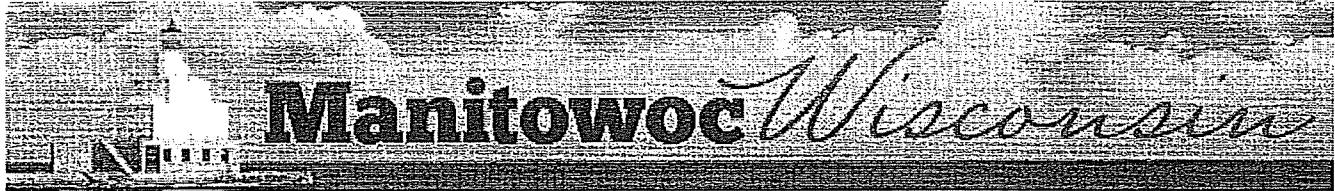


Capital Project Request Form



Request Type:

Department: Date:

Title of Request:

Department Priority

Linked to another project?
 Yes
 No

Project Request is: New Estimated Useful Life:
 Replacement
 Modification

This is a limited field, please attach documents for more detail.

Description:

Basis of Cost: Quote Total Cost
 Bid
 Estimate

Revenue (if any) Net Cost

Will there be additional costs in future years to complete this project?

select one: Yes If yes, amount?
 No

Finance: Account

Send to Department Date:



PROPOSAL

Quote # MF815/14

<u>Jim Muenzenmeyer</u> <u>City of Manitowoc</u> <u>915 S. 11th Street</u> <u>Manitowoc, WI 54220</u>	<u>Information Desk</u> <u>Renovation</u>	<u>November 14, 2014</u> <u>Phone: 920-686-6511</u> <u>Fax: 920-686-5020</u>
---	--	--

We propose to furnish labor, equipment and material required to renovate the existing information desk layout per attached drawings.

Work to include the following:

1. Relocating (1) existing shutter from north wall to new location in east wall.
2. Relocate (2) data boxes, (1) double duplex and (2) duplex outlets. Furnish and install new can light in soffit above relocated shutter door.
3. Furnish and install new work surface counter and sit-down counter.
4. Painting and staining to match existing.

Work to be done during normal A.C.E. Building Service working hours.

Base Quote \$13,219.00

Not Included:

1. Full and complete compliance with ADA and/or Chapter 11 of the ICC/Wisconsin Code, and/or ICC/ANSI A117.1-2003 standard barrier free requirements, which may require modification to, costs.
2. Hazardous materials conditions, known or unknown, resulting in additional costs to the project are not included.
3. Plumbing, sprinklers, HVAC or electrical, beyond what is described above.
4. Flooring.
5. New shutter doors.
6. Local or state permits.

Terms: Payment due 10 days after date of invoice. 2% interest per month will be charged after due date. This proposal good for 30 days.

Accepting Total \$ _____

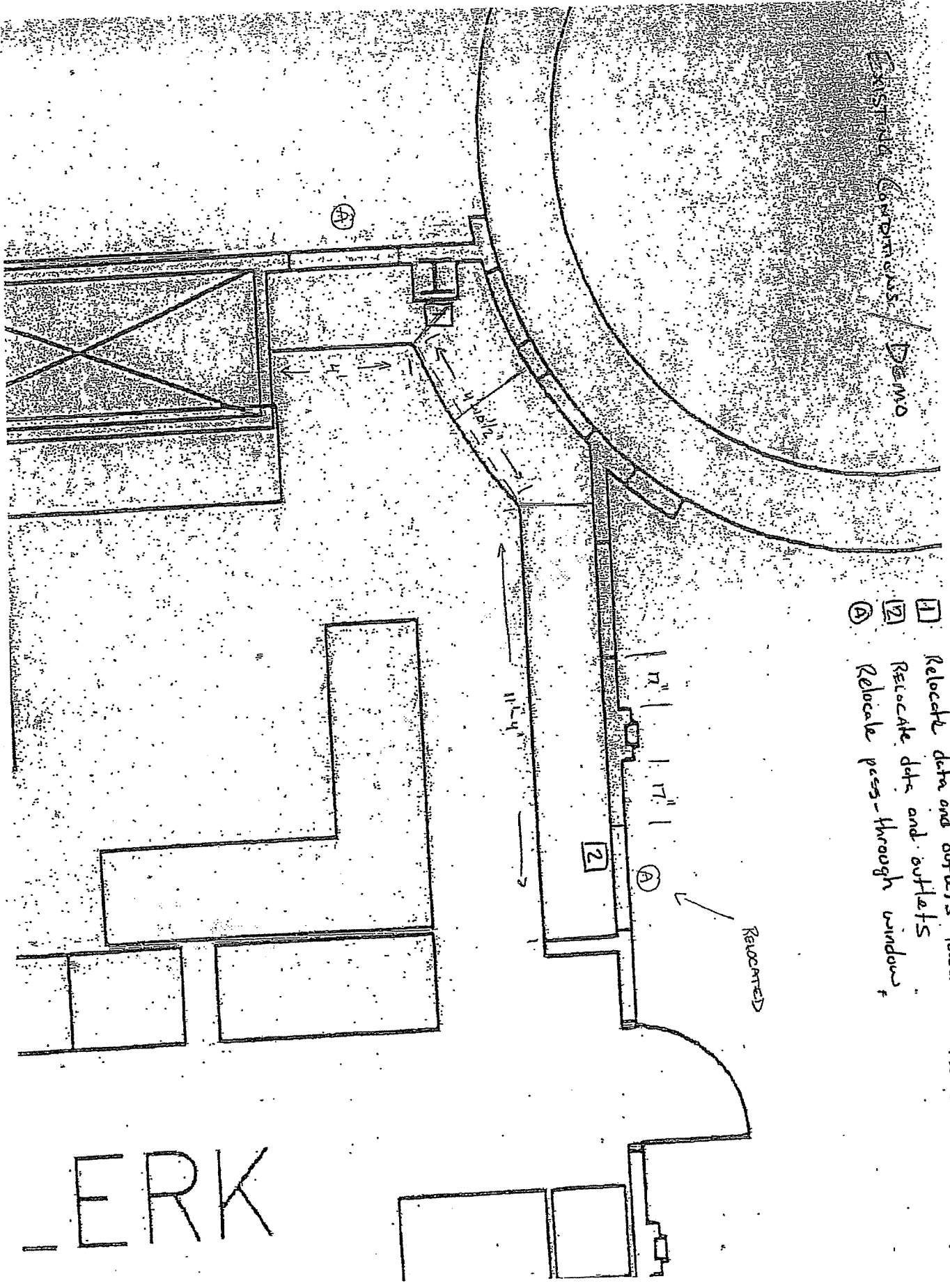
AUTHORIZED BY

DATE _____
Billy J. Shimek
A.C.E. Building Service

ACCEPTED BY

DATE _____
For City of Manitowoc

EXISTING CONDITIONS / DEMO



- 1 Relocate data and outlets lower on the column
- 2 Relocate data and outlets
- A Relocate pass-through windows

LERK

Approve up to \$ 13,312.00 to Renovate
Clerk Window to provide Customer Service
to the public

AUG	MAY
SK	
C.C.H.	
J.M.	
O.P.C.H.	
D.	
J.M.	