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Special Events Reguest

February 17, 2014

Mayor Justin Nickels City of Manitowoc City Hall 900 Quay Street Manitowoc, WI 54220-4543

RECEIVED

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CITY CLERKO .

Dear Mayor Nickels

This letter is written on behalf of AMVETS POST 99 to ask permission to use Conroe Street for the year 2014 Gravity Hill Derby. Derby Day is scheduled for June 14,2013.4

Enclosed is a certificate of insurance for the City Clerk. Also enclosed is a letter to the residents of Conroe Street and the connecting street in use for the Derby.

Sincerely,

Dennis Scherer Gravity Hill Derby Chairman 3415 South 15<sup>th</sup> Street Manitowoc, WI 54220 Phone: 682-8330

Enclosures 2

## Gravity Hill Derby

TO THE RESIDENTS:

ANNOUNCING THE YEAR 2014 GRAVITY HILL DERBY JUNE 14TH.

THE DERBY WILL BE HELD ON CONROE STREET STARTING AT ROUGHLY 7:00 A.M. WITH SET-UP. RACING WILL BEGIN AT APPROXIMATELY 9:30-10:00 A.M. THE FINISH TIME FOR RACING AND CLEAN UP WILL BE AT APPROXIMATELY 3:00 P.M. WE WILL HAVE A RAMP AND PIT AREA FOR THE CARS ON TOP OF CONROE STREET AND 44<sup>TH</sup> STREET.

PLEASE ACKNOWLEDGE AND KEEP CLEAR OF THE AREA. I AM WRITING TO ASK FOR YOUR COOPERATION IN KEEPING YOUR CAR OFF THE STREET FOR THIS PERIOD OF TIME ON THE 14TH

EVERYONE'S COOPERATION IS VERY MUCH APPRECIATED.

THANK YOU!

DENNIS SCHERER

AMVETS POST 99

GRAVITY HILL DERBY CHAIRMAN