LTC LTC Tax Levy Appointment 2025-2026 - City](#)
[LTC Tax Levy Appointment 2025-2026 - All Munis](#)

[25-0786](#) Request to Rescind Partial 2023 Tax Bill for Parcel 813-202-222 Due To Palpable Error; recommending to refund as presented

Attachments: [Palpable Error 813-202-222](#)

[25-0788](#) Request to use Winter Maintenance Non-Lapsing Fund, for an amount not to exceed \$25,000, for purchase of equipment for Downtown snow removal; recommending to approve

Attachments: [Snow Pusher Capital Request](#)
[Snow Pusher CAWG Approvals](#)

[25-0790](#) Two Year Operators License (#250289) for M. Richter; recommending denial of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250289](#)

[25-0791](#) Two Year Operators License (#250292) for M. Reyes; recommending denial of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250292](#)

[25-0792](#) Two Year Operators License (#250293) for J. Kralovetz; recommending approval of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250293](#)

[25-0816](#) General City Claims in the amount of \$3,464,402.52 enumerated on list thereof, recommending that the claims be ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Claim Report](#)
[10-17-2025](#)
[10-24-2025](#)
[10-31-2025](#)
[11-7-2025](#)

[25-0838](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, and detailed therein; recommending approval

Attachments: [Licensing Report](#)

[25-0842](#) Tax Levy Certification from Manitowoc Public School District (MPSD) for Fiscal Year 2025-2026; recommending to place on file

Attachments: [MPSD Tax Levy Certification](#)

[25-0843](#) Tax Levy Certification from Manitowoc County for Fiscal Year 2026;
recommending to place on file

Attachments: [2025 State County Apportionment](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[25-0794](#) Florence Drive - Request for Temporary Access Easement Agreement
over Unimproved Street, recommending placing on file

Attachments: [Florence Drive - Request for Temporary Access Easement Over Unimproved St](#)
[Aerial Map Showing Proposed Driveway Location to Fessler's Property](#)
[CSM for Fessler's Lot abutting Florence Drive](#)
[Memory Care Temp. Access Easement Agreement for Florence Dr. \(2016\)](#)
[Florence Dr. Looking North](#)
[Photo Florence Dr. Looking East](#)
[Photo Florence Dr. Looking West](#)

[25-0795](#) New Subdivisions - Request to Pave Streets with Asphalt Pavement;
recommending to request that DPI and City Attorney draft amendment

Attachments: [25-0000 Subdivisions - Request to Pave Streets with Asphalt Pavement](#)

[25-0796](#) Transit Mobility Manager Agreement; recommending approval

Attachments: [Transportation Mobility Manager Agmt. with Manitowoc County 2026](#)

[25-0822](#) Report of Board of Public Works of 10/22/2025 for 10th and final payment
of \$77,334.11 to Vinton Construction for Bayshore Trail Project,
WS-24-18; recommending payment

Attachments: [Report of BPW - WS-24-18](#)

[25-0823](#) Report of Board of Public Works of 10/22/2025 for 6th and final payment of
\$5,573.59 to Seiler Bros Construction, Inc for 2025 Remove & Replace
Sidewalks, WS-25-3; recommending payment

Attachments: [Report of BPW - WS-25-3](#)

[25-0844](#) Various Progress Invoices from the Wisconsin Department of
Transportation; recommending payment

Attachments: [Invoice 395-0000417217](#)
[Invoice 395-0000417264](#)
[Invoice 395-0000417265](#)

7. Public Safety Committee (Consent)**8. Plan Commission (Consent)****I. COMMITTEE REPORTS****1. Committee of the Whole**

[25-0836](#) Settlement of 2023 Newton Gravel Pit Remediation Costs with Newell Operating Company

Attachments: [FINAL Newton Gravel Pit Settlement Agreement 2023 Costs.pdf](#)

[25-0837](#) Agreement with Trimper Gallery and Insurance Gap

Attachments: [Keith Haring EXHIBITION AGREEMENT RWAM Trimper 2025 Revised 10.17.2](#)
[Rarh West Selection KH Collection w Estimates.pdf](#)
[Memo to CC re Exhibition Agreement](#)

2. Finance Committee

[25-0785](#) Ordinance to amend Section 11.220 of the Manitowoc Municipal Code Regulating Animal Licenses

Attachments: [Ord to Amend 11.220 Chicken Licenses- Final](#)
[Memo to CC re Chicken Amendment](#)

[25-0787](#) Initial Resolution Regarding Revenue Bond Financing for Immanuel Evangelical Lutheran Church, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution

Attachments: [Email re Request for Conduit from HuschBlackwell](#)
[Initial Resolution - Immanuel Evangelical Lutheran Church 4919-5668-6965.1](#)

[25-0793](#) Scope of Engagement re: Not to Exceed \$4,000,000 City of Manitowoc Revenue Bonds, Series 2025 (Immanuel Evangelical Lutheran Church, Inc. Project) (the "Bonds")

Attachments: [Manitowoc, C of - 2025 Revenue Bonds - Scope of Engagement Letter](#)

[25-0832](#) Amendment 2 to HAP Grant Agreement No. 0495-23-02 Between City of Manitowoc and the Wisconsin Department of Transportation

Attachments: [Memo for CC- Briess HAP Extension](#)
[0495-23-02 amendment02-project-completion-Manitowoc-Briess.pdf](#)

[25-0840](#) Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

Attachments: [River Landing Developers LLC 1st Amendment - Recorded](#)
[River Landing Development Agreement - Recorded](#)

[25-0841](#) Report of IDC of a Request from Webster Family Holdings, LLC d.b.a. Redline Plastics (Redline) to Purchase Lot 1 of a Certified Survey Recorded in Volume 35, Page 103 (Parcel# 449-006-030)

Attachments: [Report of IDC - Webster Family Holdings, LLC d.b.a. Redline Plastics](#)

3. Personnel Committee

4. Public Infrastructure Committee

[25-0799](#) Request for Handicap Ramp at South 17th and Philippen Street

Attachments: [25-0799 HANDICAP RAMP 17 AND PHILIPPEN](#)
[IMG 7911](#)
[IMG 7912](#)
[IMG 7913](#)

5. Public Safety Committee

[25-0804](#) Ordinance to amend 10.830 of the MMC Regulating Bicycles and E-bikes or Electric Bicycles

Attachments: [Ordinance to amend Sect. 10.830 Regulating Bicycles and E-Bikes or Electric B](#)

[25-0834](#) Ordinance to amend section 10.390 of the Manitowoc Municipal Code regulating parking on S 8th Street near Lincoln High School

Attachments: [ORD TO AMEND 10.390 NO PARKING ON S. 8TH ST- FINAL](#)

6. Plan Commission

[25-0833](#) Ordinance amending the amended zone map of the City of Manitowoc entitled: "Zoning Ordinance of the Municipal Code of the City of Manitowoc" regarding a rezone of property located at 1005 Memorial Drive

Attachments: [25-0753 Report to Council Lakeshore Community Foundation](#)
[Ordinance PC 27-2025 Ordinance LC Foundation- Final](#)
[PC 27-2025 Rezone.pdf](#)
[PC 27-2025 Rezone BW](#)
[PC 27-2025 Sign Code.pdf](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Special Common Council Meeting on Monday, December 1, 2025 at 5:00pm and Regular Common Council Meeting on Monday, December 15, 2025 at 6:30 p.m.; both will be held in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk