



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, March 3, 2020

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, McMeans, Sitkiewitz and Lotz

Absent: 1 - Novak

3. Public Comment

No comments at this meeting.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

Approval of the Consent Agenda

Moved by McMeans, seconded by Lotz, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0230](#)

Minutes of February 4, 2020 Finance Committee meeting, recommending approval and place on file.

Attachments: [MeetingMinutes04-Feb-2020](#)

[20-0231](#) Minutes of MPU Commission Meetings of December 19, 2019 & January 13, 2020, recommending acceptance and place on file.

Attachments: [MPU Commission Minutes 12-9-19](#)
[MPU Commission Minutes 1-13-2020](#)

5. Discussion and Action Items

[20-0232](#) Ordinance amending Manitowoc Municipal Code 11.010(10) restricting "Class A" licensed premises

Attachments: [Liquor ordinance - photo 1](#)
[Liquor ordinance - photo 2](#)
[Liquor ordinance - photo 3](#)
[Ordinance to Expand Liquor Sales from 10 sq ft to 100 sq ft.pdf](#)

No action taken on this item. It will be brought back to the April meeting. The Committee would like the City Clerk to send letters to affected businesses notifying them of this possible change.

[20-0233](#) Ordinance amending Manitowoc Municipal Code Chapter 3 regulating various boards and commissions

Attachments: [Ordinance Amending Ch 3 addressing Boards Commissions and Committees](#)

Moved by McMeans, seconded by Sitkiewitz, that this Ordinance be adopted as amended. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0234](#) Resolution disbanding several boards and commissions

Attachments: [Resolution Disbanding Various Boards and Committees](#)

Moved by McMeans, seconded by Lotz, that this Resolution be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0244](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-1922A, for Bad Axe Hotel, LLC, Holiday Inn Manitowoc, 4601 Calumet Ave, recommend to approve the application.

Attachments: [TAV-1922A Application](#)

Moved by McMeans, seconded by Lotz, that this Application be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0237](#) Request from Community Development to purchase John Deere XUV835M for maintenance equipment for downtown improvements at a cost of \$27,551, recommend to approve the request.

Attachments: [CD purchase request](#)

Moved by Brey, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 3 - Brey, McMeans and Lotz

Nay: 1 - Sitkiewitz

[20-0122](#) Agreement with Granicus for Closed Captioning services for Common Council and Standing Committee meetings for the three year period covering 2020-2022, recommend to enter into agreement starting April 1, 2020.

Attachments: [Manitowoc WI Captioning Q-77778](#)

Moved by McMeans, seconded by Lotz, that this Agreement be accepted to enter into the agreement April 1, 2020. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0238](#) Claim of unlawful personal property tax from Aldi, Inc. (Wisconsin), recommend to accept the amended statement of Personal Property reducing assessed value to \$109,459 and issuing a refund of \$629.95

Attachments: [Aldi](#)

[Assessor recommendation](#)

Moved by McMeans, seconded by Sitkiewitz, that this Communication be accepted to amended statement of Personal Property reducing assessed value to \$109,459 and issuing a refund of \$629.95. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0239](#) Discussion on creation of TID 22, recommend to place on file.

Attachments: [Project Plan 2.13.20 - Finalized](#)

Moved by McMeans, seconded by Sitkiewitz, that this Communication be accepted to place on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0240](#) CAWG recommended funding for Unbudgeted request from Community Development for GIS Data Migration at a cost not to exceed \$18,000.00, recommend to approve request.

Attachments: [CAWG GIS Data Migration](#)

Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0241](#) CAWG recommended funding for Unbudgeted request from DPI Fleet/Streets for 2 new flat beds for trucks #26 & 27 at a cost not to exceed \$4,200.00, recommend to approve the request.

Attachments: [CAWG DPI Truck Flat Beds](#)

Moved by McMeans, seconded by Sitkiewitz, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0242](#) CAWG recommended funding for Unbudgeted request from Fire for CAD Implementation at a cost not to exceed \$8,400.00, recommend to approve the request.

Attachments: [CAWG Fire CAD Implementation](#)

Moved by McMeans, seconded by Sitkiewitz, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

[20-0243](#) Notice of Determination from State Board of Assessors for Kerry Inc. appeals, recommend to place on file.

Attachments: [Kerry Inc Appeal No 81-055-REO-19](#)

[Kerry Inc Appeal No 81-056-REO-19](#)

[Kerry Inc Appeal No 81-054-REO-19](#)

[Kerry Inc Appeal No 81-057-REO-19](#)

Moved by McMeans, seconded by Lotz, that this Communication be accepted be placed on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

6. Closed Session

The motion to convene in closed session was made by Alderperson McMeans and seconded by Lotz. A roll call vote of 4-Aye, 0-Nay.

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

20-0236 Appeal for "Other Special Charge" assessed for property at 700 E Magnolia Ave

Meeting went into Recess

Meeting Reconvened

[20-0236](#) Appeal for "Other Special Charge" assessed to property at 700 E Magnolia Ave, recommend to deny the appeal.

Attachments: [Lakeshore Mall](#)
[Other Special Charge appeal](#)
[Letter from Life Safety](#)
[Lakeshore Special Charge Objection 020320 - With Exhibits](#)

7. Reconvene in Open Session

The motion to reconvene in open session was made by Alderperson McMeans and seconded by Alderperson Sitkiewitz. A roll call vote of 4-Aye, 0-Nay

[20-0236](#) Appeal for "Other Special Charge" assessed to property at 700 E Magnolia Ave, recommend to deny the appeal.

Attachments: [Lakeshore Mall](#)
[Other Special Charge appeal](#)
[Letter from Life Safety](#)
[Lakeshore Special Charge Objection 020320 - With Exhibits](#)

Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted to deny the appeal. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

8. Adjournment

Motion by E Sitkiewitz, second by S McMeans to adjourn.