



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, February 16, 2015

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[15-221](#) Swearing In of Deputy Police Chief Nick Reimer.

[15-193](#) Update by Community Development Director on Compliance Issues Action Plan

Attachments: [Memo to Council-Compliance Issues Action Plan.pdf](#)

E. PUBLIC HEARINGS: None

F. PUBLIC INPUT

Members of the public will be permitted to speak at the first or second scheduled Common Council meeting of each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[15-201](#) Appointment of Rich Larsen to Harbor Commission in place of T. Flentje for a 3 year term ending 6/1/16.

Attachments: [201502061333.pdf](#)

[15-226](#) Appointment of Maureen Stokes in place of Steve Alpert to Plan Commission for unexpired term ending May 1, 2016.

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[15-202](#) Minutes of January 19, 2015 Common Council meeting, recommending acceptance and place on file.

Attachments: [201502061337.pdf](#)

[15-212](#) Public Notice of air pollution permit application review of Wisconsin Aluminum Foundry, 838 S. 16th St., recommending placing on file.

Attachments: [201502091053.pdf](#)

3. Committee of the Whole (Consent)

4. Finance Committee (Consent)

[15-200](#) General City Claims enumerated on attached list, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [Claims021615.pdf](#)

5. Licensing, Permits and Inspections Committee (Consent)

[15-154](#) PC 2-2015: Annual Review of Community Living Arrangements, recommending Council approve the associated licenses for these facilities for 2015.

Attachments: [PC 2-2015 Annual Review of Community Living Arrangements
15-154 Recommendation.pdf](#)

[15-204](#) Agreement for Management Services 2015 Manitowoc Farmers' Market, recommending adoption of the agreement.

Attachments: [15-204.pdf](#)

[15-206](#) Downtown Manitowoc Farmers' Market 2015 Participation & License Agreement, recommending adoption of the agreement.

Attachments: [15-206.pdf](#)

6. Parks and Recreation Committee (Consent)

[14-2326](#) Communication from Salutz & Salutz on behalf of Manitowoc American Legion Baseball requesting the City to provide coupons for free or reduced admission to participants for the Aquatic Center and/or Mini Golf for their tournament in July of 2015, recommending to provide one buy one, get one free coupon for each player to be used the weekend of the tournament.

Attachments: [PK14-2326.pdf](#)

[14-2365](#) Special Events Requests from Debbie Seehafer for multiple tennis tournaments to be held at Lincoln Park courts along with waiver of fee requests for each. Dates of tournaments are June 27-29, July 4-8, August 7-9 and August 22-24, 2015, recommending granting request with waiver of fees.

Attachments: [PK14-2365.pdf](#)

[14-2475](#) 2015 Proposal for Aquatic Center/Mini Golf pricing, recommending to adopt the hour and pricing in plan #1 and include extended golf hours with Friends Group.

Attachments: [PK14-2475.pdf](#)

[15-035](#) Request from Manitowoc Public Library for waiver of fees for rental of Lincoln Park Cabin on 8/8/15 for One-to-One Adult Literacy Partners, recommending granting request.

Attachments: [PK 15-035.pdf](#)

[15-045](#) Request from Manitowoc County Fair for waiver of fees for use of Wenger Bandwagon for County Fair, August 24-31, 2015, recommending granting request.

Attachments: [PK 15-045.pdf](#)

[15-061](#) Communication from St. Mary/St. Michael School Home School Association requesting donation for their Winterfest event on February 28, 2015, recommending donation of 10 buy one, get one coupons for aquatic/mini golf center.

Attachments: [PK 15-061.pdf](#)

[15-125](#) Special Events Request from Liz O'Brien, Co-organizer of Carol Rose Wester Memorial Walk/Run to be held on August 15, 2015, beginning and ending at Red Arrow Park, with map attached (copy to Public Infrastructure), recommending granting request.

Attachments: [PK 15-125.pdf](#)

[15-186](#) Zoo Long Range Plan, recommending to adopt the Long Range Plan.

Attachments: [15-186 Zoo Long Range Plan](#)

[15-187](#) Facility request for 2015 Lights in Lincoln Park event by Lincoln Park Zoological Society, recommending granting request to use Cabin 1 for Santa events and extension of the light show to complete the circle as well as City not renting either of Cabins 1 or 2 during the Lights in Lincoln Park event.

Attachments: [15-187 Zoological Society Request](#)

[15-188](#) Special Event Request from Kenny's Athletic Softball Club to hold the annual Kenny's Athletic Softball Tournament at Citizen Park on various dates between July 24, 2015 and August 1, 2015, recommending granting request and waive fees.

Attachments: [15-188 Kenny's Tournament](#)
[15-188 Dept Recommendations](#)

[15-189](#) Special Event Request from Holy Family Memorial to hold their annual summer picnic for 1,000 staff and volunteers at Silver Creek Park on August 22, 2015, recommending granting request.

Attachments: [15-189 HFM Summer Picnic](#)
[15-189 Dept Recommendations](#)

[15-190](#) Request from Silver Lake College for donation of an item or service for their silent auction at their April 11, 2015 9th Annual Gala "Jazz After Dark", recommending donation of 10 buy one, get one free coupons for aquatic, mini golf center.

Attachments: [15-190 Silver Lake College request](#)

[15-203](#) Report of Board of Public Works of January 28, 2015 for 2nd and Final Payment to ACE Building Services for Repair Roof at Wolf Exhibit at Manitowoc Zoo in the amount of \$4,710.00, recommending payment.

Attachments: [PR 15-203.pdf](#)

7. Personnel Committee (Consent)

8. Public Infrastructure Committee (Consent)

[15-085](#) Communication from Tim Kaiser, 4251 Last Ct., relative to issues with storm water ditch located at the end of Last Court, recommending bringing to CAWG in 2015 to request Capital Allocation funding for \$30,000 to fix drainage issue on Last Court in 2015. If not approved through CAWG, the Committee recommends budgeting for 2016.

Attachments: [PI 15-085.pdf](#)
[15-085\(2\).pdf](#)
[15-085\(3\).pdf](#)
[15-085 Recommendation.pdf](#)

[15-087](#) Communication from John Thompson, 4455 Deerfield Lane, relative to maintenance concerns of storm sewer easement across his property, recommending bringing to CAWG in 2015 to request Capital Allocation funding for \$30,000 to fix drainage issue on Last Court in 2015. If not approved through CAWG, the Committee recommends budgeting for 2016.

Attachments: [PI 15-087 \(2\).pdf](#)

[15-149](#) Request to place a "Deaf Child" sign in the 1100 Block of South 25th Street, recommending approval of request to place "Deaf Child" sign in the 1100 block of S. 25th St.

Attachments: [PI 15-149.pdf](#)

[15-205](#) Report of Director of Public Infrastructure Dan Koski of Port of Manitowoc Tonnage Report for year ending December 31, 2014, recommending acceptance and place on file, recommending acceptance and place on file.

Attachments: [PI 15-205.pdf](#)

[15-210](#) Report of Board of Public Works of January 28, 2015 regarding bids received for 2015 Sewer Re-Lining Project WU-15-7, recommending awarding to low bidder, Insituform Technologies USA in the amount of \$257,504.75.

Attachments: [PI 15-210.pdf](#)

[15-211](#) Report of Board of Public Works of January 28, 2015 regarding bids received for 2015 Televising Miscellaneous Sewers I, Project WU-15-5, recommending awarding to low bidder, Northern Pipe Equipment, Inc. in the amount of \$41,932.96.

Attachments: [PI 15-211.pdf](#)

9. Public Safety Committee (Consent)

- [15-017](#) Communication from Attorney Joseph Pozorski III in behalf of Heather Freiwald, 1413 N. 6th Street, requesting an appeal relative to property being deemed a nuisance property, recommending place on file.
- Attachments:** [PS 15-017.pdf](#)
- [15-019](#) Joint Powers Agreement between Manitowoc County Joint Dispatch Center and City of Manitowoc effective March 1, 2015, recommending approve (enter into agreement).
- Attachments:** [PS 15-019.pdf](#)
[15-019 Recommendation.pdf](#)
- [15-128](#) Advanced Life Support Intercept Agreement between City of Manitowoc and City of Kiel, recommending approval.
- Attachments:** [PS 15-128.pdf](#)
[15-128 Recommendation.pdf](#)
- [15-168](#) Communication from Heidi Herrmann concerning her dog being attacked for second time by neighbors dog living at 1105 Dewey St, recommending place on file.
- Attachments:** [PS 15-168.PDF](#)
[PS 15-168A1.PDF](#)
- [15-170](#) Communication from Joyce Robbins requesting to change wording on parking signs on S. 9th St in block of Lincoln High School, recommending place on file.
- Attachments:** [PS 15-170.PDF](#)
[PS 15-170A1.pdf](#)
- [15-173](#) Fire Department Monthly Report - NOVEMBER 2014, recommending place on file.
- Attachments:** [PS 15-173.pdf](#)
- [15-174](#) Fire Department Monthly Report - DECEMBER 2014, recommending place on file.
- Attachments:** [PS 15-174.pdf](#)
- [15-175](#) Police Department Monthly Report - NOVEMBER 2014, recommending place on file.
- Attachments:** [PS 15-175.pdf](#)
- [15-176](#) Police Department Monthly Report - DECEMBER 2014, recommending place on file.
- Attachments:** [PS 15-176.pdf](#)

[15-177](#) Agreement between Holy Family Memorial Medical Center and City of Manitowoc Fire Department for Ambulance Service, recommending approval and amending date to 2015.

Attachments: [PS 15-177.pdf](#)

[15-178](#) Communication from Police Chief Dick requesting to hire police officers up to the budgeted amount in 2015, recommending approval provided no city-wide hiring freeze is inacted and place related documents on file.

Attachments: [PS 15-178.pdf](#)
[Patrol Officer Justification.PDF](#)
[2014 Organizational Chart Page 2.pdf](#)

I. STANDING COMMITTEE REPORTS

1. Committee of the Whole

[15-039](#) Resolution urging the Legislature and the Governor to enact the League of Wisconsin Municipalities Partnership for Prosperity agenda to accomplish the critical goals of job creation and economic growth.

Attachments: [COW 15-039.pdf](#)

2. Finance Committee

[15-146](#) Claim for Excessive Assessment CVS Pharmacy parcel 520-035-020

Attachments: [20150128031705493.pdf](#)
[15-146 Recommendation.pdf](#)

[15-147](#) Room Tax Allocation Policy including the Discover Manitowoc Grant Policy and 2015 Room Tax Budget

Attachments: [Room Tax Allocation Policy.pdf](#)
[2015 Room Tax Budget.pdf](#)
[Room Tax Alloc Policy New.pdf](#)
[15-147 Recommendation.pdf](#)

[15-169](#) Assignment of the Maritime Hotel and Convention Center Associates Lease (Best Western Property)
Parcels 000-179-011 and 000-917-568

Attachments: [Term Sheet-CLT Hotels_cleanDRAFT 1-30-15.pdf](#)
[15-169 Recommendation.pdf](#)

3. Licensing, Permits and Inspections Committee

[15-065](#) Resolution setting forth Advisory Commission for oversight of Farmers' Market.

Attachments: [201502121038.pdf](#)
[New Resolution 15-065.pdf](#)

[15-194](#) Ordinance repealing and recreating section 16.070 of the Manitowoc Municipal Code regulating the demolition of buildings and creating section 16.080 of the Manitowoc Municipal Code regulating non-structural demolition.

Attachments: [LPI 15-194 \(2\).pdf](#)

[15-196](#) 2015 Weights & Measures Assessments

Attachments: [weights & measures 2015.pdf](#)

[15-207](#) Ordinance Amending section 15.450 Regulating Signs Overhanging City Right-of-Way

Attachments: [15-207.pdf](#)

[15-219](#) Resolution to approve the hiring of a replacement Administrative Support Specialist in the City Clerk's Office at Grade F.

Attachments: [LPI 15-219.pdf](#)

[15-223](#) Report of Licensing, Permits and Inspections Committee for granting of the various licenses (see attached).

Attachments: [LPI 15-223.pdf](#)

4. Parks and Recreation Committee

[15-171](#) Resolution to proclaim May 9, 2015 as International Migratory Bird Day in the City of Manitowoc

Attachments: [15-171 Bird Day Resolution](#)

5. Personnel Committee

[15-218](#) Agreement between City of Manitowoc and City of Manitowoc Police Department Employees for 2015-2017.

Attachments: [PD Contract Red Line 2 2015.pdf](#)

[15-220](#) Resolution to appoint Battalion Chief Karl Koch as Deputy Fire Chief at Grade P of the Compensation Plan.

Attachments: [Koch.pdf](#)

[15-224](#) Resolution to approve salary for new Police Lieutenant at Grade M of the Compensation Pay Plan and fill additional vacancies that result from filling this Lieutenant position.

Attachments: [PL 15-224.pdf](#)

6. Public Infrastructure Committee

[13-658](#) Ordinance to amend Section 10.410 (1) to remove South 16th Street from Washington Street to 650 feet north of Wollmer Street from the winter parking ban.

Attachments: [13-658.pdf](#)
[13-658 Recommendation.pdf](#)

[14-1447](#) 5 Year Capital Improvement Plan (CIP) 2015-2019

Attachments: [20140710084614076.pdf](#)
[14-1447 Recommendation.pdf](#)

[14-1745](#) Ordinance to amend Section 10.430, parking regulations for street sweeping.

Attachments: [20140818154037491.pdf](#)
[14-1745 Recommendation.pdf](#)

[14-2168](#) Ordinance to amend Section 10.440 of the Municipal Code relative to parking regulations for spring clean-up and fall brush pick-up.

Attachments: [14-2168.pdf](#)
[Proposed Spring Pick Up Schedule.pdf](#)
[14-2168 Recommendation.pdf](#)

[15-073](#) Storm Lateral connection charge for 1211 Nagle Avenue.

Attachments: [15-073.pdf](#)

[15-150](#) Request from WPS to convert gas service for 10th Street Bridge House.

Attachments: [PI 15-150.pdf](#)

[15-151](#) Policy Manual/Guidelines for the City's Sidewalk Program.

Attachments: [PI 15-151.pdf](#)

[15-198](#) Special Events Request from Irish Fellowship Club to hold St. Patrick's Day Parade on March 13, 2015.

Attachments: [PI 15-198.pdf](#)

[15-199](#) Request from Midwest LLC to sell balloons and St. Patrick's Day novelties along the parade route on March 13, 2015.

Attachments: [PI 15-199.pdf](#)

[15-225](#) Report of Board of Public Works of February 11, 2015 on quotes received for Three New 2015 Ford Utility AWD Police Interceptors, QE-15-2, for Police Department.

Attachments: [PI 15-225.pdf](#)

7. Public Safety Committee

[14-2485](#) Agreement with Lifequest to provide EMS billing services (Life Line Billing Systems, LLC).

Attachments: [PS 14-2485.pdf](#)

[14-2621](#) Resolution adopting Manitowoc County's hazard mitigation plan, recommending approve and place on file with the HMP attached.

Attachments: [PS 14-2621.pdf](#)
[14-2621 Recommendation.pdf](#)
[HMP.pdf](#)

[15-192](#) Contract with Bartolotta Fireworks Company, Inc. for St. Patrick's fireworks display on March 13, 2015.

Attachments: [PS15-192.pdf](#)

[15-222](#) Program Addendum to the Affiliation Agreement for Public Safety Occupatons for Firemedic Program at Lakeshore Technical College.

Attachments: [PS 15-222.pdf](#)

J. OTHER BUSINESS

[15-172](#) Proposed Council Rules, Common Council Calendar and Staff Calendar relative to proposed change in workflow from Committee's to Council. (Note: Council suspended the current Council Rules and adopt the proposed Council Rules for February, 2015).

Attachments: [2015 Common Council Calendar.pdf](#)
[2015 Staff Calendar.pdf](#)
[1-19-15 Suggested Council Rules.pdf](#)

K. ADJOURN

1.Next Scheduled Common Council Meeting: Monday, March 16, 2015 at 6:30 pm in the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Jennifer Hudon
City Clerk