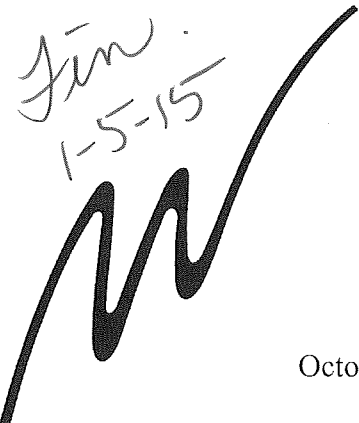


Jim
1-5-15


CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org

15-020



October 1, 2014

RECEIVED
OCT 1 - 2014
CITY CLERKS OFFICE

TO: Alderman Eric Sitkiewitz, Chairman Finance Committee
Jennifer Hudon, City Clerk

FROM: Sarah Hoppe, City Assessor *Sarah Hoppe*

RE: Personal Property Palpable Errors

After the 2014 Board of Review adjourned, I became aware that two personal property accounts were out of business effective January 1, 2014.

This error falls under Wisc. Stats 70.43 (1)(d) Palpable error. The property is not located in the taxation district for which the tax roll was prepared. The accounts and amount that should be rescinded are calculated:

<u>PP Parcel</u>	<u>Business</u>	<u>Doomaged Assessment</u>	<u>Tax</u>
000-022-707	The Book Nook	\$ 300	To be determined \$ 6.27

Already done → ~~000-918-462 Bullpen Sports \$5,200 To be determined~~

Please recommend to rescind the 2014 assessment for Personal Property for the above parcels.

Thank you.

cc: Steve Corbeille, Finance Director

*Please delete
tax of
\$ 6.27
Jh*



DUE DATE
March 1, 2014

STATEMENT OF PERSONAL PROPERTY
 Subject to Assessment January 1, 2014

2014

Who Must File? Every person, firm, or corporation as defined in Section 70.35 Wis. Statutes receiving from the assessor a return of personal property, must submit the return to the assessor on or before March 1. This return is confidential and is not available for public inspection.

Failure to File: If you fail to file, the assessor must estimate the value of your property using the best information available. In addition, you shall be denied any right of abatement by the board of review, under Section 70.35(4), Wis. Statutes.

Property Owner: (or in charge as agent, consignee, or other representative capacity)

FOR ASSISTANCE IN COMPLETING THIS FORM, YOU MAY CONTACT THE ASSESSOR.

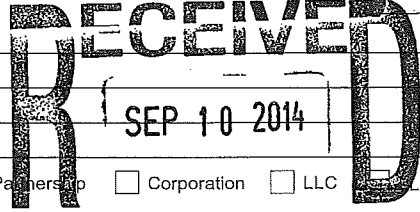
PARCEL: 000022707
 BOOK NOOK THE
 641 S 26TH ST

no longer in business as of 2-31-14

Town
 Village of } Maniwoc
 City
 County of Maniwoc

Account Number _____
 Property Address _____
 Engaged in Business of _____
 Sole Proprietorship Partnership Corporation LLC LLP
 FEIN # _____
 BY: _____

School District 3290 TID # _____
 Assessor
 CITY OF MANITOWOC, ASSESSOR'S OFFICE
 900 QUAY STREET (920)686-6970
 MANITOWOC, WI 54220 F (920)686-6906



New Owner Name _____
 Situs Address _____
 Mailing Address _____
 City, State, Zip _____
 Phone No. () _____

Type of Change Discontinued Sold
 Incorporated Moved
 Date of Change _____

Schedule A
SUMMARY OF PERSONAL PROPERTY AS OF JANUARY 1, 2014

Schedule A is the summary of all taxable personal property from Schedules B through H. The total of column 3 is your declaration of personal property subject to tax within this municipality. **Do not write "SALY" for Same As Last Year;** forms must be filled out completely. Note that Schedule D-1, exempt computer equipment and software, cash registers and single-function fax machines, is excluded from TOTAL ASSESSABLE.

Column 1 Property Description	Column 2 Subtotals	Values ↓ Column 3 Totals	C O D E	Column 4 LEAVE BLANK
1. Boats & Other Watercraft (from Schedule B)			1	
2. Machinery, Tools & Patterns (from Schedule C)			2	
3. Furniture, Fixtures & Office Equipment (from Schedule D)				
5. Multifunction Fax Machines, Postage Meters, Copiers & Phone Systems (from Sch. D-2)				
6. TOTAL OF LINES 3 and 5			3	
7. Leased Equipment (Property in charge of but not owned from Sch. F)				
8. Supplies (from Schedule G)				
9. All Other Personal Property (from Schedule H)				
10. TOTAL OF LINES 7, 8, AND 9			4A	
11. Building on Leased Land (from Schedule E)			4B	
TOTAL ASSESSABLE (TOTAL OF LINES 1, 2, 6, 10 AND 11)				

4. EXEMPT Computer Equipment & Software ... (from Schedule D-1)
 Please report the total from Schedule D-1 from the 2013 PA-003 →

I hereby declare all information given is true and correct for all the personal property for which I am subject to assessment and which was owned by me or held in my possession on January 1, 2014.

Owner's Name (please print)	Signature & Date	Preparer's Name (please print)	Signature & Date
Owner's Full Address		Preparer's Full Address	
Owner's Phone Number ()	Fax Number	Preparer's Phone Number ()	Fax Number
E-mail		E-mail	

CITY 52

PARCEL ID: 000-918-462

TAX YEAR: 2014

ALTERNATE ID: 000166030

VERSION: 0

User Calc 0 PP400 EOY on 12/02/2013 04:41 pm

CUR: Y

ROLL TYPE: PP

DEACTIVATE:

Owner Info Account Info Notes etc Print Form Delete Details STATUS: A v

Nbhd: v Acct Type: PP v Real Ref: 000166030

Total # of Owners: 1 Pct. Ownership: 100.0000 Hide Name: Tax District: 52 v

Owner Type Codes: v v v v Marital Status: v

Owner Link: Owner No: v Group Flag: Agent Code: v

Special Processing Flag: v

Real Ref. Owner: LEFT END PROPERTIES LLC Multi

Business/Owner Name: BULLPEN SPORTS BAR Mail

DBA: BULLPEN SPORTS BAR

In Care Of: DAVID E STUEBENS

Contact: DAVID E STUEBENS

Property Location: 214 N v 8TH ST v v

Description: v Building/Unit #:

Closed 3/17/13

Rescind

9/8/14 Phone call from David Stuebs

House - 2810 36th St Two River,

000-918-462

closed 3/17/2013 Bullpen Sports Bar