



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, January 20, 2025

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 818 8040 1578 Password: 861773.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[25-0036](#)

City Clerk administers Oath of Office to Police Officer Timothy Klunker, followed by Badge Pinning

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[25-0037](#) Resignation from Kim Novak from the Transit Commission effective February 28, 2025; recommending acceptance and place on file

Attachments: [Resignation - Novak](#)

[25-0038](#) Minutes of the December 16, 2024 Common Council meeting; recommending approval and place on file

Attachments: [Common Council Meeting Minutes 12-16-2024](#)

3. Committee of the Whole (Consent)

[25-0039](#) City of Manitowoc TID No. 24 Development Agreement with Tycore Built LLC; recommending acceptance and place on file

Attachments: [TID 24 Development Agreement with Tycore Built LLC](#)

[25-0056](#) Report of Special Events Committee relative to the approval of the following events: Coldest Night of the Year - Manitowoc Warming Shelter Fundraiser on 2/22/2025; Painting Pathways Clubhouse Summer Fundraiser on 8/9/2025; and Touch the Trucks on 7/16/2025; recommending approval

Attachments: [121225 - 011525 SEC Acted On](#)
[SE - Coldest Night of the Year](#)
[SE - Painting Pathways Fundraiser](#)
[SE - Touch the Trucks](#)

4. Finance Committee (Consent)

[25-0048](#) General City Claims in the amount of \$17,379,203.43 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Claim Report](#)
[12-13-2024](#)
[12-20-2024](#)
[01-03-2025](#)
[01-10-2025](#)

5. Personnel Committee (Consent)

[25-0008](#) Request to Approve Updates to DPI Mechanic Job Description;
recommending to approve as presented

Attachments: [DPI Mechanic Job Description Updates-12-2024](#)
[DPI Mechanic 10182-clean copy for council](#)

6. Public Infrastructure Committee (Consent)

7. Public Safety Committee (Consent)

[25-0027](#) Flashing Pedestrian Crossing at the intersection of South 14th Street and
Dewey Street; recommending to install regular, non-flashing pedestrian
crossing signs for both directions of travel

Attachments: [S. 14th Street and Dewey Street](#)

[25-0029](#) Sex Offender Residency Board Appeal for Anthony Fletcher;
recommending to approve the appeal

[25-0031](#) Manitowoc Fire Rescue Department Hardship Request, Call Number
24-2265199; recommending to deny the hardship request and set up a
payment plan

[25-0032](#) Manitowoc Fire Rescue Department Letter of Dispute, Incident Number
24-3892; recommending to deny the dispute

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

2. Finance Committee

[25-0019](#) Two Year Operator License (#240326) for D. Jimenez

Attachments: [Two Year Operators License \(#240326\) for D. Jimenez](#)
[Letter from Clerks Office - D. Jimenez](#)

[25-0051](#) Resolution to Authorize Approval of the Site Assessment Grant Agreement

Attachments: [Resolution Grant Approval- SAG FY25-54184 - Final](#)
[54184-FY25-Final Contract for Execution-SAG-City of Manitowoc-\\$190,000](#)
[WEDC SAG Grant Email from Community Development Director](#)

[25-0053](#) Two Year Operator License (#240330) for A. Franz

Attachments: [Two Year Operators License \(#240330\) for A. Franz](#)
[Letter from Clerks Office - A. Franz](#)

[25-0059](#) Manitowoc Skatepark Project at Miracles Park

Attachments: [Manitowoc Skatepark Project at Miracles Park Email from Mayor](#)

3. Personnel Committee

[24-1858](#) Discussion on Changes to the City of Manitowoc Compensation Plan Maintenance

Attachments: [Email from Mayor Requesting Compensation Discussion 09/24/2024.pdf](#)
[Memo from HRD – Current Comp Plan Mtce 10/07/2024](#)
[Recommended Revisions to Comp Plan Policy Language 12.2024](#)
[Recommended Revisions to Comp Plan Policy Language 01.2025](#)

[25-0049](#) Resolution for Seasonal Farmers Market Manager Position

Attachments: [Resolution to Request Approval for Farmers Market Manager - Final](#)
[2025 Seasonal Payrates Update with Farmers Market Manager-12-2024](#)
[Seasonal Farmers Market Manager Job Description and Personnel Memo](#)

[25-0052](#) Resolution to Revise Employee Policy Manual

Attachments: [RES EMPLOYEE POLICY MANUAL LANGUAGE REVISIONS JAN 2025 - FIN/](#)
[EPM revised for Council approval 01.2025 FINAL clean version](#)
[Recommended Revisions to EPM 1-2025](#)

[25-0058](#) Resolution Authorizing Settlement of Workers' Compensation Claim

Attachments: [Resolution to Settle WC CLAIM 2025- Final](#)

4. Public Infrastructure Committee

[25-0050](#) Municipal Water Installation Agreements with Various Property Owners

Attachments: [Municipal Water Installation Agreement - Ratajczak](#)
[Municipal Water Installation Agreement - Norton](#)

[25-0055](#) Report of Board of Public Works of 1/20/2025, of bids received for Removal of PCB Impacted Soil at the Former Mirro Site, Project

WO-25-10

5. Public Safety Committee**6. Plan Commission****J. OTHER BUSINESS****K. ADJOURN**

1. Next Scheduled Common Council Meeting: Monday, February 17, 2025 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk