

# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is deleted.

## Reporting Information

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** City of Manitowoc MS4 Report

**County:** Manitowoc

**Municipality:** Manitowoc, City

**Permit Number:** S050075

**Facility Number:** 31424

**Reporting Year:** 2020

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting \[Exit Form\]](#)
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
  
- Attach the following permit compliance documents as appropriate using the attachments tab above
  - Storm Water Management Program (*S050075-03 General Permit and S058416-04 Madison Area Group Permit shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.*)
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory (*S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.1 - inventory due to the department by March 31, 2021.*)
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan (*S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.2 – document due to the department by March 31, 2021.*)
  - Total Maximum Daily Load documents (*\*If applicable, see permit for due dates.*)
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
    - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31,2023*]
  
- Sign and Submit form

**Municipal Contact Information- Complete**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

**Name of Municipality:** Manitowoc, City  
**Facility ID # or (FIN):** 31424  
**Updated Information:**  Check to update mailing address information

**Mailing Address:** 900 Quay Street

**Mailing Address 2:**

**City:** Manitowoc

**State:** Wisconsin

**Zip Code:** 54220-4543      xxxxx or xxxxx-xxxx

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

**First Name:** Dan

**Last Name:** Koski

Select to **update** current contact information

**Title:** Director

**Mailing Address:** 900 Quay Street

**Mailing Address 2:**

**City:** Manitowoc

**State:** WI

**Zip Code:** 54220      xxxxx or xxxxx-xxxx

**Phone Number:** 920-686-6910      Ext:      xxx-xxx-xxxx

**Email:** dkoski@manitowoc.org

**Additional Contacts Information (Optional)**

I&E Program

**Individual with responsibility for:  
(Check all that apply)**

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

**First Name:** Greg

**Last Name:** Minikel

**Title:** Engineering Division

**Mailing Address:** 900 Quay Street

**Mailing Address 2:**

**City:** Manitowoc

**State:** WI

**Zip Code:** 54220 xxxxx or xxxxx-xxxx

**Phone Number:** 920-686-6910 **Ext:** xxx-xxx-xxxx

**Email:** minikel@manitowoc.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes  No

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes  No

### Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (08/19)

## Minimum Control Measures- Section 1 : Complete

### 1. Public Education and Outreach

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Illicit Discharg web page		
<b>Delivery Mechanism</b>	Website		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Good Dog good owner flyer		
<b>Delivery Mechanism</b>	Distribution of print media		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	9/15/2020		
<b>Project/Event Name</b>	Fish don't swimm in Chlorine flyer		
<b>Delivery Mechanism</b>	Social media post		* Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	5/15/2020		
<b>Project/Event Name</b>	Pet waste press release		
<b>Delivery Mechanism</b>	Media offering		* Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Pet waste web page		
<b>Delivery Mechanism</b>	Website		* Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
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<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Ice and Snow info graphic		
<b>Delivery Mechanism</b>	Signage	*Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Sweep grass info graphic		
<b>Delivery Mechanism</b>	Distribution of print media	*Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input type="radio"/> Yes <input checked="" type="radio"/> No

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<b>Event Start Date</b>	12/21/2020		
<b>Project/Event Name</b>	Smart salting info graphic		
<b>Delivery Mechanism</b>	Social media post		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	3/16/2020		
<b>Project/Event Name</b>	Street sweeping parking ban press release		
<b>Delivery Mechanism</b>	Media offering		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	3/16/2020		
<b>Project/Event Name</b>	Spring Clean up Press release		
<b>Delivery Mechanism</b>	Media offering		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No



waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
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<b>Event Start Date</b>	5/15/2020		
<b>Project/Event Name</b>	Grass Clipping Press release		
<b>Delivery Mechanism</b>	Media offering	* Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	6/17/2020		
<b>Project/Event Name</b>	Herbiced and fertilizer press Release		
<b>Delivery Mechanism</b>	Media offering	* Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<input type="checkbox"/> Other:			
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<b>Event Start Date</b>	9/18/2020		
<b>Project/Event Name</b>	Leaf Pick up Press Release		
<b>Delivery Mechanism</b>	Media offering	* Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Yard Care Web page		
<b>Delivery Mechanism</b>	Website	* Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Snow and Ice removal web page		
<b>Delivery Mechanism</b>	Website	* Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
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<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Rain barrel/garden web page		
<b>Delivery Mechanism</b>	Website		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Erosion Control/stormwater magagment web pages		
<b>Delivery Mechanism</b>	Website		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

development <input type="checkbox"/> Other: <input type="text"/>			
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<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Pollution Prevention web page		
<b>Delivery Mechanism</b>	Website	*Active	
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

**b. Brief explanation on Public Education and Outreach reporting. Limit response to 250 characters and/or attach supplemental information on the attachments page.**

See the City of Manitowoc MS4 Program 2020 Summary

**Missing Information**

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

**Minimum Control Measures - Section 2 : Complete**

**2. Public Involvement and Participation**

**a. Permit Activities.** Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	3/3/2020		
<b>Project/Event Name</b>	MS4 report to PI committee		
<b>Delivery Mechanism</b>	Government Event (Public Hearing, Council Meeting, etc)		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)

<input checked="" type="checkbox"/> MS4 Annual Report	<input checked="" type="checkbox"/> General Public <input type="checkbox"/>	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Storm Water Management Program	Public Employees		
<input type="checkbox"/> Storm Water related ordinance	<input checked="" type="checkbox"/> Residents		
<input type="checkbox"/> Other:	<input type="checkbox"/> Businesses		
	<input type="checkbox"/> Contractors		
	<input checked="" type="checkbox"/> Developers		
	<input type="checkbox"/> Industries		
	<input type="checkbox"/> Other		

**b. Volunteer Activities.** Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	4/1/2020
<b>Project/Event Name</b>	Watershed Clean up
<b>Delivery Mechanism</b>	Clean up event

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	5/1/2020
<b>Project/Event Name</b>	Stenciling project
<b>Delivery Mechanism</b>	Storm drain stenciling

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	9/1/2020
<b>Project/Event Name</b>	Storm drain Mural
<b>Delivery Mechanism</b>	Storm drain stenciling

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See the City of Manitowoc MS4 Program 2020 Summary

### Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

## Minimum Control Measures - Section 3 : Complete

### 3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have?   Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?   Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges?   Unsure
- d. How many illicit discharge complaints did the municipality receive?   Unsure
- e. From the complaints received, how many were confirmed illicit discharges?   Unsure
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?   Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year.  Unsure

- Verbal Warning
- Written Warning (including email)
- Notice of Violation

Civil Penalty/ Citation

Additional Information: \_\_\_\_\_

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See the City of Manitowoc MS4 Program 2020 Summary

### Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

### Minimum Control Measures - Section 4 : Complete

#### 4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?   Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?   Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year?   Unsure
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure
- No Authority
  - Verbal Warning
  - Written Warning (including email)
  - Notice of Violation
  - Civil Penalty/ Citation
  - Stop Work Order
  - Forfeiture of Deposit
  - Other - Describe below

- e. Brief explanation on Construction Site Pollutant Control reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See the City of Manitowoc MS4 Program 2020 Summary

**Missing Information**

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

**Minimum Control Measures - Section 5 : Complete**

**5. Post-Construction Storm Water Management**

a. How many sites with new structural storm water management facilities\* have received local approval ?   Unsure

\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

b. Does the municipality utilize privately owned storm water management facilities in its pollutant reduction analysis?  Yes  No  Unsure

c. If Yes, How many privately owned storm water management facilities were inspected in the reporting year ?   Unsure

Inspections completed by private land owners should be included in the reported number.

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure

- No Authority
- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Forfeiture of Deposit
- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

See the Post Construction Storm Water Management section in the MS4 Program 2020 Summary

**Missing Information**

Do not close your work until you **SAVE**.



**Minimum Control Measures - Section 6 : Complete**

**6. Pollution Prevention**

Storm Water Management Facility Inspections  Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities?   Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year?   Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year?   Unsure
- d. What elements are looked at during inspections (250 character limit)?

Pond Depth, Ponding of infiltration basin, Storm sewer pipes and structure condition, invasive species, plant condition, slumping and erosion.

- e. How many of these facilities required maintenance?   Unsure
- f. Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See City of Manitowoc MS4 Program Summary

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review)  Not Applicable

- g. How many municipal properties require a SWPPP?   Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year?   Unsure
- i. Have amendments to the SWPPPs been made?  
 Yes  No  Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached Pollution prevention section in the City of Manitowoc MS4 Program 2020 Summary

Collection Services - Street Sweeping / Cleaning Program  Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?  
 Yes  No  Unsure
- m. If known, how many tons of material was removed?   Unsure

- n. Does the municipality have a low hazard exemption for this material?  Yes  No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
- Yes - Explain frequency \_\_\_\_\_
- No - Explain Routes were not always completed weekly
- Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program*  Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year?  Yes  No  Unsure
- q. How many catch basin sumps were cleaned in the reporting year?   Unsure
- r. If known, how many tons of material was collected?   Unsure
- s. Does the municipality have a low hazard exemption for this material?  Yes  No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- Yes- Explain frequency \_\_\_\_\_
- No - Explain \_\_\_\_\_
- Not Applicable

Collection Services - *Leaf Collection Program*  Not Applicable

- u. Does the municipality conduct curbside leaf collection?  Yes  No  Unsure
- v. Does the municipality notify homeowners about pickup?  Yes  No  Unsure
- w. Where are the residents directed to store the leaves for collection?
- Pile on terrace  Pile in street  Bags on terrace  Unsure
- Other - Describe Pile on Terrace until day before pick up.
- x. What is the frequency of collection?  
weekly \_\_\_\_\_
- y. Is collection followed by street sweeping/cleaning?  Yes  No  Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

See attached Pollution prevention section in the City of Manitowoc MS4 Program 2020 Summary

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control?   Unsure

ab. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	0	245	497	356	88
Salt/sand mix	0	0	26	0	0	0

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	0	1585	3387	3437	848

ac. Was salt applying machinery calibrated in the reporting year?  Yes  No  Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No  Unsure

Training Date	Training Name	# Attendance

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

See 2020 Pollution Prevention

**Internal (Staff) Education & Communication**

af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements?  Yes  No  Unsure

If yes, describe what training was provided (250 character limit):

Matt meet with Billy and Curt to look at the Swppp's they are responsible for, Excall training for seasonal employees

When: June

How many attended: 38

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

**Elected Officials**

Elected officials review the annual Report and are sent storm water related press releases and review items on the agenda.

**Municipal Officials**

Municipal officials review the annual report, and attend MS4 team meetings

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

City staff review the annual report, attend team meetings and are sent storm water related press releases

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See the Pollution prevention section in the City of Manitowoc MS4 Program 2020 Summary

## Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

## Minimum Control Measures - Section 7 : Complete

### 7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes  No  Unsure

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

Storm pipes

Vegetated swales

Outfalls

Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See the storm sewer mapping section in the City of Manitowoc MS4 Program Summary

## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/20)

### Final Evaluation - Has Missing Items

#### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

**Element:** Public Education and Outreach

850	1500	1500	<u>General revenue fund</u>
-----	------	------	-----------------------------

**Element:** Public Involvement and Participation

1274	1800	1800	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Illicit Discharge Detection and Elimination

3728	3300	4000	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Construction Site Pollutant Control

1835	5000	5000	<u>Permit fee and/or deposit/escrow</u>
------	------	------	-----------------------------------------

**Element:** Post-Construction Storm Water Management

11763	30000	30000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

**Element:** Pollution Prevention

632081	620000	640000	<u>General revenue fund</u>
--------	--------	--------	-----------------------------

**Other (describe)**

Storm water quality managment

13452	8800	8800	<u>General revenue fund</u>
-------	------	------	-----------------------------

**Other (describe)**

Storm sewer Mapping

0	300	300	<u>General revenue fund</u>
---	-----	-----	-----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

The mapping time must have been put down under a different area.

### Water Quality

**a:** Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

**c:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

**d:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes  No  Unsure

### Storm Water Quality Management

**a.** Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

**b.** If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

See attached City of Manitowoc MS4 Program Summary

## Missing Information

Question a is required,

Do not close your work until you SAVE.

Form 3400-224 (09/20)

## Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)  
\*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Storm Sewer System Map

 File Attachment

### Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

#### CS Program

 File Attachment

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Missing Information

You must attach a file for the select attachment type.,

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)



## **Complete and Submit Your Application**

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: Complete

Minimum Control Measures Section 1: Complete

Minimum Control Measures Section 2: Complete

Minimum Control Measures Section 3: Complete

Minimum Control Measures Section 4: Complete

Minimum Control Measures Section 5: Complete

Minimum Control Measures Section 6: Complete

Minimum Control Measures Section 7: Complete

Attachments: Required- Has Missing Items

Final Evaluation: Has Missing Items

## Table of Contents

Attachment A.	2020 City of Manitowoc MS4 Program Summary
Attachment B.	2020 Public Education and Involvement Activities 2020 Staff Training/Discussion Activities
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Attachment D.	2020 Construction Site Permits
Attachment E.	2020 Storm Water BMP facilities
Attachment F.	2020 Pollution Prevention
Attachment G.	2020 Budget
Attachment H.	2020 MS4 System Map

## **Attachment A**

## City of Manitowoc MS4 Program 2020 Summary

The City of Manitowoc is located in the North East lake shore TMDL area. This TMDL is currently being developed and is expected to be completed by late 2022 or early 2023. The City intends to apply for a WDNR urban planning grant to seek funding for a storm water quality management plan update to comply with the city's Municipal Separate Storm Sewer System permit and the Northeast Lakeshore total maximum daily load limits. The City has contracted with Strand Associates to help with this work. The City storm water programs have been updated to meet compliance due March 31<sup>st</sup>, 2021 but, further evaluation is needed to strengthen the programs.

### Public Education and Outreach

The City of Manitowoc continues to actively implement an effective public education and outreach program. In 2020 the City developed a new Outreach and Education Plan utilizing the **Northeast Wisconsin Storm Water Consortium (NEWSC) spread** sheet to verify that the city is meeting the new permit requirements. The City is an active member of NEWSC and is aware that the NEWSC annual report has been submitted to the WDNR. Activities in the report should be credited to the City of Manitowoc. During 2020, NEWSC provided its members with many educational documents for use in their own communities and the City of Manitowoc utilized them when appropriate. NEWSC also participated in the Fox Wolf Watershed Conference as a means to better reach out and educate the public. The City of Manitowoc sponsored this conference as a silver sponsor in 2020 so some of the educational credit component should be given to the City of Manitowoc.

The City also continues to maintain partnerships with The Wisconsin Maritime Museum, Friends of the Manitowoc River Watershed (FMRW), Lakeshore Natural Resources Partnership and Woodland Dunes Nature Center to assist in implementing the City's public education program. The Maritime Museum and Woodland Dunes Nature Center have the resources available to draw in citizen groups for education and storm water stenciling. In 2020, we stenciled inlets with YMCA only due to Covid.

The City also did a great deal of public education on its own. This year a city resident painted a mural around an inlet at Citizens Park with a storm water message. We distributed grass clipping yard signs, and Leaf pick up information to residents. We also sent out press releases to educate the public and elected officials on various storm water related issues. The press releases are sent to the Herald time's reporter, the City Face Book, Twitter, and Instagram accounts, as well as being emailed to all city employees and elected officials. The city mailed educational flyer to privately owned post construction storm water facilities.

- 88 Grass clipping notices were mailed out.
- 16 storm water related press releases sent out.
- 71 storm water facility educational flyers mailed.
- 5 Grass Clipping Yard signs were given out.
- 79 Letters sent to residents for Brush and Rakings clean up.

## **Public Involvement and Participation**

The City of Manitowoc implemented a Public Involvement program utilizing the **Northeast Wisconsin Storm Water Consortium (NEWSC) spreadsheet**. This includes promoting storm drain stenciling projects; beach and river clean up, Press releases and discussions at public meetings related to storm water. Public involvement action items for 2020 include

### Public Meeting discussions

- N. 12<sup>th</sup> Street storm sewer repair needs
- MS4 Annual report for 2019
- Storm sewer easement needs on W Crescent Drive
- Flooding on S 9<sup>th</sup> Street at Marshall Street and Custer Lane by Hendricks Beverage
- Erosion along Mariners Trail and Lake Michigan
- Storm Drainage at Southbrook Apts.
- Resolution for a DNR Urban Nonpoint Source Storm water Planning grant.
- Storm water Maintenance Agreement for
  - o Calumet Ave LLC (Panera)
  - o Meijer
  - o Manitowoc Tool & Machine(MTM)
  - o Forest Creek Apartments
  - o Color Craft
  - o Lakeside Foods
  - o Calumet Ave LLC Verizon

### Volunteer Opportunities

- Beach clean up
- River clean up
- Storm water mural
- Storm drain stenciling
  - o 55 inlets stenciled
  - o 10 volunteers

## **Illicit Discharge Detection and Elimination**

The City's IDDE program includes outfall field screenings, resident complaints, other city observed issues and follow up actions. IDDE actions items for 2020 include:

- Completed a field screening of 68 outfalls
- Received and responded to 11 illicit discharge complaints
- Discovered and ordered correction of 6 property IDDE issues
- Updated the City MS4 Map with new catch basins, BMP's, outfall locations and storm sewer
- Updated the City Illicit Discharge procedures Guide in 2020
- Sent 88 letters to residents in regards to grass clippings being blown into the street

## **Construction site Pollution Control**

The City's Construction site Pollution Control includes review of Permit Applications and erosion control plans, conducted municipal site inspections, and enforcing erosion control ordinances. Construction site Pollution Control action items for 2020 include:

- Reviewed and issued 14 erosion control permits
- 22 construction sites and 83 documented inspections
- Numerous erosion control inspections have been completed but they have not been documented.

## **Post Construction Storm water Management**

The City's Post Construction site program includes review of permit applications, and plans, drafting Maintenance agreements, tracking long term maintenance of storm water facilities, and educating applicants, designers, inspectors and facility owners. Post Construction Site Pollution control action items for 2020 include:

- Reviewed and issued permits to 1 construction site for structural storm water facilities
- Drafted and recorded 8 maintenance agreements
- Sent letters with education flyer to 71 private post construction storm water facilities requesting required inspections. Receiving 49 completed inspections back.
- Municipal and professional inspections of all City owned post construction storm water facilities.
- Trapper visited, inspected and trapped 9 city wet ponds

## **Pollution Prevention**

The Cities Pollution Prevention program includes Street sweeping, catch basin cleaning; apply road salt and deicers only as necessary to maintain safety, managing leaves and grass clippings, Pollution prevention planning for city owned sites and yards, education of employees and inspection of municipally owned storm water facilities. Pollution Prevention action items for 2020 include:

- Inspection of municipally owned storm water facilities
- Cleaning of 485 catch basins and some inlets
  - o This removed 106 CY assuming catch basins are 2/3 full
  - o 239 new catch basins were added in 2020
- Conducted weekly leaf collection in fall with a onetime pick up in spring.
  - o 8,343 Cubic Yards of Leaves and brush picked up.
- Street sweeping weekly
  - o issuing 2,477 parking tickets and handing out 2,294 parking violation warnings
  - o 13,064 miles of streets was swept
  - o 704.39 tons of sweeping material removed/landfilled
- 108,375 feet of ditches maintained
- 21,747 feet of storm sewers cleaned and televised
- Parks SWPPP inspections

- DPI SWPPP inspections
- 38 staff watched Excal Visual Storm water Pollution Prevention DVD
- The city held three MS4 team meetings. Individuals within the DPI who are involved with storm water duties met once in May, October and December to discuss their storm water requirements and how they will be met.

### **Storm water mapping**

The City updated the storm water mapping on its GIS system. This included all new storm pipes, manholes, catch basin/inlets, outfalls and BMP's constructed in 2019. The 2020 construction season will be updated early in 2021. Updated mapping items include:

- Removed 11,906 feet storm pipe and installed 24,412 feet of storm pipe
- Removed 15 inlets and installed 239 catch basins
- Removed 76 storm manholes and installed 115 storm manholes
- 5 private storm ponds and 2 private infiltration basins added
- The storm drain stenciling map with 55 storm drains stenciled

### **Proposed Changes**

The City of Manitowoc has worked aggressively to meet the MS4 obligations. The City has had three MS4 Team Meetings in 2020 where Managers and parties involved discussed and evaluated the City's storm water program. The City has contracted with Strand to apply for the WDNR UNPS grant opportunity. This planning grant would be utilized to help prepare the city for the coming Northeast Lakeshore TMDL, to update our Storm water Quality Plan, and to further evaluate and strengthen our MS4 programs.

## **Attachment B**



## 2020 Public Education and Involvement Activities

Date	Activity	Summary	Measurable Goals
1/10/2020	Winter parking ban Press release	Press Release sent out to inform residents of the winter parking ban going into effect. This helps clear snow and may reduce salt use	1 Press Release
1/12/2020	Winter parking ban Press release	Press Release sent out to inform residents of the winter parking ban going into effect. This helps clear snow and may reduce salt use	1 Press Release
1/17/2020	Winter parking ban Press release	Press Release sent out to inform residents of the winter parking ban going into effect. This helps clear snow and may reduce salt use	1 Press Release
1/17/2020	Winter parking ban Press release	Press Release sent out to inform residents of the winter parking ban going into effect. This helps clear snow and may reduce salt use	1 Press Release
2/17/2020	Winter parking ban Press release	Press Release sent out to inform residents of the winter parking ban going into effect. This helps clear snow and may reduce salt use	1 Press Release
2/21/2020	MS4 Press Release	Press Release sent out informing residents that the 2019 Manitowoc Municipal Separate Storm Sewer annual report is available for review and	1 Press Release
4/27/2020	Face book Share	NEWSC post reminding residents to clean up by the inlets in the street	1 Facebook Post
4/30/2020	Brush Pick up Press Release	Press Release sent informing residents that the City will be picking up brush due to the storm	1 Press Release
5/15/2020	Grass Clipping Press Release	Press Release sent out reminding residents to not blow grass into the street	1 Press Release
5/15/2020	Pet waste Press Release	Press Release sent out reminding residents to clean up after their pet to	1 Press Release
5/15/2020	Street sweeping Press Release	Press Release sent out updating residents on the Street Sweeping Parking Ban	1 Press Release
6/17/2020	Pesticide Press Release	Press Release sent out to educate residents about responsible Herbicide and Fertilizer use on Lawns.	1 Press Release
9/15/2020	Fish don't Swim in Chorine	Face book share education about pool Chorine	1 Facebook Post
9/17/2020	Storm drain Mural	Local resident painted a mural around a storm drain at citizens park to educate the public about storm water.	1 mural painting
9/18/2020	Leaf Pick up Press Release	Press release sent to inform public location, times and rules of leaf pick up with frequently asked questions.	1 Press Release
9/30/2020	Wave length	Wave length is a city employee newsletter. It held information about the	1 Employee news letter.
11/4/2020	Leaf Pick up Press Release	Press release sent to inform public location, times and rules of leaf pick up.	1 Press Release
12/10/2020	Leaf Pick up Press Release	Press release sent to inform public that leaf pick up is done.	1 Press Release

## 2020 Staff Training/Discussion Activities

Date	Activity	Summary	Measurable Goals
1/17/2020	Sustain Our Great Lakes webinar	Webinar for Sustain Our Great Lakes 2020 Guidance for Applicants	Matt Attended
2/26/2020	WDNR Webinar	Webinar for Urban Nonpoint Source & Storm Water Management Construction Grant Confirmation	Matt Attended
3/4/2020	MS 4 permit brought to the PI committee Meeting for review		Elected Officials
3/9/2020	MS4 Team meeting	City employees meet to discuss the requirements and ways to improve our current standing	5 employees present
9/24/2020	NASECA storm water training	Webinar put on by NASECA called Best Management Practices and Product Demonstrations for Erosion Control and Storm water mgt.	Dan and Greg
9/30/2020	Wave length	Wave length is a city employee newsletter. It held information about the Storm drain mural which educates employs	1 Employee news letter.
10/1/2020	National Municipal Storm water Alliance	National Municipal Storm water Alliance webcast on aging storm water ponds and asset Management	Matt Attended
10/5/2020	WDNR TMDL webinar	TMDL webinar on watershed model set up	Matt Attended
10/8/2020	MS4 Team meeting	City employees meet to discuss the requirements and ways to improve our current standing	5 employees present
11/11/2020	NEWSC	NEWSC had a full consortium meeting	Greg & Matt Attended
12/2/2020	Conservation Training	Proprietary Devices for infiltration webinar	Matt Attended
2020 year	Excal Visual Municipal Storm Water Pollution Prevention video	Seasonal workers watched the Excal Visual Municipal Storm Water Pollution Prevention Video	38 employees trained
3/3/2020 & 3/4/2020	Fox Wolf Watershed conference	Fox Wolf Watershed conference was a two day conference in Green Bay on Storm water. Attendees picked from different presentations to attend and	Dan, Greg, and Matt attended
5/5/2020 - 5/7/2020	Waukesha county Storm water management webinar	Due to Covid Waukesha county Storm water Workshop was a virtual webinar	Dan, Greg, and Matt attended

## **Attachment C**

**2020 Illicit Discharge Activities**

No.	Date	Location	Summary	Action Taken	WDNR notified	Status	Staff
1	6/1/2020	Dewey Street at Festival	car hit light pole and leaked a small amount of transmission fluid	Oil Dry and street sweeping	no	complete	Matt
2	8/12/2020	South side of Manitowoc	City bus didn't put cap on fuel tank and spilled Diesel around the city.	City sweeper swept some bad areas	no	complete	Matt
3	11/11/2020	Silver Creek Park	Car crashed into Silver Creek	Tow truck removed the car. No signs of leaking fluids	no	complete	Curt/Todd
4	5/14/2020	607 Chicago Street	Vehicle leaking fuel	Letter sent to owner	no	complete	Matt
5	12/11/2020	730 Cleveland Ave	dirt/sod in street	Letter sent to owner	no	complete	Matt
6	7/13/2020	3216 Meadow Lane	Dirt pile in street	Letter sent to owner	no	complete	Matt
7	5/5/2020	4810 Sunset Road	Concrete wash water found in the street	Letter sent to owner	no	complete	Matt
8	1/9/2020	1502 Clark Street	A & O Hood Cleaning company washing grease hood in the street	Sent letter to Phillip Sleger	no	complete	Matt
9	7/21/2020	4116 Custer Street	Cooking oil dumped in street	spoke to owner and told them to clean it up, also sent them a letter	no	complete	Matt
10	3/30/2020	W Custer at 63rd St	farm field erosion into street	Sweeper clean it up	no	complete	Matt
11	3/24/2020	2003 Richmond St	Complaint of man cleaning duct work into the storm sewer	Sent letter to owner	no	complete	Matt
12							
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2020 Outfall Monitoring

Outfall ID	Material	Size	Outfall Location	Watershed	Inspectors	Date of Inspection	Date of last rainfall	Rainfall amount (inches)	Pipe / outfall active	pH	Chlorine	Detergent	Copper	Phenols	Color	Odor	Turbidity	Floatables	Surface Sheen	Discharge estimate	Water level (inches)	Additional Comments	
R10-OUT1	STEEL	18"	S.9th Street extended City Parking lot	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N													Submerged. Upstream was also submerged	
R11-OUT1	CONC	30"	N. 10th Street Bridge	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N													Submerged, manhole had no flow	
R12-OUT1	CONC	30"	S.10th Street southeast corner of bridge Pietroske building	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N													Submerged. Upstream was also submerged	
R13-OUT1	CONC	15"	N.11th Street Extended by Gas Company	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N													Submerged, manhole had no flow	
R14-OUT1	STEEL ?	15"	S. 11th Street Extended, Associated Bank Parking Lot	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N													Pipe was submerged. Upstream manhole was also submerged	
R15-OUT1	CMP	24"	State Street extended behind Wheelers	Manitowoc River																			
R17-OUT1	VCP	10"	St. Clair Street extended below Riverview Park	Manitowoc River																			
R18-OUT1	V	12"	S. 14th Street extended behind cold storage building	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														Outfall split apart
R19-OUT1	CONC	24"	East of Consumers lot	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														Submerged, manhole had no flow
R1-OUT1	CMP	24"	N.5th Street Extended	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														Submerged. 3rd manhole up had no flow
R20-OUT1	CMP	18"	End of S. 16th Street to the east by Rock Pile	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														Submerged. Upstream had no flow
R23-OUT1	CONC	18"	West of 21st Street Bridge	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														Submerged, but couldn't find the manhole that leads to outfall
R24-OUT1	CONC	20"	By Lift Station at the End of S. 19th Street	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														Pipe submerged. Upstream manholes are also submerged.
R25-OUT1	VCP	30"	N.19th Street extended West of SMI Building	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														Submerged, manhole had no flow
R28-OUT1	CONC	24"	Clay Pit Road	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														Pipe submerged. Inlet and manhole upstream are also submerged
R29-OUT2	CMP	21"	N SIDE OF MICHIGAN AVE, BETWEEN N 23RD STREET AND N 24TH STREET	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	Y	8.21	0	0.25	0	0	N	N	N	N	N	<2 ft/s	1 in		TDS: 283 ppm. Lots of fallen trees and branches around outfall
R2-OUT1	CONC	12"	S. 5th Street extended (& slightly to the west)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														Submerged. Upstream was also submerged
R30-OUT2	CONC	60"	Clay Pit Road Pond Outflow	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														There was flow but not enough to collect sample
R30-OUT3	CONC	12"	NE of Clay Pit Road into ravine	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														
R31-OUT10	CMP	8"	NW CORNER OF WALDO BLVD & FLEETWOOD DRIVE, INSIDE FENCE OF PROPERTY	Manitowoc River																			
R31-OUT11	RCP	24"	EDGEWOOD ROAD	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	Y	8.22	0	0.25	0	0	N	N	N	N	N	<2 ft/s	<1 in		TDS: 241 ppm
R31-OUT13	RCP	15"	CHASM LN ALONG PEDWAY AT RAVINE (CAN ALSO ACCESS FROM PEDWAY OFF OF FLEETWOOD DR)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														Pipe was inactive and looked good
R31-OUT1	PVC	15"		Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														Submerged. Manhole was dry
R31-OUT3	RCP	18"	SOUTH SIDE OF MICHIGAN AVE BETWEEN RAHR FARM AND MANITOU PARK - IN CULVERT	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														
R31-OUT4	PVC	12"	PHEASANT LANE BETWEEN 3211 & 3219	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														Was active but not enough to collect sample
R31-OUT5	CMP	12"	W CRESENT DR BETWEEN 1018 & 1030, FOLLOWS NW PROPERTY LINE OF 1018	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	N														Chunks of concrete at bottom of outfall but it doesn't look like its from the outfall
R31-OUT6	RCP	24"	GLENVIEW DR - SE CORNER OF REFORMED CHURCH PARKING AREA	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/24/2020	7/16/2020	2.35	Y	8.14	0	0.25	0	0	N	N	N	N	N	<2 ft/s	<1 in		TDS: 287 ppm. Bottom left part of grate is missing
R31-OUT8	PVC	8"	NW CORNER OF WALDO BLVD & FLEETWOOD DRIVE, INSIDE FENCE OF PROPERTY	Manitowoc River																			
R31-OUT9	RCP	15"	CENTER OF WALDO BLVD, EAST OF FLEETWOOD DR, MANHOLE DROPS INTO BOX CULVERT	Manitowoc River																			
R32-OUT1	CONC	15"	S. 29th & Lindbergh, empties along RR tracks	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N														70% submerged. Manhole upstream wasn't active
R34-OUT1	CONC	24"	N. of Broadway Park Road on West Side	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	Y	8	0.01	0	0	0	N	N	N	N	N	<1 ft/s	<1 in		TDS: 469 ppm
R35-OUT2	PVC	12"	E SIDE OF N RAPIDS ROAD N OF ELLIS ST AT R & J TRANSPORT	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N														Lots of plants around outfall

2020 Outfall Monitoring

R35-OUT3	PVC	12"	W SIDE OF N RAPIDS ROAD, N OF ELLIS ST, S OF MPU FACILITY	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	Lots of plants around outfall	
R35-OUT4	PVC		W SIDE OF N RAPIDS ROAD, N OF ELLIS ST, AT MPU FACILITY (TAKES SINGLE INLET FROM STREET)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	Lots of plants around outfall	
R35-OUT5	PVC	6"	E SIDE OF N RAPIDS ROAD, N OF ELLIS ST AT R&J TRANSPORT (TAKES SINGLE INLET FROM STREET)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	Lots of plants around outfall	
R35-OUT6	PVC		W SIDE OF N RAPIDS ROAD, N OF ELLIS ST AT MPU FACILITY (TAKES SINGLE INLET FROM STREET)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	Lots of plants around outfall	
R35-OUT7	PVC		E SIDE OF N RAPIDS ROAD, N OF R&J TRANSPORT (TAKES SINGLE INLET FROM STREET)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	Lots of plants around outfall	
R35-OUT8	PVC	15"	E SIDE OF N RAPIDS ROAD, N OF R&J TRANSPORT	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	Lots of plants around outfall	
R35-OUT9	PVC	15"	W SIDE OF N RAPIDS ROAD, N OF MPU FACILITY	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	Lots of plants around outfall	
R36-OUT1	CONC	18"	NE Corner of Broadway, Park Road on west side	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/21/2020	7/16/2020	2.35	N																	1st pipe joint is seperated and the south wall is falling apart	
R37-OUT1	CONC	18"	End of Delta Street extended	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/20/2020	7/16/2020	2.35	N																	Submerged and manhole wasn't active	
R38-OUT1	CONC	12"	SE Corner of Broadway Bridge by CBS	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/26/2020	6/24/2020	0.23	N																		
R39-OUT1	CONC	30"	End of Conroe Street extended	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/20/2020	7/16/2020	2.35	N																	Submerged and manhole wasn't active	
R3-OUT1	CONC	27"	N.6th Street Extended	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	8/5/2020	8/3/2020	0.35	N																		
R40-OUT1	PVC	12"	Meadow Lane across from Potter Field	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/20/2020	7/16/2020	2.35	Y	7.46	0	0.25	0	0	N	N	N	N	N	N	2 ft/s	1 in				TDS: 188 ppm	
R41-OUT1	CONC	24"	NW Corner of Broadway Street Bridge	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/15/2020	7/10/2020	1.13	N																	Submerged and manhole/inlet wasn't active	
R43-OUT1	CONC	18"	Archer Street extended by lift station	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/15/2020	7/10/2020	1.13	N																	Outfall and 1st manhole were submerged. 2nd one was not active	
R44-OUT2	PVC	12"	HELSEL CT INTO THE DITCH ON S RAPIDS ROAD (SW CORNER BY RR)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/13/2020	7/10/2020	1.13	N																	Pipe is PVC (NEW)	
R45-OUT1	CMP	12"	East of Rapids Bridge on R	Manitowoc River																							
R46-OUT1	RCP	24"	CUSTER STREET INTO WEST SIDE OF CULVERT, WEST OF VISTA ROAD	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	N																		
R46-OUT2	RCP	30"	CUSTER STREET INTO EAST SIDE OF CULVERT, WEST OF VISTA ROAD	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	Y	7.7	0	0.25	0	0	N	N	N	N	N	N	2 ft/s	1 in				TDS: 356 ppm	
R46-OUT3	RCP	27"	BROOKFIELD CIRCLE BETWEEN 4915 AND 4911	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/13/2020	7/10/2020	1.13	Y	N/A	0	0.25	0	0	N	N	N	N	N	N	2 ft/s	1 in				TDS: 323 ppm. pH meter malfunctioned and gave an inaccurate reading of 14.	
R46-OUT7	RCP	30"	N SIDE OF WEST CUSTER ST BETWEEN 5740 (MPU) AND 5812	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/13/2020	7/10/2020	1.13	N																	Outfall was 20% submerged and upstream wasn't active	
R49-OUT1	CMP	12"	South of Harvest Court	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	Y	8.3	0	0.25	0	0	N	N	N	N	N	N	<1 ft/s	<1 in				TDS: 232 ppm	
R51-OUT1	CMP	30"	Waldo Bridge over Manitowoc River, East Side	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	N																	Pipe looked good	
R55-OUT1	CONC	30"	N. Rapids Road Pond Outflow	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	N																	Stagnant water at outfall but not submerged	
R57-OUT1	CMP	21"	S. of River Heights Dr. S. of Lift Station	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	Y	8.2	0	0	0	0	N	N	N	N	N	N	1 ft/s	<1 in				TDS: 256 ppm	
R5-OUT1	CMP	21"	N.7th Street Extended	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	8/5/2020	8/3/2020	0.35	N																		
R67-OUT1	RCP	24"	MICHIGAN AVE BETWEEN MANITOU PARK AND RAHR FARM (ACCESS FROM MANITOU PARK WALKWAY ALONG THE RIVER)	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	N																		Outfall is submerged, manhole wasn't active
R69-OUT1	CONC	24"	WEST SIDE OF N RAPIDS ROAD SOUTH OF WILDWOOD DRIVE	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/26/2020	6/26/2020	0.14	N																		Spillway of pipe is broken
R69-OUT2	CMP	12"	WEST SIDE OF N RAPIDS ROAD APPROX HALF WAY BETWEEN WALDO BLVD AND WILDWOOD DRIVE	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/29/2020	6/26/2020	0.14	N																		
R69-OUT3	RCP	24"	WEST SIDE OF N RAPIDS ROAD N OF WALDO BLVD	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/29/2020	6/26/2020	0.14	N																		Lots of grass and weeds at entrance of outfall
R6-OUT1	RCP	30"	Southeast corner of 8th Street Bridge	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	6/19/2020	6/12/2020	0.02	N																		Submerged. 3rd manhole upstream had insufficient flow

### 2020 Outfall Monitoring

R7-OUT1	RCP	30" x 30"	East of N.8th Street beidge, North side of the river	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/29/2020	7/27/2020	1.58	N													Submerged, manhole had no flow
R8-OUT1	CMP	12"	SW of 8th Street Bridge Municipal Parking	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	8/5/2020	8/3/2020	0.35	N													Submerged, manhole had no flow
R9-OUT1	CMP	30"	McMullen & Pitz Property	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/29/2020	7/27/2020	1.58	N													Submerged, manhole had no flow
R50-OUT1	CONC	30"	Southeast side of Rapids Road Bridge	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	N													It was active but not sufficient enough to sample
R61-OUT1	CMP	24"	West of Waldo Bridge	Manitowoc River	Josh Jirikowic, Dylan Urbaneck	7/2/2020	6/26/2020	0.14	N													1" thick layer of sediment deposited at end of outfall

## **Attachment D**



**2020 Construction Site Permits**

No.	Permit	Owner	Location	On-Site SWM	Agreement	Last Inspected	Notes
1	20-1	Lakeshore Mini Storage	2424 Johnston Drive	Mechanical separator	14-03	9/7/2020	closed
2	20-2	East Point Rentals, Mike Howe	1013 Viebahn Street	NA	NA		
3	20-3	Jiffy Lube	4656 Calumet Ave	NA	NA	10/16/2020	
4	20-4	WPS gas	Bayshore Drive	NA	NA		closed
5	20-5	Painting Pathways	1226 Washington Street	NA	NA	12/8/2020	closed
6	20-6	Total services Development	3049 Ramada Way	NA	NA		closed
7	20-7	WPS gas	Mirro Drive	NA	NA		closed
8	20-8	City of Manitowoc, Quassius Construction	Citizens Park	NA	NA		
9	20-9	Rivers Edge Apartments	Bayshore Drive	Wet Pond	20-01	12/23/2020	
10	20-10	Baycare Clinic	Bayshore Drive	Wet Pond	20-01	11/16/2020	
11	20-12	Lakebreeze Apts, Gary Drzewiecki	2483 Portside lane	Wet Pond	14-01		
12	20-13	Doner, Menasha watermain	Menasha St	NA	NA		Closed
13	20-14	Premium Laminations	4110 Clipper Drive	NA			
14	20-15	The Warf	606 Quay St	NA	NA		
15	19-20	Zimmer Investments	2131 Zimmer Dr	NA	NA		Closed
16	19-21	Yauger Private Storage	Conro St	NA	NA	7/2/2020	Closed
17	19-16	Lakeside Foods	1601 S 30th St			8/29/2020	closed
18	19-5	Apex Leasing	I Tec Drive			6/10/2020	closed
19	19-3	Meijer Store	Meijer Drive			7/2/2020	closed
20	19-2	Forest Creek apts	S 42nd St			11/25/2020	closed
21	18-13	Angelus CBRF	200 E Waldo	Wet Pond	NA	9/16/2020	closed
22	18-22	Redline Plastic	S 59th Street			9/15/2020	closed
23	dnr20-1	City of Manitowoc	Crescent Drive	NA	NA	6/1/2020	closed
24	DNR20-2	City of Manitowoc	Bay shore Drive	Wet Pond	NA	8/31/2020	closed
25							
26							
27							
28							

## **Attachment E**

## Storm water BMP Facilities

### Wet Ponds

Facility ID	Name/Location	Inspection Year	Notes	Action Taken
95-01	Dufek Drive Pond	2020	yearly Herbicide of invasive and woody vegetation	City inspected and did sediment depth checks in Spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(Nov), County brush mowed
04-02	Vits Drive Pond	2020	yearly Herbicide of invasive and woody vegetation	City inspected and did sediment depth checks in Spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(Nov) County brush mowed.
07-07	Fessler Drive Pond	2020	yearly Herbicide of invasive and woody vegetation	City inspected and did sediment depth checks in Spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(Nov) County brush mowed.
09-01	N Rapids Road Pond	2020	yearly Herbicide of invasive and woody vegetation	City inspected and did sediment depth checks in Spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(Nov)
09-02	Clay Pit Road Pond	2020	yearly Herbicide of invasive and woody vegetation	City inspected and did sediment depth checks in Spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(Nov)
09-03	S 30th Street Pond	2020	Prairie management with prescribed burns as needed	City inspected and did sediment depth checks in spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(April & November)
10-01	S 10th Street Pond	2020	Prairie management with prescribed burns as needed needs to be modified to reduce clogging	Outfall City inspected and did sediment depth checks in spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(April & November)
10-02	S 41st Street Pond	2020	yearly Herbicide of invasive and woody vegetation	City inspected and did sediment depth checks in Spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(Nov)
13-01	Dewey Street Pond	2020	Prairie management with prescribed burn as needed	City inspected and did sediment depth checks in spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(April & November)
	Deerbrook Ln	2020	Council approved the City to maintain the private pond maintenance.	City inspected and did sediment depth checks in Spring, McMahon Spot Herbicide & Professional assessment(Nov) Trapper Dan trapped musk rats(Nov)

### Infiltration Basins

Facility ID	Name/Location	Inspection Year	Notes	Action Taken
09-06	Senior Center east and west basin	2020	West basin replanted and new engineered soil mix in 2016 Buildings and grounds weeded in spring both basin	Lakeshore Cleaners removed existing wood chips, added new 4" think wood chips and planted some new plants in spring of 2020. McMahon spot herbicide once in fall. Engineering pulled weeds
13-05	Red Arrow Park	2020	infiltration basin and sand dunes	McMahon Spot Herbicide & Professional assessment once in fall
17-06	Blue Rail infiltration basin	2020	Native plants with wood chips	Lakeshore Cleaners removed existing wood chips, added new 4" think wood chips and planted some new plants in spring of 2020. McMahon spot herbicide once in fall. Engineering pulled weeds

### Proprietary Devices

Facility ID	Name/Location	Inspection Year	Notes	Action Taken
08-05	Packer Lane CDS	2020	Needs to be cleaned/Scheduled for January 2021	Cleaned 4/01/2020
17-07	Blue Rail CDS	2020	just put on line in 2017	inspected 4/01/2020
11-01	DPW Nutrient separator	2020		Cleaned 04/02/2020

## **Attachment F**

# 2020 Pollution Prevention

The City completed their Pollution Prevention Program and individual Storm Water Pollution Prevention Plans for the Department of Public Works Service Building and Parks Maintenance Facility in October of 2008. The SWPPP's were revised in April 2015 by AECOM and again in 2020 by the City of Manitowoc. (plans can be found at [http://www.manitowoc.org/stormwater/pollution\\_prevention](http://www.manitowoc.org/stormwater/pollution_prevention) ). The City implemented these programs in April 2009. Therefore, the following is a summary of the recommendations and measureable goals for these programs in 2020.

## **POLLUTION PREVENTION PROGRAM (AECOM, October 2008):**

### *Section 1.0 - Municipal Storm Water Facilities Inspection and Maintenance Measureable Goals*

1. Inspect all city owned wet detention facilities 2 times per year.

The City has a total of 9 wet detention ponds, 4 infiltration basins and 3 Proprietary devices.

**\*\*MEASUREABLE GOAL\*\*:** Each City-owned detention pond or infiltration basin was inspected multiple times by city staff in 2020. All 9 ponds have been inspected by an ecologist hired by the the city for prairie Management and invasive speices. The City trapper also visits all 9 ponds regularly and he has performed an inspection of each pond.

**See the City of Manitowoc Facility Maintenance Program for details**

2. Implement catch basin inspection and cleaning program by 2009. Quantify number of catch basins cleaned and amount of debris removed.

**\*\*MEASUREABLE GOAL\*\*:** 485 Catch Basins and/or Catch Basin Manholes were inspected and/or cleaned

**\*\*MEASUREABLE GOAL\*\*:** 106 CY of Material Removed from Catch Basins asuming each sump was 2/3 full.

3. Document the linear footage of ditches maintained and linear footage of storm sewers cleaned based on data collected.

The City maintains and cleans ditches and storm sewer on an as needed bases, mostly due to obstructions. The City also televises storm sewer on regular basis.

**\*\*MEASURABLE GOAL\*\*:** 108,375 feet of Ditches Maintained

**\*\*MEASURABLE GOAL\*\*:** 21,747 feet of Storm Sewer was Televised in 2020

### *Section 2.0 - Street Sweeping and Catch Basin Cleaning Measurable Goals*

#### Street Sweeping :

1. Purchase two (2) high efficiency street sweepers

DONE: The City purchased two high-efficiency vaccum sweepers (Elgin Whirlwind) in late fall of 2008

2. Implement parking controls to be effective in April 2009

DONE: The City implemented a street sweeping parking ban effective April 21, 2009. In 2015 the city extended the parking ban to aid in Fall leaf pick up.

The City actively enforced the street sweeping parking ban in 2020.

**\*\*MEASUREABLE GOAL\*\*:** A total of 2,477 parking tickets were issued and over 2,294 parking violation warnings were handed out.

3. Implement new street sweeper routes based on parking control plan

DONE: The City developed street sweeper districts in coordination with the implementation of the parking ban, five (5) districts on the north side and five (5) on the south side.

4. Continue current street sweeping frequency and document miles swept and amount of debris removed.

**\*\*MEASUREABLE GOAL\*\*:** The entire City is swept on a weekly basis from April 1 to December 2nd, conditions permitting.

**\*\*MEASUREABLE GOAL\*\*:** 13,064 miles of street was swept by the sweepers

**\*\*MEASUREABLE GOAL\*\*:** 704.39 tons of material was removed by the sweepers and by

#### Catch Basin Cleaning:

1. Add future catch basins to mapping

**\*\*MEASUREABLE GOAL\*\*:** 239 new catch basins have been added to our mapping in 2020.

2. Implement catch basin cleaning program - document number of catch basins cleaned and amount of material removed.

Repeated from above:

**\*\*MEASUREABLE GOAL\*\*:** 485 Catch Basins and/or Catch Basin Manholes were inspected and/or cleaned  
Estimated 6500 inlets cleaned and inspected.

**\*\*MEASUREABLE GOAL\*\*:** 106 CY of Material Removed from Catch Basins asuming each sump was 2/3 full.

NOTE: As part of new and reconstruction projects, the City is replacing existing inlets with catch basins when feasible.

*Section 3.0 - Street Sweeping and Catch Basin Cleaning Disposal*

1. Initiate disposal of street sweeping and catch basin cleanings in a licensed landfill in 2009 unless alternative methods are allowable.

**\*\*MEASUREABLE GOAL\*\*:** All material removed by the street sweepers in 2020 was hauled to Waste Managements, Ridgeview Landfill in Whitelaw, WI

2. Document amount of material removed.

**\*\*MEASUREABLE GOAL\*\*:** 704.39 tons of material was landfilled

*Section 4.0 - Road Salt Application and Snow Disposal*

1. Document the amount of salt and other de-icing agents used.

**\*\*MEASUREABLE GOAL\*\*:** 1,190 tons of salt, 26 tons of Treated sand, 0 gallons of liquid dow, 0 gallons of beat juice geo melt , and 9,257 gallons of brine were used in 2020

MONTH	SALT	BRINE	BEAT/GEO	LD	TS
1	497.29	3387	0	0	0.00
2	355.63	3437	0	0	0.00
3	88.10	848	0	0	0.00
4	3.66	0	0	0	0.00
11	0.00		0	0	0.00
12	245.35	1585	0	0	26.07
TOTALS	1190.03	9257	0	0	26.07
	TON	GAL	GAL	GAL	TON

*Section 5.0 - Collection and Disposal of Leaves and Grass Clippings*

The City of Manitowoc picks up leaves, garden waste and brush in the spring. Material is to be piled in the terrace and is picked up once every spring. Fall pick up of leaves is completed once per week. Piles of leaves are to be piled in the terrace until the day before pick up at which time they need to be place in the parking lane of the street. If no parking lane exists then the leaves are to remain in the terrace for pick up. The street sweeper follows the pick up crew and a mechanical sweeper is utilized to help. Parking bans have also been implemented to aid in fall leaf pick up efficiency.

1. Document the amout of leaves and other materials collected/recycled.

**\*\*MEASUREABLE GOAL\*\*:** 8,343 cubic yards.

*Section 6.0 - Municipal Storm Water Pollution Prevention Planning*

**DPW SERVICE BUILDING STORM WATER POLLUTION PREVENTION PLAN(SWPPP) (AECOM, October 2008) (AECOM update April 2015)(City update of AECOM report in 2020):**

Exisiting and Recommended Control Measures:

1. Fuel Islands - The City retrofited the two (2) existing inlets into catch basins in the fall of 2011. Spill kits have been pruchased for the fuel islands
2. Outdoor Vehicle Washing Area – A nutrient separating device has been installed in 2012 to treat the outdoor washing area water.
3. Runoff Erosion – This was addressed with the installation of the nutrient separating device.
4. Outdoor Storage Piles – The outdoor aggregate storage piles have been separated. minimal runoff was noted from these piles in 2020.
5. Runoff Erosion: This was addressed with the installation off new perferated pipe in fall of 2015.
6. Quarterly Inspections – For 2020 quarterly inspections, contact Operations Division Manager, Billy Hutterer at [bhutterer@manitowoc.org](mailto:bhutterer@manitowoc.org) or (920) 686-6518.

**PARKS MAINTENANCE FACILITY STORM WATER POLLUTION PREVENTION PLAN(SWPPP) (AECOM, October 2008) (AECOM update April 2015) (City update of AECOM report in 2020):**

Existing and Recommended Control Measures:

1. Fuel Island -. Spill kits have been purchased for the fuel islands
2. Outdoor Wash Area- Compost Filter socks have been placed downstream of wash area. Washing is done inside when possible.
3. Outdoor stock piles – three sided bays and tarps have been placed on most of the stock piles. Concrete blocks have been ordered for the rest.
4. Snow Disposal Area – Was in compliance for the winter of 2020.
5. Quarterly Inspections - For 2020 quarterly inspections, contact Parks and Recreation Division Manager, Curtis Hall at [chall@manitowoc.org](mailto:chall@manitowoc.org) or (920) 686-3061.

*Section 7.0 - Municipal Application of Lawn and Garden Fertilizers*

Currently the City does not apply fertilizers to areas greater than five acres.

*Section 8.0 - Education of Municipal Staff*

1. Include an educational component for appropriate staff relative to their area of work.

City staff attended multiple erosion control and storm water management training workshops and conferences (FWWA Conference and other webinars). Also 38 City staff and seasonal workers watched an Excal Visual Stormwater DVD on Pollution Prevention. As a result of covid some snow plow training was canceled but is planned for 2021.

*Section 9.0 - Measures to reduce storm water contamination within source water protection areas.*

The City has contacted MPU, and determined a well head protection plan exists with the Utilities. The City has also received coordinates of the 2 remaining wells and placed them on the GIS system.

## **Attachment G**



# City of Manitowoc 2020 Budget Summary

2021 Proposed

1 Public Education/Involvement					300
<u>Work order #</u>	<u>P Involvement expense</u>	<u>P Education Project Management</u>			
930	\$ 1,273.87	\$ 850.00			500
					1500
		Total	\$ 2,123.87		\$ 3,300.00
2 IDD& E					OA 2,500
<u>Work order #</u>	<u>Expense</u>	<u>Project Management</u>			
942	\$ 1,416.29	\$ 652.80			
932	\$ 1,659.28				
		Total	\$ 3,728.37		\$ 4,000.00
3 Construction Site Pollutant Control					
<u>Work order #</u>	<u>Expense</u>	<u>Project Management</u>			
933	\$ 1,696.42				
934	\$ 2,550.88	Revenue	\$ (2,412.50)	expense	
		Total	\$ 1,834.80		\$ 5,000.00
4 Post Construction SWM					
<u>Work order #</u>	<u>Expense</u>	<u>Project Management</u>			
920 S 41st	\$ 41.43	\$ 4,682.27			
921 S 30th	\$ 41.43	\$ 526.50			
922 S 10th	\$ 119.81	\$ 502.25			
923 Rapids	\$ -	\$ -			
924 Clay Pit	\$ -	\$ -			
925 Dewey	\$ 41.43	\$ 570.75			
927 Dufek	\$ 41.43	\$ -			
928 Vits	\$ 41.43	\$ -			
929 Fessler	\$ 41.43	\$ -			
934	\$ 2,298.44	\$ 1,962.00			
944	\$ 54.97	\$ -			
1113 Blue Rail	\$ -	\$ -			
1114 Red Arrow	\$ -	\$ 362.50			
1132	\$ 34.31				
1133	\$ 22.88				
1134	\$ 137.24		Revenue	\$ -	fee in lue
1136	\$ 22.88				
1135	\$ 45.76				
1137	\$ 34.31	\$ -			
1138	\$ 22.88	\$ -			
1140	\$ 45.74	1060			3,000
1141	\$ 68.62				
sub total	\$ 3,156.42	\$ 8,606.27			27,000
		Total	\$ 11,762.69		\$ 30,000.00
5 Pollution Prevention					
<u>Description/Work</u>	<u>Expense</u>	<u>Project Management</u>			
826 C&G	\$ 16,970.35	\$ 51,558.24	landfill		1,300
714&740SSweepin	\$ 223,853.05				70,000
722,723,748&749	\$ 262,347.07				
719	\$ 74,337.33				
721	\$ -				
745	\$ 535.70				
747	\$ -				
935	\$ 2,479.60				
		Total	\$ 632,081.34		\$ 640,000.00

**6 SWQM**

<u>Work order #</u>	<u>Expense</u>	<u>Project Management</u>	
936	\$ 430.87	\$ 4,017.74	8,800
939	\$ 298.30	\$ 7,517.11	
946	\$ -	\$ 955.00	
949	\$ 233.80		
		Total	\$ 13,452.82
			\$ 8,800.00

**7 MAP**

<u>Work order #</u>	<u>Expense</u>	<u>Project Management</u>	
937	\$ -		
947	\$ -		
		Total	\$ -
			300

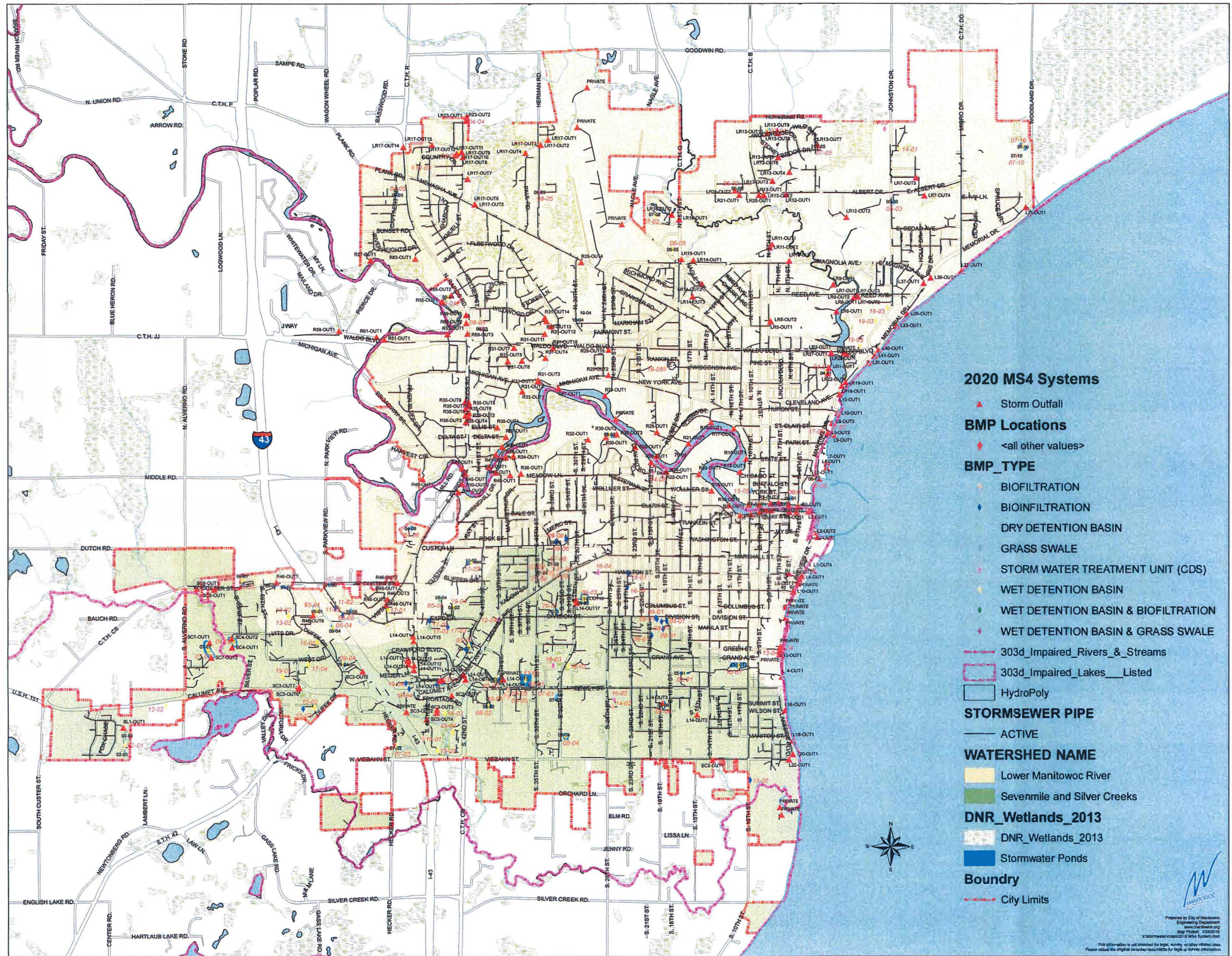
**8 Other**

<u>Work order #</u>	<u>Expense</u>	<u>Project Management</u>	
938	\$ 4,336.68		
		Total	\$ 4,336.68
			\$ 8,000.00

<b>TOTAL</b>	\$ 600,732.33	<b>TOTAL</b>	\$ 74,157.16	<b>TOTAL</b>	\$ 699,400.00
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<b>TOTAL</b>	\$ 669,320.57
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## Attachment H



**2020 MS4 Systems**

- ▲ Storm Outfall
- ◆ BMP Locations
- ◆ <all other values>
- BMP\_TYPE**
- BIOFILTRATION
- ◆ BIOINFILTRATION
- DRY DETENTION BASIN
- GRASS SWALE
- STORM WATER TREATMENT UNIT (CDS)
- WET DETENTION BASIN
- ◆ WET DETENTION BASIN & BIOFILTRATION
- ◆ WET DETENTION BASIN & GRASS SWALE
- 303d\_Impaired\_Rivers\_&Streams
- 303d\_Impaired\_Lakes\_Listed
- HydroPoly
- STORMSEWER PIPE**
- ACTIVE
- WATERSHED NAME**
- Lower Manistowic River
- Sevenmile and Silver Creeks
- DNR\_Wetlands\_2013**
- DNR\_Wetlands\_2013
- Stormwater Ponds
- Boundry**
- City Limits



Prepared by City of Manistowic  
 Engineering Department  
 www.manistowic.org  
 Map Project: 12/20/19  
 X:\stormwater\2019 MS4 System.mxd

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