



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, April 5, 2016

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

3. Approval of Minutes

[16-0290](#) February 11, 2016

Minutes from the February 11, 2016 meeting were not attached to the agenda. This item will be taken up at the next Finance Committee meeting.

4. Public Comment

No public comment at this meeting.

5. Reports

[16-0276](#) City Attorney and Community Development Director regarding Industrial Development Corporation (IDC) registered status.

Attachments: [20160330220350180](#)

Moved by Brey, seconded by Sitkiewitz, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

6. Discussion and Action Items

[16-0277](#) Annual Interest Allocation

Attachments: [resolution](#)

Moved by Sitkiewitz, seconded by Brandel, that this Resolution be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0292](#) Amend 2016 General Fund Budget by reducing \$2,200 from Contingency Fund (1100-19100-539000) and reducing General Fund Applied by \$2,200 (1100-19100-493100)

Attachments: [20160401033601459](#)

Moved by Sitkiewitz, seconded by Brandel, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0256](#) KARL KOCH VS CITY OF MANITOWOC 15 CV 524

Attachments: [20160325202154658](#)

Moved by Brandel, seconded by Brey, that this Summons and Complaint be accepted and referred to the City Attorney. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0257](#) JACKLYNN R. GIENCKE CLAIM

Attachments: [20160325202139567](#)

Moved by Brey, seconded by Sitkiewitz, that this Summons and Complaint be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0258](#) 2015 Budget Carryforward Requests to 2016 Budget

Attachments: [2015 carry forward requests](#)

Moved by Able, seconded by Brey, that this Action Item be accepted to re-instate \$300 for the City Attorney's Overtime line. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

Moved by Brandel, seconded by Able, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

Moved by Brandel, seconded by Able, that this Action Item be approved as amended to draft a resolution for Council. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0259](#) Interverision Upgrade 7.15 to 7.18 Accela Springbrook ERP Software including database conversion from Progress to Sequel not to exceed \$15,260

Attachments: [20160331213109823](#)

Moved by Brey, seconded by Sitkiewitz, that this Agreement be approved and referred to council. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0291](#) OpenGov Intelligence + Transparency Software purchase under GSA contract pricing

Attachments: [20160331213142009](#)

[OpenGov Software Agreement - Manitowoc](#)

[OpenGov+Council+Presentation](#)

Moved by Sitkiewitz, seconded by Brey, that this Action Item be approved and referred to council. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0260](#) Recommendation from CAWG for funding up to \$26,011 for Website redesign, CivicSend and Custom Mobile App with cost sharing from Friends groups for Aquatic Center, Zoo and Rahr West Museum funding to come from Unbudgeted Catagory.

Attachments: [WEBSITE REDESIGN](#)

Moved by Brandel, seconded by Sitkiewitz, that this Action Item be approved for consent agenda. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0273](#) Recommendation from CAWG to fund up to \$1,795 from Buildings and Grounds Funding for replacement of roof hatch on Park Shop on Fleetwood Drive

Attachments: [FIRE REPLACEMENT ROOF HATCH](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0274](#) Recommendation from CAWG to fund up to \$940 to replace corroded door and door hinges at Public Safety Bldg with funding to come from Buildings and Grounds funding.

Attachments: [FIRE DOOR REPAIR ST 1](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0275](#) Recommendation from CAWG to fund up to \$35,000 for replacement of Heating System - DPW Vehicle Storage Garage

Attachments: [DPW REPLACE HEATING SYSTEM IN GARAGE](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0279](#) Recommendation from CAWG to fund up to \$6,497 for water heater replacement at Safety Building

Attachments: [Replace Water Heater - SB 2016](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0280](#) Recommendation from CAWG to fund up to \$3,574 to replace main logic board on Generator at Public Safety Building

Attachments: [Generator Repair - SB 2016](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

[16-0281](#)

Recommendation from CAWG to fund up to \$807.80 towards Oil Tank Heater on Elevator at City Hall

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Brandel, Sitkiewitz, Able and Brey

7. Adjournment

Moved Sitkiewitz, seconded by Brandel to adjourn at 6:03pm.