



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, July 1, 2020

5:30 PM

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#### 1. Call to Order

J. Novak called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

Staff Present: D. Koski, G. Minikel, E. Majerus, S. Birr, M. Black, Ald Czekala, Ald Schlei

Others Present: Mike Pozorski

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[20-0644](#) Approval of the Public Infrastructure Committee Minutes from the June 3, 2020 meeting.

**Attachments:** [June 3, 2020 Minutes.pdf](#)

**A motion was made by Jim Brey, seconded by John Brunner, that the Minutes from the June 3, 2020 meeting were approved. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

#### 6. Discussion and Action Items

[20-0638](#) Request to widen driveway approaches at 309 Waldo Boulevard

**Attachments:** [20-0638\\_309 Waldo Blvd Widen Driveways.pdf](#)

Mike Pozorski, 309 Waldo Blvd, was present and informed the Committee that he is looking to hire a local contractor to widen his driveway approach to allow for trailer and truck.

**A motion was made by Chairperson Jeremiah Novak, seconded by John Brunner, that the widened driveway Request was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-0637](#) Request to harvest grass and avoid weed violation at lots west of Monroe and Community Garden and avoid weed violation.

**Attachments:** [20-0637 Request for Weed exemption.pdf](#)

D. Koski said that the request is to let the grass grow and harvest for horses.

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that these Request to harvest grass on city lot was placed on file for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-0640](#) Request for allocating the City's share of funding for a proposed water trail plan

**Attachments:** [20-0640 Request Memo to Allocate City share for funding for Manitowoc River Watershed Trail Plan.pdf](#)  
[20-0640 Proposed Water Trail Plan.pdf](#)

Marshall Black was present, and explained to the Committee that there is a waterway trail plan and he has applied for a 50% cost share grant.

D. Koski said these are popular throughout the state and ties in with kayak launches.

**A motion was made by Chairperson Jeremiah Novak, seconded by Vice Chair Courtney Hansen, that the Request to allocate the City's cost share of funding a proposed water trail plan was referred to the Finance Committee. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-0645](#) Rules for Evergreen Cemetery in planting of gravestone flowers

**Attachments:** [20-0645 Cemetery dispute over flowers and regulations.pdf](#)  
[Cemetery Photo 1.jpg](#)  
[Cemetery Photo 2.jpg](#)  
[Cemetery Photo showing the sod that was planted when flowers taken out.JPG](#)

Jim Brey explained that Mr. Richter called him regarding flower placement in the Evergreen Cemetery. The Committee further discussed and L. Majerus said she would like the opportunity to look at the Cemetery to have a better idea of what is occurring regarding this discussion. She doesn't want to start changing policies.

J. Brey requested looking back at complaints and see if there are any further violations that occurred to address at same time.

**This Request was tabled until next month.**

[20-0641](#) CAWG Request for a DPI Leaf Trailer Vac

**Attachments:** [20-0641 CAWG Request for Leaf Vac for DPI.pdf](#)

D. Koski explained to the Committee that we are looking to purchase is a trailer mounting leaf vac that will make leaf pickup more efficient. This will be ready for our fall pickup.

**A motion was made by Jim Brey, seconded by John Brunner, that the CAWG Request for a Leaf Trailer Vac was approved and referred to the Finance Committee. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-0643](#) Roneta Lane Assessment Rates

G. Minikel explained how he calculated the assessment on Roneta Lane. The cost to the property owners will be at 80 percent.

**A motion was made by Chairperson Jeremiah Novak, seconded by Vice Chair Courtney Hansen, that the Assessments for Roneta be at 80 percent for the property owners was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

## 7. Previously Tabled Items

[19-1304](#) Status Update on the Consultant's Report for the Bridge from Manitou to Lower Schuette

**Attachments:** [19-1304 rpt\\_Schuette Park Bridge Recommendations\\_reduced.pdf](#)

D. Koski explained that the final report was received last month for review with a recommendation of Option 5 that is just under 2 million dollars.

The Committee questioned available grants, and they are out there, just hard to obtain.

The Committee said we can revisit in the future and can incorporate into the Parks Plan.

**A motion was made by Chairperson Jeremiah Novak, seconded by Vice Chair Courtney Hansen, that the Consultant Report for the bridge from Manitou to**

**Lower Schuette was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-0568](#) Potential Parks Improvements in the Silveridge Subdivision

**Attachments:** [Silveridge Park Map for proposed park.pdf](#)

S. Czekala was present and informed the Committee that as a request from the last month's meeting, he spoke with property owners in the Silveridge Subdivision. They didn't want to see any changes within the subdivision and were content with things as they are.

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the Request for parks improvements in Silveridge Subdivision was placed on file within the Engineering Department. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

## 8. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the meeting was convene in closed session. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-0639](#) Discussion regarding Parcel #135-002-010 on Lexington Avenue

**Attachments:** [20-0639 Parcel 135-002-010 on Lexington Avenue Discussion.pdf](#)

## 9. Reconvene in Open Session

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the meeting was reconvene in open session. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-0639](#) Discussion regarding Parcel #135-002-010 on Lexington Avenue

**Attachments:** [20-0639 Parcel 135-002-010 on Lexington Avenue Discussion.pdf](#)

**A motion was made by Vice Chair Courtney Hansen, seconded by John Brunner, that the Request regarding parcel on Lexington Avenue was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

## 10. Adjournment

A motion was made by Jim Brey, seconded by John Brunner, that these meeting was adjourned at 6:35 p.m. The motion carried by the following vote:

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner