



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Room Tax Commission

---

Tuesday, November 4, 2025

4:30 PM

City Hall Council Chambers and via Zoom  
(remote conferencing software)

---

#### Call to Order

Mayor Nickels called the meeting to order at 4:30pm.

#### Roll Call

**Present:** 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz

#### Approval of Minutes

[25-0776](#) Approval of Minutes from October 7, 2025 Room Tax Commission Meeting

**Attachments:** [October 7, 2025 Minutes](#)

**Moved by Sitkiewitz, seconded by Reilly, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz

#### Discussion and Action Items

[25-0777](#) Discussion on 2026 Tourism Department Budget

**Attachments:** [Proposed 2026 Tourism Department Budget - Itemized](#)  
[Proposed 2026 Tourism Department Budget](#)

**Moved by Sitkiewitz, seconded by Reilly, that the Commission approves and recommends the presented budget be incorporated into the Mayor's 2026 Budget. The motion carried by the following vote:**

**Aye:** 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz

#### Adjournment

**Moved by Sitkiewitz, seconded by Dunbar, that the meeting be adjourned at 4:42pm. The motion carried by the following vote:**

**Aye:** 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz