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May 6, 2016

Mayor Justin Nickels
City of Manitowoc



Dear Mayor Nickels,

Please accept this letter as my formal notice of resignation from the City of Manitowoc, as the HR Director, effective on May 31, 2016.

I have enjoyed my time with the City and appreciate all I have learned and the friendships I have made. I made the choice to take an opportunity in Appleton, closer to my family.

This letter serves as a four-week notice. I hope to discuss the transition of my role in detail. I do have some ideas on how to make the transition smooth.

Thank you for the opportunity to work with the City of Manitowoc.

Best regards,

Rochelle Blindauer
Human Resources Director

cc: Human Resources