

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 2/11/2026

EVENT NAME: Outdoor Movie Night

ORGANIZER: Visit Manitowoc - Erika Christel

E-MAIL ADDRESS: echristel@manitowoc.org

EVENT DATE: 7/2/26, 8/6/26, 10/2/26

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of Lighthouse Park for the July date, and Washington Park for the August and October dates to host free movies in the parks. A brewery and/or snack truck might vend on site.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Todd Blaser /ec Courtney Hansen /ec Eric Nycz /ec Brock Wetenkamp /ec	

COUNCIL ACTION REQUIRED:

Waiver of alcohol at Washington Park for 8/6/26 and 10/2/26

ITEMS TO INCLUDE IN LETTER:



Special Event Application

Tuesday, February 10, 2026

General Event Information

Event name Outdoor Movie Nights

Location Washington Park (Lighthouse Park 7/2/26)

Date Thursday, July 2, 2026

End date if multiple day event and additional dates if applicable. 8/6/26, 10/2/26

Event time 9:00 PM - 11:00 PM

Setup start time Thursday, July 2, 2026 20:00

Takedown end time Thursday, July 2, 2026 23:30

Applicant Information

Name of Applicant Erika Christel

Organization Name Visit Manitowoc

Address 900 Quay Street
Manitowoc, WI, 54220

Email echristel@manitowoc.org

Phone number (920) 686-3508

On-site contact & phone number Courtney Hansen 9209739508

Event description

Visit Manitowoc is offering three free movie nights this summer with the help of Parks. Spectators bring their own chairs and blankets. There may be a food or snack vendor in a nearby parking space.

July 2, 2026 - 9 pm-11 pm - Jaws at Lighthouse Park
 August 6, 2026 - 8:30 pm-10:30 pm - The Incredibles at Washington Park
 October 2, 2026 - 6:30 pm-8:30 pm - Ghostbusters at Washington Park

The inflatable movie screen and help with setup are needed for each of these events.

Estimated total attendance 100

Est. attendance from outside Manitowoc 15

Event Features

Select all that apply to the event Food Trucks

Expected revenue 0

Route & Road Usage

Event Structures

Safety & Security

Equipment & Facility Requests

Park and/or Athletic Field Request Washington Park and MetroStage (\$100)

Park or facility request not listed above: Washington Park (8/6/26 and 10/2/26) and Lighthouse Park (7/2/26)

Do you need power or lighting? Yes - for the screen and audio

Traffic control

Barricades 2'

Barricades 3'

Barricades 8' $\frac{3}{\$8}$

Barricades 12' rail type

Channelizer drums 3'

Cones 18"

Cones 28"

Delineators 42"

"Road Closed" signs

"Road Closed Ahead" signs

Estimated cost per day 124

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

Barricades only needed for the 7/2/26 date to be dropped off on the north side of Lighthouse Park parking lot. They will be used to reserve a spot for the snack truck and line of people.

Waiver of Fees

Are you requesting a Waiver of Fees?

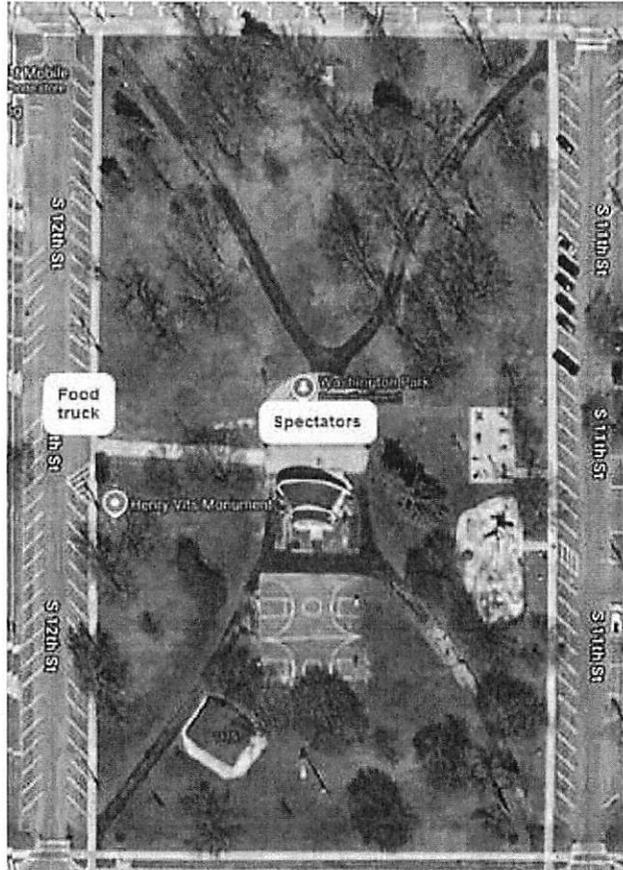
Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

City of Manitowoc event

Map

Upload map and supporting documents



Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

Yes

Applicant date of birth

Friday, June 12, 1998

Sign

Erika Christel