



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Personnel Committee

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Monday, February 1, 2021

5:30 PM

Council Chambers. Meeting also available via  
Remote Conferencing

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting will be held in Council Chambers and is also being conducted via remote conferencing software. Members of the public may call to listen in at 1-312-626-6799 , Meeting ID: 835 8640 9987, Password:677594.

Those wishing to make public comment should email [dcharney@manitowoc.org](mailto:dcharney@manitowoc.org) or call 686-6995 with their comment no later than 3:00 p.m. Central the day of the meeting.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[20-1193](#) Approval of December 7, 2020 Personnel Committee Minutes

**Attachments:** [12-07-2020 PC Minutes.pdf](#)

[20-1194](#) Review of Legal Fees Billed out Through January, 2021-Human Resources

**Attachments:** [OUTSIDE LEGAL COUNSEL FOR HR Costs.pdf](#)

- [20-1195](#) Report out on Health Plan Funding  
**Attachments:** [Med Den FAR 1220.pdf](#)
- [20-1197](#) Report out of Human Resources Initiatives February, 2021  
**Attachments:** [HR Update Feb 2021.pdf](#)
- [20-1196](#) Report out of City Attorney's Initiatives February, 2021  
**Attachments:** [Jan 2020 Attorney Update.pdf](#)  
[Feb 2021 Attorney Update.pdf](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 5. Discussion and Action Items

- [21-0079](#) 2021 Deputy Fire Chief Request for Approval of Job Description Revisions  
**Attachments:** [Memo Asst Fire Chief JD for PC.Council items.pdf](#)  
[Assistant Chief of Fire Rescue 10044 TRACK CHANGES.PDF](#)  
[Assistant Chief of Fire Rescue 10044 FINAL.PDF](#)

## 6. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

- [20-0227](#) Firefighter Bargaining  
**Attachments:** [Fire Bargaining Costs 2018 to Date.pdf](#)  
[2019 Wage Information.pdf](#)
- [20-0898](#) Police Contract Bargaining

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[20-1077](#)            Audit Results from Central States

**Attachments:**    [Audit Letter 102920 .pdf](#)  
[Email Central States Audit.pdf](#)  
[Status Codes List.pdf](#)

## 7. Reconvene in Open Session

[20-0227](#)            Firefighter Bargaining

**Attachments:**    [Fire Bargaining Costs 2018 to Date.pdf](#)  
[2019 Wage Information.pdf](#)

[20-0898](#)            Police Contract Bargaining

[20-1077](#)            Audit Results from Central States

**Attachments:**    [Audit Letter 102920 .pdf](#)  
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## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.