



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, November 14, 2017

5:30 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

#### 3. Approval of Minutes

[17-1132](#) Finance Committee, November 6, 2017

**Attachments:** [MeetingMinutes 06-Nov-2017](#)

**Moved by Howe, seconded by Sitkiewitz, that the Minutes be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

#### 4. Public Comment

No public comment at this meeting.

#### 5. Discussion and Action Items

[17-1131](#) Finance Director update on Clean Water Fund Loan for Waste Water Treatment Facility. (\$9.765m)

**Attachments:** [FAA Attachments \(Manitowoc 4679-10\)](#)

[FAA Clean Water Fund Loan 2017](#)

[Bond Repayment Schedule Example 2017](#)

Finance Director Steve Corbeille explained the financing of the Clean Water Fund Loan to the committee. No action was needed for this item.

- [17-0995](#) 2018 Budget Discussion
- Meeting dates, times, etc.
  - Capital Borrowing
  - General Review of Budgets
  - New Position Requests
  - Library Allocation

**Attachments:** [prs capital financing plan manitowoc 102317](#)

[2017 Final Equated SOA](#)

[2017 Tax LEVY by Fund](#)

[2018 CAPITAL BUDGET for Dept use](#)

[2018 Levy Rate Worksheet 171026](#)

[Human Resources Generalist JD 11.2017](#)

[Streets Laborer JD](#)

[Backlogged items and deficiencies in the Streets Division](#)

[Job Description - Maintenance Mechanic 2017](#)

[MFRD 2018 Code Enforcement DL&NS](#)

[Position Request detail 2018 Budget](#)

[Staff Attorney Revised JD for 2018 Budget.pdf](#)

[Business Housing Dev Planner-with percents](#)

[Staff Roles-Neighborhood Programs](#)

[Farmers Market Income & Expenses 10-31-2017](#)

[2018 Budget Highlights](#)

[Expenditure Restraint Program](#)

[2018 Expenditure Restraint Worksheet](#)

[Proposed 2018 Budget Amendments](#)

**Moved by Sitkiewitz, seconded by McMeans, to increase the revenues for the GTA budget line and adjust (reduce) the levy. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

Motion on the floor: REMOVE from the Borrowing: Red Arrow Concession stand/Ball Diamond renovations \$50k and Quay St 6th St to 8th St concrete project \$315k; ADD to the Borrowing: Fix safety issues on Mariner's Trail @ YMCA/Marina \$50k, Bridge at Little Manitowoc River on Mariner's Trail \$150k, Rapids/Calumet intersection \$100k, and a study for a Bridge to connect Manitou and Lower Henry Schuette parks \$50k.

Amended: Moved by M Howe, seconded by J Brey to remove \$50k for the study of the bridge for LHS/Manitou parks, that motion was withdrawn.

Amended: Moved by S McMeans, seconded by M Howe to remove the \$50k study for the bridge at LHS/Manitou parks and move it to general capital for parks projects with a friendly amendment to use the money for LHS and Manitou Parks only. Motion passed 4-1 with J Brey opposed.

Amended: Moved by J Brey to add back \$25k for the Red Arrow Park Concession stand/Ball Diamond renovations; no second, motion fails.

Amended: Moved by M Howe, seconded by J Brey to add back \$15k for the Red Arrow Park Concession stand/Ball Diamond renovations. Motion passed 5-0.

**Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted and referred to Council. The motion carried including all the amendments by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

**Moved by McMeans, seconded by Howe, to defund the Staff Attorney proposed additional hours, remove the Housing Code Inspector proposed position, and remove the proposed position of the Development Planner; however to hold the funds in the budget. The motion failed by the following vote:**

**Aye:** 2 - McMeans and Howe

**Nay:** 3 - Brey, Sitkiewitz and Lotz

**Moved by Sitkiewitz, seconded by Howe, that the Budget move to the full Council for Action. Amended to include making the adjustment for the Expenditure Restraint program. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz

## 6. Adjournment

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Mike Howe, to adjourn. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Howe and Lotz