



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Common Council

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Monday, April 19, 2021

6:30 PM

Council Chambers  
Note-Meeting will also be available via Remote  
Conferencing (Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software due to a state of emergency and federal, state, and local guidance on gatherings. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Those wishing to make public comment should email [abaryenbruch@manitowoc.org](mailto:abaryenbruch@manitowoc.org) or call 920-686-6952 with their comment no later than 3:00 p.m. Central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[21-0336](#) Mayor presents Award of Valor to Officer Matt Klein

**Attachments:** [Communication for Officer Klein](#)  
[Award of Valor Klein](#)

[21-0337](#) Mayor presents Award of Valor to Captain Grissom

**Attachments:** [Communication for Captain Grissom](#)  
[Award of Valor Grissom](#)

[21-0338](#) Proclamation declaring the week of May 9th - May 15th, 2021 as National Police Week and May 15, 2021 as Peace Officers' Memorial Day.

**Attachments:** [Police Week Proclamation](#)

[21-0339](#) Proclamation declaring the week of April 11th - April 17th, 2021 National Public Safety Telecommunicators Week

**Attachments:** [National Public Safety Telecommunicators Week Proclamation](#)

[21-0340](#) Proclamation declaring May 14, 2021 Hmong American Day

**Attachments:** [Hmong American Day Proclamation](#)

[21-0341](#) Commendation to Otto Oas VFW Post 659 on their One Hundred Years of Service.

**Attachments:** [Otto Oas VFW Post 659 Commendation](#)

[21-0342](#) Commendation to Franny Orth

**Attachments:** [Franny Orth Commendation](#)

[21-0343](#) Commendation to Allen Karl

**Attachments:** [Allen Karl Commendation](#)

[21-0344](#) Commendation to Harold Kummer

**Attachments:** [Harold Kummer Commendation](#)

[21-0345](#) Presentation to outgoing Alders; Scott McMeans, Jeremiah Novak, Aaron Bailey, and Courtney Hansen

## E. PUBLIC HEARINGS

## F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

[21-0369](#)

Previously Submitted Public Input

**Attachments:**[Public Input - B. Abel](#)[Public Input - Erdmann](#)[Public Input - Rhein](#)[Public Input - Moore](#)[Public Input - D. Erdmann](#)[Public Input - H. Abel](#)[Public Input - Herrenbruck](#)[Public Input - Karbon](#)[Public Input - Fessler](#)[Public Input - Koch](#)[Public Input - Greene](#)[Public Input - Tiberg](#)[Public Input - Hornak](#)[Public Input - Weyer](#)[Public Input - Bauer](#)[Public Input - Mrotek](#)[Public Input - McMillan](#)[Public Input - D. Greene](#)[Public Input - Biel](#)[Public Input - LaFond](#)[Public Input - Iannitello](#)[Public Input - LaCosse](#)[Public Input - Vlastelica](#)[Public Input - Nagel](#)[Public Input - Holsen](#)[Public Input - Buechner](#)[Public Input - Hanson](#)**G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR****H. CONSENT AGENDA**

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

**1. Removal of Consent Agenda Items**

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

## 2. Miscellaneous

[21-0346](#) Minutes of March 15, 2021 Common Council meeting, recommending approval and place on file

**Attachments:** [Minutes 3-15-2021](#)

[21-0347](#) Minutes of March 24, 2021 Common Council meeting, recommending approval and place on file

**Attachments:** [Minutes 3-24-2021](#)

[21-0348](#) Communication from Public Service Commission of WI, recommending acceptance and place on file.

**Attachments:** [Public Service Commission Communication](#)

[21-0353](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval for water main extension on River Point Drive, York Street, North 11th Street, and Buffalo Street, recommending acceptance and place on file.

**Attachments:** [Water Main Plan and Specification Approval - River Point Dr.](#)

[21-0356](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval for South 30th Street, recommending acceptance and place on file.

**Attachments:** [Water Main Plan and Specification Approval - S 30th St](#)

## 3. Committee of the Whole (Consent)

[21-0357](#) TID No. 21 Development Agreement with J-K Land Company, LLC, recommend acceptance and place on file

**Attachments:** [TID 21 Development Agreement with J-K Land Co, LLC](#)

[21-0358](#) TID No. 21 Development Agreement with AMMO Incorporated, recommending acceptance and place on file

**Attachments:** [TID 21 AMMO Inc](#)

[21-0392](#) Report of Special Events Committee relative to approval of the following events: Easter Eggstravaganza on 4/3/21; Downtown Farmers Market on 5/1 - 10/30/21; Tuesdays at 10! on 6/15 - 8/3/21; Prodigy Games on 10/2/21; WAIVER OF FEES: Public Health Dept. Strategic Planning Retreat on 4/27/21; LIVE! In Living Color on 7/22/21; Playball Tournament on 5/23/21; WAIVER OF FEES: Blood Drives on 6/2/21, 7/30/21, 10/21/21, 1/3/22; Cool City Classic Car Cruise on 6/25/21; recommending acceptance of report and place on file.

**Attachments:** [SE Report - Approved by Special Event Committee](#)  
[Easter Eggstravaganza](#)  
[Downtown Farmers Market](#)  
[Tuesdays at 10!](#)  
[Prodigy Games](#)  
[Waiver of Fees - Public Health Dept. Strategic Planning Retreat](#)  
[LIVE! In Living Color](#)  
[Playball Tournament](#)  
[Waiver of Fees - Blood Drives](#)  
[Cool City Classic Car Cruise](#)

#### 4. Finance Committee (Consent)

[21-0360](#) Report of Finance committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

**Attachments:** [April Licensing Report](#)

[21-0361](#) General City Claims in the amount of \$5,183,763.85 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [April Committee Report on Claims](#)  
[3-19-2021](#)  
[3-26-2021](#)  
[4-2-2021](#)  
[4-8-2021](#)  
[4-9-2021](#)  
[4-16-2021](#)

#### 5. Personnel Committee (Consent)

[21-0264](#) Request to Enter Into Agreement with Concordia University, recommending approval

**Attachments:** [Memo Concordia University Partnership Agreement.pdf](#)  
[Business Community Partnership City of Manitowoc 02232021.docx.pdf](#)  
[Benefits Infographic2.pdf](#)  
[Concordia Business Community Partnership.pdf](#)

## 6. Public Infrastructure Committee (Consent)

[21-0297](#) Request from Constituent for curbside numbering at residential homes, recommending placing on file

**Attachments:** [21-0297 Curbside Numbering.pdf](#)

[21-0298](#) Request from Zoo Society for Mural at Lincoln Park Zoo Shelter, recommending approval with design being brought back for approval

**Attachments:** [21-0298 Mural at Lincoln Park Zoo Shelter.pdf](#)

[21-0299](#) Plan E Watermain Petition with Manitowoc Public Utilities for River Point, recommending to approve the water petition.

**Attachments:** [21-0299 Water Petition.pdf](#)

[21-0373](#) Report of Board of Public Works of 3/24/2021 of approval to enter into AGMT-21-06 with Mulch Express for Woodchips for City Parks, Flower Beds & Islands for a contract price of \$12,450.00; recommending acceptance and place on file.

**Attachments:** [Agreement with Mulch Express](#)

[21-0374](#) Report of Board of Public Works of 3/24/2021 of approval to enter into AGMT-21-05 with Hartman's Towne & Country Greenhouse for Downtown Manitowoc Planting & Maintenance Contract for 2021-2023 for a contract price of \$6,240.00; recommending acceptance and place on file.

**Attachments:** [Hartman's Towne & Country Greenhouse Agreement](#)

[21-0375](#) Report of Board of Public Works of 3/24/2021 of approval to enter into AGMT-21-07 with Lee Recreation for Playground Installation at Red Arrow Park for a contract price of \$6,000.00, recommending acceptance and place on file.

**Attachments:** [Lee Recreation Agreement](#)

[21-0376](#) Report of Board of Public Works of 4/7/2021, of bids received for Underwater Repair of East Counterweight of S.S. Badger Car Ferry Ramp, WO-21-20R, recommending awarding to low bidder, Michels Foundations, Division of Michels Corp, in the amount of \$441,630.00

**Attachments:** [Report of BPW - WO-21-20R](#)

[21-0377](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 N 8th Street & Maritime Drive - Intersection Improvements, WS-21-13, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$189,054.15

**Attachments:** [Report of BPW - WS-21-13](#)

[21-0378](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 Concrete Paving III (S. 30th St. Reconstruction), WS-21-8, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$1,999,982.67

**Attachments:** [Report of BPW - WS-21-8](#)

[21-0379](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 Concrete Paving IV (Broadway St. Reconstruction), WS-21-10, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$435,395.59

**Attachments:** [Report of BPW - WS-21-10](#)

[21-0380](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 Sanitary & Storm Sewer Construction, WU-21-11, recommending awarding to low bidder, De Groot, Inc., in the amount of \$201,178.18

**Attachments:** [Report of BPW - WU-21-11](#)

[21-0381](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 N 8th Street & Maritime Drive - Modifications to Green Space on Southeast Corner, WO-21-12, recommending awarding base bid to Vinton Construction Company, in the amount of \$188,542.40

**Attachments:** [Report of BPW - WO-21-12](#)

[21-0382](#) Report of Board of Public Works of 12/16/2020 for 1st and Final payment of \$10,000.00 to Otis Elevator Company for Optiguard Door Protection System, AGMT-21-04, recommending payment.

**Attachments:** [Report of BPW - Payment Otis Elevator](#)

[21-0383](#) Progress Invoices from WI DOT in the amount of \$40,876.85 for Waldo Blvd. project #39515003776, recommending payment.

**Attachments:** [WI DOT Progress Invoice Payment](#)

## **7. Public Safety Committee (Consent)**

## **8. Plan Commission (Consent)**

## **I. COMMITTEE REPORTS**

### **1. Committee of the Whole**

[21-0393](#) Report of Special Events Committee Recommending approval for the following events subject to Council action: Pig to Pig Walk on 9/11/21 (Waiver of the noise ordinance from 7:30 a.m. to 8:00 a.m.); Lincoln Homecoming Parade on 4/30/21 or 5/7/21 (Closure of streets from Lincoln High School to Municipal Field for parade & closure of Grand Ave. from S. 21st to S. 23rd St. until 10 p.m.)

**Attachments:** [SE Report - Events needing Council Approval](#)  
[Pig to Pig Walk](#)  
[Homecoming Parade](#)

[21-0394](#) Kevin Kumbalek Complaint from March 15, 2021

**Attachments:** [Response Letter to Kevin Kumbalek](#)  
[Kevin Kumbalek Complaint Re Election Fraud](#)

## 2. Finance Committee

[21-0362](#) Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement

**Attachments:** [Res to sign WisDNR Safe Drinking Water Loan Documents - MPU](#)  
[Manitowoc 5191-14 LSL FAA](#)

[21-0363](#) Resolution authorizing Community Development to apply for grants for the River Point Development Area.

**Attachments:** [Resolution CDD to apply for grants](#)

[21-0364](#) Memorandum of Agreement for Weights and Measures Inspection

**Attachments:** [Agreement for Weights and Measures Inspection](#)

[21-0365](#) CAWG recommends to approve \$5,750 for the purchase of an \$11,500 camera for the Jetter truck.

**Attachments:** [CAWG Jetter Camera Request](#)

[21-0366](#) Report of the Industrial Development Corporation recommending to approve the Certified Survey Map; approve the sale of a portion of the Parcel #449-008-010 to AMMO Inc; and authorize the Mayor and Staff to sign and record all documents related to the certified survey and land sale.

**Attachments:** [Report from IDC to Council](#)

[21-0367](#) Report of the Board of Canvassers of April 6, 2021 Election for Municipal Offices for Mayor; Alderperson District 1, Wards 1 & 2; Alderperson District 2, Wards 3, 4, & 22; Alderperson District 3, Wards 5 & 6; Alderperson District 7, Wards 13, 14, & 31; Alderperson District 10, Wards 19, 20, 27 & 30

**Attachments:** [Spring Election Statement of Canvassers](#)



[21-0386](#) Agreements with City Centre, LLC and the State of Wisconsin regarding the HAP Grant awarded to the City for the Gantry Cranes Project

**Attachments:** [Agreement Council Memo](#)  
[0495-21-06\\_Manitowoc-City\\_Centre\\_Grant-Agreement](#)

### 3. Personnel Committee

[21-0368](#) Resolution to Approve Revised Backfill / Recruitment Process

**Attachments:** [Res to approve a revised Backfill Recruitment Process](#)

[21-0370](#) Resolution to Revise Police Department Clerk Typist Job Description and Reclassify and Rename Position to Police Department Administrative Clerk

**Attachments:** [Res Reclassify PD Clerk Typist to PD Administrative Clerk](#)  
[Police Administrative Clerk JD 10034 rev 02.2021](#)

### 4. Public Infrastructure Committee

[21-0300](#) Resolution to backfill Full Time Bridge Tender position

**Attachments:** [Res to backfill Bridgetender position due to resignation 4-19-2021](#)  
[21-0300 Request for Bridgetender Position.pdf](#)

[21-0301](#) Final Resolution authorizing Public Improvement and Levying Special Assessments against benefited Property in Manitowoc, WI

**Attachments:** [21-0301 Final Resolution Authorizing Public Improvement and Levying Special](#)

[21-0384](#) Sidewalk Privilege Agreement with Kemota Properties, LLC

**Attachments:** [Sidewalk Privilege Agreement - Kemota Properties](#)

[21-0385](#) Resolution to Modify Fee Schedule for DPI Street Tree Removal Fees

**Attachments:** [Res increase Street Tree Removal Fees](#)

[21-0387](#) Resolution Urging State Legislature to Allow for Parklets & Pedlets on Connecting Highways

**Attachments:** [Res Urging Expansion of Parklet Program](#)

[21-0388](#) Resolution Modifying Fee Schedule for DPI Manitowoc Family Aquatic Center Punch Card

**Attachments:** [Res approve Family Aquatic Center Punch Card](#)

[21-0389](#) Estimate to Reconfigure Electric Utility at North 10th Street and Maritime Drive, Estimate 2021-1 (Job 1)

**Attachments:** [Reconfigure Electric Utility - Maritime and 10th MPU Estimate MPUE2021-01-1](#)

[21-0390](#) Estimate to Bury Electric Lines in the 1000 Block of Buffalo and North 11th Street, Estimate 2021-01 (Job 2)

**Attachments:** [Underground Conversion - Buffalo MPU Estimate MPUE2021-01-2](#)

[21-0391](#) Estimate to Install 7 Each Double Acorn Street Lights - Buffalo Only, Estimate 2021-01 (Job 4A)

**Attachments:** [Lighting on Buffalo - MPU Estimate E2021-01-4A](#)

## 5. Public Safety Committee

[21-0319](#) An Ordinance to establish forfeitures for various violations of Chapter 10 of the MMC regulating traffic.

**Attachments:** [Ord to amend bond schedule](#)

[21-0320](#) Crime Prevention Committee amended bylaws.

**Attachments:** [Crime Prevention Committee Bylaws.pdf](#)

[21-0321](#) Discussion regarding Ordinance 18.040 regulating outdoor lighting.

**Attachments:** [Ord to Create 18.040 Outdoor Lighting 2nd Version](#)  
[Lighting ordinance concerns - Jeff and Margaret Seidl .pdf](#)  
[Outdoor Lighting concerns - Richard Kunz.pdf](#)  
[Public Safety Lighting Ord](#)

[21-0322](#) Lifequest hardship request, call 184A-20-4177.

[21-0371](#) Ordinance to extend No Parking on South 10th Street and Division Streets

**Attachments:** [Ord to Amend 10.390 No Parking S. 10th Division Streets](#)

## 6. Plan Commission

## J. OTHER BUSINESS

## K. ADJOURN

*1. Next Scheduled Common Council Meeting: Tuesday, April 20, 2021 at 5:00 p.m. and Monday, May 17, 2021 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Mackenzie Reed-Kadow**  
City Clerk