

MANITOWOC PUBLIC SCHOOL DISTRICT
Manitowoc, WI

February 9, 2016

Manitowoc Parks & Recreation Department

The Manitowoc Public School District and the City of Manitowoc Parks & Recreation departments have worked cooperatively/ collaboratively over a number of years to share facilities and equipment. The following proposal would be another example of this effort to effectively maintain the softball and baseball fields in Manitowoc during the MPSD 2016 season. MPSD commits an estimated 460+ work hours each spring on city fields which represents about \$16,100.00 in labor if our crews were to have to do this. This labor offsets any and all fees.

Baseball & Softball
MPSD Proposal

March thru end of July 2016

- Practice start date: March 21, 2016

Weather Permitting –

MPSD Responsibilities

- Open Municipal Field - March 2016
 - Batting cages/ player development
 - Prepare field as much as possible
 - Check systems- public address system, lights, buildings
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
- CP1 – March 2016
 - Batting cages
 - Take inventory and inspect equipment in storage building
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
- CP2 & 3- March 2016
 - Take inventory and inspect equipment in storage building
 - Check all outfield fence inserts and temporary fencing
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor

Maintenance during Season for Freshman, JV, and Varsity

MPSD

- Daily check
- Grooming of fields
- Remove water as needed
- Prepare for games – lining, fences, bases, etc.
- Daily cleaning and product supply maintained in restrooms & concession stands

Parks & Rec Department

- Cut grass – 1 time per week at all sites. If additional cuttings are needed MPSD Director of Buildings & Grounds and City Parks Supervisor will coordinate.

Maintenance during the season for 7th and 8th grade JR Ships

MPSD

- Fields used include Municipal Field, Citizens Park diamond #1, Westfield, and Halverson.
- Prepare for games
 - Infield lining, bases, etc.
 - Cleaning and product supply maintained in restrooms & concession stands
- Prepare for practices
 - Remove water as needed
 - Grooming of fields – hand drag provided by City
 - Infield lining, bases, etc.
 - Cleaning and product supply maintained in restrooms & concession stands

Parks & Rec Department

- Cut grass – 1 time per week at all sites. If additional cuttings are needed MPSD Director of Buildings & Grounds and City Parks Supervisor will coordinate.
- Cleaning and product supply maintained in restrooms & concession stands one time per week
- Grooming of fields for games only

Commitments from Parks & Rec

- Every effort will be made, through scheduling, not to bump Baseball & Softball teams from fields for practice & games – Manitowoc Lutheran High would play their Varsity games at CP1 if there are conflicts at Municipal Field.
- - Baseball – Varsity @ Municipal Field
JV & Freshman @ CP1
 - Softball- Practice Varsity, JV & Freshman @ CP2 & CP3
Games Varsity, JV & Freshman @ CP2 & 3
- Material to maintain fields – diamond mix, sod, dirt, etc.
- Use of Concession stands & restrooms- no cost to district
- Equipment to maintain fields – aerator, rakes, lining machines, drags, pulverizer, lime, etc. Coordinated with City Parks Supervisor
- Repairs to equipment or buildings by City Parks Department
 - lights at Municipal, CP, etc
 - fences
 - Concession stands
 - Restrooms
 - Other

Chris Dupre
Manitowoc Public School District
Director of Buildings and Grounds