



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

---

Wednesday, May 1, 2024

6:30 PM

Council Chambers - And remote via Zoom

---

#### 1. Call to Order

Chairman Cummings called the meeting to order at 6:35 p.m.

#### 2. Roll Call

**Present:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

Staff Present: D. Koski, G. Minikel, S. Birr, C. Hall, B. Wetenkamp, A. Tegen

Others Present: Allan Brixius, Josh & Makayla Wildenhoeft

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[24-1429](#) Approval of the Minutes from the April 3rd, 2024 Public Infrastructure Committee Meeting

**Attachments:** [4-3-24 PI Committee Minutes](#)

**A motion was made by Tim Boldt, seconded by Vice Chair Todd Reckelberg, that the Minutes from the April 3, 2024 Public Infrastructure were approved. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1430](#) Committee on Aging Agenda for May 2024

**Attachments:** [May 2024 COA Agenda](#)

**This Communication was approved**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

## 6. Discussion and Action Items

[24-1431](#) Request from a constituent to consider enforcing parking ban on alternate sides of the street during the Street Sweeping season.

**Attachments:** [Street Parking Concern for Street Sweeping](#)

Josh Wildenhoef, 3307 Division Street, was present to discuss the Street Sweeping Parking Ban. He is having an issue with parking 4 vehicles and a boat at the property he is currently renting. He said the City of Sheboygan alternates their plow operations with even days/even house numbers, odd days/add house numbers. He would like to be able to park on different sides of the street on different days to help him with the issue of having to move 4 vehicles off the street.

Billy Hutterer, Operations Manager, was present to discuss the street sweeping operations. Alternative street sweeping discussions occurred in the past and the way we are currently sweeping is more efficient and timely.

Snow plowing and street sweeping are 2 completely different operations. It would be in the best interest of the City to not make any changes at this time.

The Committee agreed that making any changes at this time would cost the City taxpayers more money and the service would be less efficient.

G. Minikel explained that the Stormwater Mandate requires the City to provide the vacuum sweeper and parking ban.

**This Request was placed on file within Engineering Department.**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1427](#) IRA Urban Forestry Grant Resolution

**Attachments:** [Memo for PI Committee IRA - UF Grant](#)  
[IRA URBAN FORESTRY GRANT RESOLUTION\\_1](#)

D. Koski explained that we are looking for approval on the Resolution to apply for WI DNR sponsored Inflation Reduction Act Urban Forestry Grant for tree planting throughout the City of Manitowoc. The grant funding request is \$300,000 with no match requirements.

**A motion was made by Vice Chair Todd Reckelberg, seconded by Tim Boldt, to work with City Attorney to amend language in Resolution to apply and accept if awarded amend budget accordingly. Amended Resolution to be accepted and referred to Council. The motion carried by the following vote:**

[24-1428](#) City Facility Usage and Maintenance Agreement Between City of

Manitowoc and Roncalli Catholic Schools, recommending approving with removal of sentence by City Attorney to remove "The City will place these funds in a designated account for the maintenance of facilities used by RCS. This will be removed for Council

**Attachments:** [Memo for PI Committee RCS Facility Usage and Maintenance Agreement](#)  
[RCS facility use agreement 2024](#)

D. Koski informed the Committee of the City Facility Usage and Maintenance Agreement between the City and Roncalli Catholic School. The Agreement is to reserve the fields and providing inkind work.

The City Attorney will be removing a sentence under 1. Payment, "The City will place these funds in a designated account for the maintenance of facilities used by RCS". This sentence will be removed from Agreement going to Council.

**A motion was made by Tim Boldt, seconded by Vice Chair Todd Reckelberg, that the City Facility Usage and Maintenance Agreement between the City and Roncalli was approved for consent agenda and noted that the City Attorney will be removing language referring City to designate funds to an account for maintenance used by Roncalli. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1423](#) Agreement with CN Railroad for Track Removal on N. 18th & Michigan Avenue, recommending approval

**Attachments:** [24 1423 CN Railroad Agreement for Track Removal N 18th -Michigan Agreement to resurface Michigan Ave including crossing](#)  
[Agreement to resurface N 18th Street including crossing](#)

G. Minikel explained to the Committee that there is a new project manager with the Railroad that is requiring an agreement in place for removal of track on N. 18th and Michigan Avenue. This agreement states that if the tracks would need to go back in the future, the city would be responsible to pay half. The City Attorney has reviewed the agreement.

**A motion was made by Vice Chair Todd Reckelberg, seconded by Chad Beeman, that the Agreement with CN Railroad for track removal on N. 18th & Michigan Avenue was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1424](#) South 19th Street Pumping Station Rehabilitation Amendment #1 for Task Order 22-04, recommending approval

**Attachments:** [24-1424 STRAND S 19TH PUMPING STATION AMENDMENT TO TO 22-04](#)

G. Minikel explained that we are looking to hire Strand & Associates for Design and Construction related services for the S. 19th Street lift station. The City will have an inspector for the project.

A motion was made by Vice Chair Todd Reckelberg, seconded by Chad Beeman, that the Agreement with Strand for S. 19th Pumping Station Rehabilitation was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1425](#) Resolution - Levy Special Assessments for Sanitary Sewer Extension and Grading & Graveling on Summit Street and South 19th Street (Popp Sub'd 4)

**Attachments:** [Resolution to Levy Special Assessments for Sanitary Sewer Extension and Grading and Graveling on Summit Street and S 19th Popp Subd](#)

G. Minikel explained to the Committee that this is Statutory mandated for assessment procedures. The public meeting will be held on June 5, 2024 to invite abutting property owners to attend.

A motion was made by Vice Chair Todd Reckelberg, seconded by Tim Boldt, that the Resolution to levy Special Assessments for Sanitary Sewer Extension and Grading and Graveling on Summit Street and South 19th Street (Popp Sub 4) was approved and referred to council. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1426](#) State Highway 42 Reconstruction Project (Washington Street & Calumet Avenue)

**Attachments:** [24 1426 STH 42 - Washington & Calumet](#)

Adam Tegen was present to discuss the reconstruction of STH 42 and on street parking. The City is responsible for sidewalk, parking lanes and asthetic improvements. Parking lanes located on a portion of the State Highway 42 will cost the City to remain. Community Development staff visited businesses along this corridor to discuss parking. Many of the businesses do either have a small parking lot, or corner street businesses with side street parking. The area in discussion is S. 16th to S. 26th Streets.

There will be 2 lanes of traffic with a center turn lane.

A motion was made by Vice Chair Todd Reckelberg, seconded by Chad Beeman, for approval to not allow parking in the area on Washington Street between S. 16th Street and S. 26th Street with the State Highway 42 Reconstruction Project. The Request was approved and referred to council. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

## 7. Previously Tabled Items

[24-1335](#) PC 1-2024: Request for a Gas Easement; Wisconsin Public Service Corporation, parts of Lots 9 and 10, Block 175 Original Plat. (Parcel # 000-175-100), recommending approval based on Engineering review

**Attachments:** [WPS Easement for Parking Lot on Maritime Drive](#)

G. Minkel gave the ok to move forward with the revised easement.

**A motion was made by Tim Boldt, seconded by Chad Beeman, that the Easement submitted by Wisconsin Public Service was approved for consent agenda, based on Engineering review. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

#### [24-1186](#)

Park Rules Ordinance Review and Update - 8.230 Regulation of Parks and Related Facilities

**Attachments:** [Memo for PI Committee Ordinance Review and Update 8.230 Regulation of Parks and Related Facilities Recommendation for Adoption](#)  
[8.230 REGULATION OF PARKS AND FACILITIES ORDINANCE REVISION](#)  
[24-1186 Memo - Park Rules Ordinance Review and Update](#)

B. Wetenkamp informed the Committee that this Ordinance has been update and is ready for final approval.

T. Reckelberg would like to see the sentence under Item #13 revised. He said it was too long and wordy.

**A motion was made by Vice Chair Todd Reckelberg, seconded by Chad Beeman, that the Park Rules Ordinance was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

## 8. Adjournment

**A motion was made by Tim Boldt, seconded by Chad Beeman, that the Meeting was adjourned at 7:35 p.m. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets