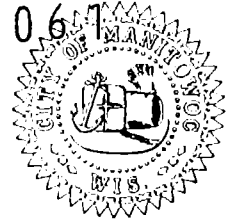


CITY OF MANITOWOC


WISCONSIN, USA
www.manitowoc.org

16 - 1067



MEMO

TO: Public Infrastructure Committee

FROM: Dan Koski, PE, Director of Public Infrastructure 

DATE: November 9, 2016

RE: Parks Comp Plan Update Proposal Recommendation

Members of the Public Infrastructure Committee:

The City received proposals from 3 firms offering consulting services related to updating the City of Manitowoc Comprehensive Outdoor Park and Recreation Plan. A review team consisting of Chad Scheinoha, Denise Larson, Paul Braun, Tyler Caulum, and myself reviewed the proposals and assigned scores to each firm based upon past performance, experience and competence, past projects, general project and understanding, and cost. Scores for each category were compiled and an average total score was determined. Scores are shown on the attached spreadsheet.

Taking the above categorical and overall average scores into account, Martenson & Eisele, Inc. scored highest. The consensus of the group is that we feel they are the best qualified firm to perform this work.

Therefore, I recommend awarding the contract for Services related to Martenson & Eisele, Inc., in an amount not to exceed \$14,894.



City of Manitowoc
Comprehensive Parks Plan Update
RFP Results
 October 25, 2016

Consultant	Bay Lake RPC				Martenson & Eisele, Inc.				Stantec						
	Chad S.	Dan K.	Denise L.	Paul B.	Tyler C.	Chad S.	Dan K.	Denise L.	Paul B.	Tyler C.	Chad S.	Dan K.	Denise L.	Paul B.	Tyler C.
Past Record Of Performance	4	4	4	3	2	5	5	4	4	5	5	5	4	4	3
Experience & Competence	2	5	4	3	3	5	5	4	4	4	5	4	4	4	5
Past Projects - Familiarity	3	5	3	3	2	5	5	5	4	5	4	4	4	4	4
General Project Understanding	4	5	4	4	4	5	5	4	4	5	5	4	4	4	4
Cost	5	5	5	4	5	4	4	3	4	5	2	2	1	1	3
Totals	18	24	20	17	16	24	24	21	20	24	21	19	17	17	19
Average	19.00					22.60					18.60				