



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: July 1, 2020

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my May 29th update:

Environmental Remediation

- Lemberger Landfill: Awaiting EPA review of sampling plans.
- Gravel Pit: WDNR issued a NOV to Newell Rubbermaid. Sampling has resumed. SDWLP application submitted.
- WPS Superfund Site: Participate in internal and external meetings regarding WPS plans

Open Records Requests

- No new requests.

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address
- Municipal Court has reopened

Economic Development

- Metal Ware: Continuing to work with company owners
- Assist CD Department with proposed upcoming projects
- Assist with Bayshore Trail development
- Camp Vits property acquisition in progress
- Bank First: property set to close in July
- Lakeside Collateral Assignment: set to close July 8

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Follow up on Council document workflow continues as time permits

Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II: Beginning work on effective communication self-audit.

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Labor Matters

- Fire Department bargaining: Proceeding to interest arbitration
- Transit bargaining: Contract ratified, bargaining closed.
- Police: Bargaining has commenced, will discuss in closed session tonight.
- Assist unionized departments with personnel matters as needed
- Provide resolutions to backfill and fill positions where appropriate
- Correspond outside counsel for EEOC/DWD complaint filed by police officer
- Assist HR with COVID policy interpretation as necessary

Office Matters/Additional Information

- Prepared committee reports
- Office is open during normal business hours, outside customers by appointment only

Monthly Reporting

- Since my May 29, 2020 report:
 - 34 Requests for Legal Services received, 45 closed
 - 14 new litigation matters (11 animal bites, 2 claims, 1 bankruptcy)
 - 23 new citations sent over for prosecution, trials scheduled through December