



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: 2022 Budget Request for the City Attorney's Office
DATE: September 3, 2021

The budget request for the City Attorney's Office that was provided to Mayor Nickels and the Finance Department is mostly unchanged from previous year's budgets. The City Attorney's Office provides legal advice to the Mayor, the Common Council, and City departments. The office also provides legal advice to MPU, which is reimbursed.

The CAO currently has three full-time employees: two attorneys and a paralegal. No change in staffing levels was requested for 2022.

Membership dues were increased to reflect the actual amount of our State Bar dues, which are based on years of practice and have slight annual increases. Consistent with past practice, I budgeted for the high end of insurance increases as reflected by CVMIC (see attached sheet) and MPIC (15%) and will notify the Finance Department as these numbers firm up. Lemberger Landfill has been allocated based on the preliminary proposed budget for that site, which is subject to EPA approval.

I am happy to answer any questions you may have regarding our budget.

2022 Premium Projections (as of 07/26/21)

Manitowoc

	2021	2020	2022-Low Range	2022-High Range	
CVMIC Liability Premium	\$ 81,034	\$ 81,518	\$ 82,655	\$ 82,655	Selected for 2022 SIR = \$ 50,000
CVMIC Liability Dividend	\$ (20,158)	(21,832)	(23,440)	(23,440)	On May 19, 2021 the Board of Directors declared the 2021 Dividend Dividend amount is paid on March 1st of the following year
CVMIC WC Projection	\$ -	\$ -	\$ -	\$ -	Based on estimated payroll increase of 2.0% Class Code Rates decreased 4.9 on average% Exp Mod Rate Increased 2%
CVMIC Payroll Audited (WCA 2020 & 2019)	\$ 1,253	\$ -			
Excess Workers Compensation Premium	\$ 40,742	\$ 35,447	\$ 44,881	\$ 46,544	Low Range - Based on 8% increase in rates High Range - Based on 12% increase in rates Based on 2020 audited payroll increase of 2%
Excess Liability Premium	\$ 10,324	\$ 6,905	\$ 12,389	\$ 14,454	Low Range - Based on 20% increase in rates High Range - Based on 40% increase in rates Based on no change in payroll counts
Employment Practice Liability	\$ 10,953	\$ 9,950	\$ 12,048	\$ 12,596	Low Range - Based on a 10% increase in rates High Range - Based on 15% increase in rates Based on no change in employment count
Auto Physical Damage Coverage	\$ 31,542	\$ 30,297	\$ 33,918	\$ 34,608	Low Range - Based on 4.4% increase in rates and 3% increased in valuation High Range - Based on 5.5% increase in rates and 4% increase in valuation Deductible = \$ 5,000
CVMIC APD Dividend	\$ (3,171)	(4,009)	-	-	On May 19, 2021 the Board of Directors declared the 2021 Dividend Dividend amount is paid on March 1st of the following year/column title
Equipment Breakdown	\$ -	\$ 6,593	\$ -	\$ -	Low Range - Based on a 5% increase in rates and 5% inflation on values High Range - Based on an 10% increase in rates and 5% inflation on values
Crime	\$ 1,323	\$ 1,596	\$ 1,918	\$ 1,918	Low Range - Based on 45% change in rates High Range - Based on 45% change in rates
Volunteer Blanker Accident Policy	\$ 688	\$ 860	\$ 688	\$ 722	Low Range - No Rate Change High Range - 5% Rate Change
Pollution	\$ -	\$ -	\$ -	\$ -	Low Range - Based on a 10% Rate increase High Range - Based on a 15% Rate Increase
	<u>\$ 154,530</u>	<u>\$ 147,325</u>	<u>\$ 165,057</u>	<u>\$ 170,057</u>	
Dividend Affected			6.81%	10.05%	
Pure Insurance Rates Increase			5.71%	8.16%	