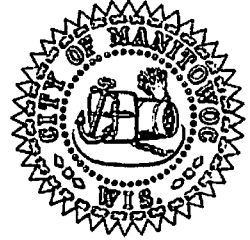




CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org



June 19, 2020

Amanda Reis
2108 S. 22nd Street
Manitowoc, WI 54220

Re: Block Party – 2100 Block S. 22nd Street

Dear Ms. Reis:

Your request for a block party on Saturday, July 25, 2020, being held at the 2100 Block of S. 22nd Street, between the hours of 1:00 p.m. and 11:00 p.m. has been granted. Please make sure that you are off the street by 11:00 p.m. As per the City of Manitowoc Ordinance the street needs to be re-opened by 11:00 p.m.

The Manitowoc City Council has stipulated that when an event is held, the person in charge is responsible for getting and returning the barricades with lights. Due to the size and amount of barricades needed to close the street, please make sure you have a pickup truck or trailer when picking up traffic control materials.

Please stop at the front office of the Department of Public Works, located at South 35th and Viebahn Streets, in order to check out and check in the barricades by completing the appropriate paperwork and paying the \$25 fee for use of traffic control items. Please pick up barricades before 2:30 p.m. on Friday, July 24th and return them Monday, July 27th between 7:00 a.m. and noon.

Contact the Department of Public Works at 686-6550 to inform them of a pick-up time.

Sincerely,

Deborah Neuser
City Clerk

DN:mrk

cc: Special Events Approval Group

Deborah Neuser, CMC, City Clerk
CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543
Phone (920) 686-6950 · Fax (920) 686-6959 · dneuser@manitowoc.org

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 6/17/2020

EVENT NAME: Residential Block Party - 2100 block S 22nd St.

ORGANIZER: Amanda Reis

E-MAIL ADDRESS: areis722@gmail.com

EVENT DATE: 7/25/2020

NEW OR RECURRING: New

LOCATION/DESCRIPTION: Residential block party

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Jim Schubert
AM
Sevelo-balle

COUNCIL ACTION REQUIRED:

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ITEMS TO INCLUDE IN LETTER:

When listing sponsors for your event, we ask that you consider listing the City of Manitowoc since some or all fees have been waived for the event.

 City of Manitowoc

RESIDENTIAL BLOCK PARTY PERMIT APPLICATION

Residential block party permits include the use of traffic control items for the purpose of closing off the street(s). Block party hosts must contact all affected residents prior to applying. Block parties must be concluded and the road opened by 11 PM. Any debris must be removed immediately from the street and terrace areas. (Organizations / businesses should complete a Special Event Application instead of a Residential Block Party Application.)

Today's Date: 6-12-2020

Responsible Individual(s) for Party Name: Amanda Heis
Address: 2108 S 22nd St
City/State/Zip: Manitowoc WI 54220
Phone Number: 920-242-7335
E-mail Address: areis722@gmail.com
Date of Birth: 7-22-1976

Date of Party: 7-25-2020 Time of Party: 1pm - 11pm

Location of Party (Hundred Block and Street Name): 2100 Block S. 22nd St.

Cross Streets You are Requesting to Block Off: Between Dewey + Summit
Please provide a map/sketch of the area requested for the block party.

Estimated Attendance: 25-30

Once your application is reviewed by the Special Event Committee, you will receive a letter indicating whether or not your block party has been approved. The letter will also give you instructions of where and when to pick up barricades for your event.

Please return form to:
City of Manitowoc - Department of Public Infrastructure
900 Quay St.
Manitowoc, WI 54220
Phone: 920-686-6550
Fax: 920-686-6525
E-mail: parksadmin@manitowoc.org

JUN 12 2020

Dewey St Home

Dewey

Maritime Garr

2108 South 22nd Street Assisted L

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S 21st St

Summit St

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