



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Finance Committee

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Tuesday, November 10, 2020

5:30 PM

Council Chambers

Note-Meeting will also be available via Remote  
Conferencing

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software due to a state of emergency and federal, state, and local guidance on gatherings. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 851 7375 3649 Password: 786371.

Those wishing to make public comment should email [mreedkadow@manitowoc.org](mailto:mreedkadow@manitowoc.org) or call 686-6952 with their comment no later than 3:00 p.m. Central the day of the meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[20-1093](#)

Minutes of MPU Commission meeting of August 31, 2020, recommending acceptance and place on file.

**Attachments:**

[MPU Commission Minutes 8-31-2020](#)

[20-1094](#)

Minutes of October 6, 2020 Finance Committee meeting, recommending approval and place on file

**Attachments:**

[MeetingMinutes06-Oct-2020](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 5. Discussion and Action Items

[20-1095](#) Resolution to hold Primary Election on February 16, 2021 if there are three or more candidates who file nomination papers for a City office at the April 6, 2021 Spring Election.

**Attachments:** [Res - Spring Primary 2021](#)

[20-1105](#) Request for Hazard Pay for Central Count workers from the November 3, 2020 General Election

**Attachments:** [Staff memo - Hazard Pay for Central Count workers](#)

[20-1097](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-2007, 1228 Memorial Dr. LLC, d/b/a Wisco-tech, 1228 Memorial Dr.

**Attachments:** [Wisco-tech application](#)

[20-1096](#) Report of anonymous donation to the Parks and Recreation department being transferred from the Library Playground project per request of donor

**Attachments:** [Staff memo - Playground Equipment Donation](#)

[20-1046](#) Agreement with MPU for Electric Vehicle Charging Station

**Attachments:** [Agreement with MPU for Electric Vehicle Charging Station](#)

[20-1101](#) Resolution to Approve Authorized Representative for File Applications for Financial Assistance from State of Wisconsin Safe Drinking Water Loan Program

**Attachments:** [MPU SDWLP Resolution](#)

[20-1108](#) Copier Maintenance Agreement with Wisconsin Document Imaging for 2021-2023

**Attachments:** [2021 -2023 COPIER CONTRACT RENEWAL](#)  
[RFP- ScoreCard](#)

[20-1106](#) 2020 Poor Fund Report and Recommended Distribution

**Attachments:** [Misc Poor Relief Fund Information](#)  
[100 yr article](#)  
[RE\\_Poor Fund for Finance Committee agenda](#)

[20-1098](#) Policy for use of City Parklet

**Attachments:** [Parklet Request Form for Finance](#)

[20-1099](#) Hecker/Viebahn Agricultural Land Lease with Charmwood Farms

**Attachments:** [Agricultural Lease - Finance Overview](#)

[20-1102](#) 3rd Quarter Claims Report from City Attorney

**Attachments:** [3rd Quarter Atty Claims Report](#)

[20-1002](#) 3rd Quarter 2020 Internal Controls to Prevent and Detect Fraud Report

**Attachments:** [2020\\_03 Check List for Finance Committee.docx](#)

[20-1103](#) 3rd Quarter 2020 Budget Exception Report

**Attachments:** [2020\\_3rd QTR Budget Exception Report](#)

[20-1104](#) 3rd Quarter 2020 Investment Reconciliation Report

**Attachments:** [3rd Qtr 2020 Investment Reconciliation](#)

[20-1100](#) Tax Levy Certification from Lakeshore Technical College for Fiscal Year 2020-2021

**Attachments:** [LTC Tax Levy Certification](#)

[20-1107](#) Tax Levy Certification from Wisconsin Department of Public Instruction for Fiscal Year 2020-2021

**Attachments:** [WI DPI Tax Levy Certification](#)

[20-1109](#) Downtown discussion including possible acceptance of Donation for a Community Tribute to Jean and Sandy Wolfmeyer

**Attachments:** [Granite Sample](#)  
[Fountain Slab Harder to Maintain](#)  
[Fountain Slab Easiest Maintenance](#)  
[Cleaning the Pump](#)  
[Carved Stone Creations Pamphlet](#)  
[Slab Layout Diagram](#)  
[LC Permission Letter](#)  
[Jean and Sandy Wolfmeyer Community Tribute Draft](#)

[20-1069](#) 2021 Executive Budget Review  
- 2021 Borrowing  
- 2021 Capital Projects  
- General Budget Review

**Attachments:** [Tax Levy Change Budget Worksheet 2021 201012](#)  
[Copy of 2021 Capital Budget Mayor Proposed FINAL](#)  
[Executive Budget Letter to Council 10-19-2020](#)  
[Downtown Budget 2021](#)  
[Copy of Copy of North 8th Street - RR Tracks to Indian Creek Drive \(2020 - 6' C](#)  
[Copy of WASHINGTON ST. - SOUTH 15TH TO SOUTH 18TH ST. \(ASPH.\)](#)  
[2021 Council Budget](#)  
[2021 Budget Limit - 2022 Expenditure Restraint Program Payment](#)  
[2020 Tax LEVY 201010](#)  
[2020 Tax RATE 201110](#)  
[Amendments and Departmental requests to increase 2021 budget Finance Cor](#)  
[2020 Tax Levy Worksheet 201110](#)  
[Known Budgetary Impacts 2020 to 2021](#)

## 6. Previously Tabled Items

## 7. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

