



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: February 1, 2018

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

Environmental Remediation

- Lemberger Landfill: Project continues as planned.
- Gravel Pit: Cost recovery efforts continue. Council approved tentative settlement amounts with three Responsible Parties
- 1512 Washington: No change.
- MPU Lead Pipe issues: Awaiting DNR response, continued contact with MPU GM and outside counsel.

Litigation and Prosecution

- Big Jay's: Litigation continues in federal court.
- Riverview Apartments: Litigation continues in federal and state court. Manitowoc Asset Improvement approached the City with a tentative settlement, we countered, and are awaiting their response.

LEAN/BPI

- BPI event on attacking/biting animal notices was moved to February
- Assisted staff with advice on other BPI events as needed

Neighborhood Improvement

- 314-316 Riverview Drive: See litigation.
- Property update provided to Public Safety Committee. Going forward, our office will only provide these requests upon a change in status with the Fire Department (request for a raze order or warrant).
- Discuss rental inspection program and await final change in state statute so that ours can be prepared

Insurance/Risk Management

- Reviewed claims filed against the City.
- Provided information to attorney regarding host of event who may be responsible for large claim
- Discussed large pending claims with appropriate carrier.
- Distributed accident review committee trifold to department heads for review and will place in City vehicles once all department heads have approved.
- CVMIC Work Plan meeting scheduled for February 1, 2018

Open Records

- Assisted police chief with filling USA Today records request for officers who resigned in lieu of termination
- Assisted MPU with responding to request for bid tabulations

City Attorney Kathleen M. McDaniel • Staff Attorney Elizabeth Majerus
Paralegal Jane M. Rhode
CITY HALL • 900 Quay Street • Manitowoc, WI 54220-4543
Phone (920) 686-6990 • Fax (920) 686-6999

Labor Matters

- Working with HR Director on Central States Participation Agreement Renegotiation. A letter was sent to Central States regarding our intentions.
- Asked other cities for advice on outside labor counsel, as the City is now seeking new counsel due to the Riverview lawsuits.

Office Matters

- Completed performance reviews for staff attorney and paralegal

Monthly Reporting

- Since my January 2, 2018 report:
 - 21 Requests for Legal Services were received, 36 were closed
 - 8 new litigation matters were opened, 7 were closed
 - 74 new citations were sent over for prosecution, 25 were closed, 8 were held open