



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, October 2, 2018

6:00 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Brey, Lotz, Sitkiewitz and Williams

**Absent:** 1 - McMeans

#### 3. Public Comment

No public comment at this meeting.

#### 4. Approval of Minutes

[18-1013](#) Minutes of September 4, 2018 Finance Committee meeting, recommend approval.

**Attachments:** [MeetingMinutes 04-Sept-2018](#)

**Moved by Sitkiewitz, seconded by Williams, that the Minutes be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, Sitkiewitz and Williams

[18-1001](#) Minutes of 8/27/18 MPU Commission meeting and various Great Lakes Utilities meetings, recommending acceptance and place on file.

**Attachments:** [MPU Commission Minutes 8-27-18](#)  
[GLU Meeting Minutes](#)

**Moved by Lotz, seconded by Sitkiewitz, that the Minutes be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, Sitkiewitz and Williams

#### 5. Discussion and Action Items

[18-1025](#) Third quarter claims report from City Attorney, recommend to accept and place on file.

**Attachments:** [Claims Report to Finance Committee 1 to 9 2018](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, Sitkiewitz and Williams

[18-0999](#) Request from Bridgeview Bar, TAV-1842 for an extension of premise for a fundraiser for the Manitowoc Skate Park expansion project on October 6, 2018, recommend to approve the request.

**Attachments:** [Bridgeview Bar](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, Sitkiewitz and Williams

[18-1002](#) Request from H&C Elbow Room, TAV-1855 for an extension of premise to include the back of the Elbow Room outside and the garage on Saturday, October 13, recommend approval and to include the street closure in the extension request contingent upon the Special Events committee approval.

**Attachments:** [Elbow Room Request](#)

**Moved by Sitkiewitz, seconded by Williams, that this Request be approved and to include the street closure in the extension request contingent upon the Special Events committee approval. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, Sitkiewitz and Williams

[18-1006](#) Request to accept donated Prize (Honda CB350 Motorcycle) and to hold a raffle to support the Skatepark Expansion Project, recommend to accept the donation and proceed with a raffle to support the Skate Park project.

**Attachments:** [18-1006](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Action Item be to accept the donation and proceed with a raffle to support the Skate Park project . The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, Sitkiewitz and Williams

Rollcall

Rollcall

**Present:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0901](#) Review of Capital Allocation Working Group (CAWG) procedures, recommend to approve and accept procedures.

- Attachments:** [REsolution establishing CAWG](#)  
[Operating Procedures for CAWG Finance Approved 130520](#)  
[Criteria - BUILDINGS](#)  
[Criteria Mandated Assets](#)  
[Criteria Neighborhood assets](#)  
[Criteria Public Safety Assets](#)  
[Criteria Transportation Assets](#)  
[Criteria Equipment](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Action Item be accepted to approve procedures. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1008](#) Request from Lake Michigan Trans Lake Shortcut, Inc. d/b/a/ Lake Michigan Carferry (LMC) to grant a pass through loan from WISDOT State Infrastructure Bank Program to LMC

**Attachments:** [18-1008](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted to grant request and direct city staff to draft necessary documents. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1007](#) 3rd Quarter Capital Allocation Working Group (CAWG) Report, recommend to accept and place on file.

**Attachments:** [3rd Quarter CAWG Report](#)

**Moved by McMeans, seconded by Williams, that this Action Item be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1029](#) Resolution to hold Primary Election on February 19, 2019 if there are three or more candidates who file nomination papers for a City office at the April 2, 2019 Spring Election.

**Attachments:** [Resolution - Primary Election February 19 2019](#)

**Moved by Lotz, seconded by McMeans, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1019](#) Air Compressor Purchase, recommend to accept.

**Attachments:** [18-1019 2018 air compressor scan0147](#)  
[CAWG - Air Compressor](#)

**Moved by McMeans, seconded by Lotz, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1020](#) Lawn Mower Purchase, recommend to accept.

**Attachments:** [18-1020](#)  
[CAWG - Lawn Mower](#)

**Moved by Sitkiewitz, seconded by Williams, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1039](#) CAWG Request for Additional Funds to Replace #24 One Ton Dually, recommend to accept.

**Attachments:** [CAWG - Dually](#)  
[201809281620](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1040](#) Unbudgeted CAWG request to replace #491 - 2016 John Deere Z920 ZTrak, recommend to accept CAWG denial to fund.

**Attachments:** [CAWG - ZTrak](#)

**Moved by McMeans, seconded by Williams, that this Request be to accept CAWG denial to fund. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

## **6. Adjournment**

**Moved by Lotz, seconded by McMeans, to adjourn.**