



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, October 27, 2025

5:00 PM

Manitowoc Public Library Board Room
and Remotely via Zoom

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

This meeting is being conducted both in the Board Room at Manitowoc Public Library and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public comment are asked to keep their microphone muted until public comment is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

Join Zoom Meeting: <https://us06web.zoom.us/j/83836165508?pwd=RhJPGoO5Dvqu7akYFVoMDOGIHaBp3d.1>

Meeting ID: 838 3616 5508

Passcode: 569007

Call In: +1 312 626 6799 US (Chicago)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

- 1.) Call to Order
- 2.) Requests to Amend
- 3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

- 4.) Approval of Minutes (action requested)

[25-0714](#) a. Regular Board Meeting - September 22, 2025

Attachments: [Regular Library Board Meeting Minutes - September 22, 2025](#)

5.) Financial Reports (action requested)

[25-0715](#) - Budget Status - September 2025 (Fund 2810)
- Budget Status - September 2025 (Fund 2813)
- MPL Check Register - September 20, 2025 - October 24, 2025
- Financial Summary

Attachments: [Budget Status September 2025 \(Fund 2810\)](#)
[Budget Status September 2025 \(Fund 2813\)](#)
[MPL Check Register October 2025](#)
[Financial Summary September 2025](#)

6.) Correspondence

[25-0716](#) a. Correspondence_DS
b. Correspondence_Carnegie Corporation

Attachments: [Correspondence_DS](#)
[Correspondence_Carnegie Corporation](#)

7.) Administrative Reports

[25-0717](#) a. Director's Report - September 2025
b. Manager Highlights - September 2025
c. Monthly Statistics - September 2025
d. Seehafer News Articles - September 2025
e. Jobs around the Library: Inter-Library Loan, Materials Associate, Laura Schreiner

Attachments: [Director's Report 10.27.25](#)
[September Manager Highlights](#)
[Monthly Stats Sept 2025](#)
[September 2025 Articles](#)

8.) New Business

[25-0767](#) a. Personnel Committee meeting date - Stephanie Peters

[25-0768](#) b. 2026 Budget timeline and December meeting date

Attachments: [memo.2026 Budget timeline](#)

[25-0774](#) c. Manitowoc Public Library Fee Schedule

Attachments: [memo.Fee Schedule](#)

9.) Old Business

[25-0769](#) a. Grant update: Computer area and Business Center

Attachments: [First Floor Renovation Update](#)

[25-0770](#) b. Library HVAC Project update - Stacey Bialek

[25-0718](#) c. Facilities and Building Updates - Stacey Bialek

10.) Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <<mailto:sbialek@manitowoc.org>> at least 48 hours in advance of the meeting.