

Resolution to Adopt a Citizen Participation Plan

WHEREAS, the City of Manitowoc has applied for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the City of Manitowoc last adopted a Citizen Participation Plan in 1997 and key parts of the plan are missing; and

WHEREAS, the City of Manitowoc has prepared and publicly reviewed an updated Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Manitowoc officially adopts the attached Citizen Participation Plan.

MAR 16 2020

INTRODUCED _____

ADOPTED _____

Justin M. Nickels, Mayor

APPROVED _____

This Resolution was drafted by Adam Tegen, Community Relations Director.

Fiscal Impact: None
Funding Source: None for creation
Finance Director Approval: /SAC
Approved as to form: /KMM

Division of Housing

Community Development Block Grant – SAMPLE Resolution to Adopt a Citizen Participation Plan

ADOPTED on this ____ day of _____, 2020. ATTEST: _____
Deborah Neuser, City Clerk

The governing body of the City of Manitowoc has authorized the above resolution by Resolution
_____, dated _____.

Mayor Justin M. Nickels

Date