



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Monday, July 19, 2021

6:30 PM

Council Chambers

Note - Meeting will also be available via Remote
Conferencing (Zoom)

A. CALL TO ORDER

B. ROLL CALL

Alderspersons Present: 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Bill Schlei, Brett Vanderkin, John Brunner, Chad Beeman, Michael Cummings, Tim Boldt and Todd Reckelberg

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[21-0653](#)

City Clerk administers Oath of Office followed by badge pinning for Police Officer Alicia (Ali) Hansen

E. PUBLIC HEARINGS

[21-0654](#)

6:31 PM - Public Hearing for the propose of hearing any and all interested parties in the matter of proposed changes to Chapter 15: Amendment to the Comprehensive Zoning Ordinance 15.790, Sections (1), (5) and (7) relating to Downtown Design Review Overlay District

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Manitowoc Herald Times Reporter on July 5 & 12. (Proof of publication is on file in the City Clerk's Office).

Community Development Director Adam Tegan provided an overview of the proposed changes to Chapter 15: Downtown Design Review Overlay District.

The following persons appeared to address the Council regarding this matter:

No interested parties appeared.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office).

[21-0655](#)

6:32 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of proposed changes to Chapter 15: Amendment to the Comprehensive Zoning Ordinance to Create Section 15.460 related to Murals and Public Art

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Manitowoc Herald Times Reporter on July 5 & 12. (Proof of publication is on file in the City Clerk's Office).

Community Development Director Adam Tegan provided an overview of the proposed changes to Chapter 15: Murals and Public Art.

The following persons appeared to address the Council regarding this matter:

No interested parties appeared.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office).

F. PUBLIC INPUT

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

Brunner requested for item 21-0625 to be removed from the Consent Agenda

2. Miscellaneous

Approval of the Consent Agenda

Moved by Czekala, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0657](#)

Minutes of June 21, 2021 Common Council meeting, recommending approval and place on file

3. Committee of the Whole (Consent)

[21-0669](#)

Report of Special Events Committee relative to approval of the following events: ManitoWALK vs ALS on 8/25/2021; WAIVER OF FEES: Summer Picnic on 9/19/2021; Cross Country Invite on 9/11/2021; WAIVER OF FEES: City-Wide Cub Scout Recruitment on 8/17/2021; Flyover Silver Creek Bike Race on 9/18/2021; WAIVER OF FEES: Blood Drive on 7/12/2021; Annual Slowpitch Softball Tournament on 7/23-7/31/2021; WAIVER OF FEES: The Fat Seagull Block Party on 7/31-8/1/2021; recommending acceptance of report and place on file

4. Finance Committee (Consent)

- [21-0640](#) 2nd Quarter 2021 Internal Controls Report, recommend to accept and place on file.
- [21-0641](#) 2021 CAWG Request Update, recommend to accept and place on file.
- [21-0642](#) Out of State Travel Request - Community Development, recommend to approve the request.
- [21-0643](#) EPA Site Assessment Coalition Grant Memorandum of Agreement, recommend to approve and enter into agreement.
- [21-0645](#) Term Sheet for property located at 1000 River Point Drive, River North Apartments, recommend to enter into the agreement.
- [21-0652](#) Agreement with The SpyGlass Group, LLC to Conduct a Communications Audit for the City of Manitowoc, recommend to approve agreement.
- [21-0658](#) General City Claims in the amount of \$2,873,975.90 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.
- [21-0659](#) Report of Finance committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

5. Personnel Committee (Consent)**6. Public Infrastructure Committee (Consent)**

- [21-0622](#) Request to Install Posts on the Unimproved Right of Way of Homestead Rd at Red Fox Ln and Knuell St, recommending installing signs with placement approved by City Attorney.
- [21-0623](#) Potential Logging at Camp Vits, recommending approval
- [21-0626](#) Donation of Metal Dog Statue along the Blue Rail Walkway, recommending approval of placement determined by City Staff.
- [21-0627](#) South 19th Street Pumping Station Study, recommending approval
- [21-0629](#) Stormwater Management Facility Maintenance Agreement with Manitowoc Storage Solutions, LLC, 1701 Washington Street, recommending approval
- [21-0631](#) Request to approve an Electrical Service Request for MC3 Project on Buffalo Street, recommending approval
- [21-0660](#) Progress Invoice from WI DOT in the amount of \$93.28 for project #39514703700, recommending payment

[21-0661](#) Report of Board of Public Works of 6/23/2021, of bids received for New Concrete Sidewalks on N 8th Street, WS-21-16, recommending awarding to Vinton Construction Company, in the amount of \$219,676.05

[21-0662](#) Report of Board of Public Works of 6/23/2021 of approval to enter into AGMT-21-13 with Hamann Construction Company for work to the Lincoln Park Fieldhouse Window Replacement and Tuck Pointing for a contract price of \$11,162.00, recommending acceptance and place on file.

[21-0663](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00, recommending acceptance and place on file

[21-0664](#) Report of Board of Public Works of 7/7/2021 for 1st and final payment of \$89,092.43 to Norcon Corporation for Broadway Street Bridge Repairs & Sealing WS-20-18, recommending payments

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

[21-0574](#) PC 1-2021; Budnik: Quit Claim Deed for area South of Michigan Avenue and County JJ Intersection; recommending to accept the quit claim deed for the dedication of Michigan Avenue

[21-0575](#) PC 22-2021: Lamar Advertising; Request for Special Permit for a Proposed Animated Billboard, 4744 S. Rapids Road; recommending approval of the Special Permit for the animated sign as depicted in the sign permit application

[21-0578](#) PC 24-2021: ANR Capital, LLC: Amendment to the Cinema Square Planned Unit Development pursuant to MMC 15.750(20)a located along S 44th Street; recommending approving the Height Amendment to the Cinema Square Planned Unit Development

I. COMMITTEE REPORTS

1. Committee of the Whole

[21-0670](#) Report of Special Events Committee recommending approval for the following events subject to Council action: Summer Bash on 7/10/2021 (Closure of Buffalo St. from N 8th St. to The Crossings driveway); 9/11 Remembrance & Dedication of the Mourning Sun on 9/11/2021 (Street closure on S. 9th St. from Jaycee St. to Grand Ave. Access from Lates on S 9th St. & to Red Arrow Park will be closed); Spuntikfest and Art Run/Walk on 9/11/2021 (Street closures of Park St. from N 7th St. to N 9th St. & N 8th St. from State St. to St. Clair St. & no parking on one side of N 9th St. from State St. to St. Clair St.); Lakeshore Pride on 6/4/2022 (Waiver of ordinance prohibiting alcohol in Washington Park; request to serve fermented beverages on City property until 11:59 p.m.; Closure

of S 11th St. from Washington St. to Marshall St.; Waiver of noise ordinance until 11:59 p.m.)

Moved by Czekala, seconded by Sitkiewitz, that this Report be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

2. Finance Committee

[21-0577](#)

Ordinance to Create Section 15.460 of the MMC related to Murals

Moved by Brey, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0644](#)

Resolution Creating the City of Manitowoc Revolving Loan Fund Program and Policy

Moved by Brey, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0667](#)

CAWG recommendation to fund \$23,725.00 for the replacement of Truck #74 Box

Moved by Brey, seconded by Sitkiewitz, that this Request be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

3. Personnel Committee

4. Public Infrastructure Committee

[21-0624](#)

Request to Terminate Sidewalk Privilege Agreement for 1503 S 16th Street.

Moved by Brunner, seconded by Brey, to authorize City Staff to terminate the Sidewalk Privilege Agreement and continue to work with the property owner. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0625](#)

Request to Adopt the Bicycle and Pedestrian Master Plan, recommending approval and revisiting annually and with any street changes.

Moved by Brunner, seconded by Brey, that this Request be amended to include preferred routing on N 8th St and N 10th St instead of N 9th St; the preferred routing of Washington St where traffic can coexist with bicyclist rather than Franklin St; S 10th St as well as the routing that the plan is including along the

lake behind Red Arrow Park and so on; and then ultimately Calumet Ave as we move farther into the future as well as Custer St. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

Moved by Brunner, seconded by Brey, that this Request be approved as amended. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0665](#)

Request from Harbor Commission to allocate \$100,000 into the 2022 budget to address Harbor and Manitowoc River Improvements

Moved by Brunner, seconded by Brey, that this Request be placed on file. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0666](#)

Agreement with WisCorps, Inc. to build trail at Camp Vits Park (AGMT-21-14)

Moved by Brunner, seconded by Brey, to enter into the agreement. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0673](#)

Agreement for Temporary Access to 205 N 8th Street for Site Restoration

Moved by Brunner, seconded by Brey, to enter into the agreement. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0674](#)

Water Utility Easement Agreement with Sack Realty, LLC

Moved by Brunner, seconded by Brey, to enter into the agreement. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0675](#)

Utility Easement Agreement with 205 N 8th, LLC

Moved by Brunner, seconded by Brey, to enter into the agreement. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

5. Public Safety Committee

6. Plan Commission

[21-0498](#)

PC 18-2021: Connection Church; Request for a Conditional Use Permit pursuant to 15.110(3) a for the establishment of a Church and Gym/Community Center located at 1455 N Rapids Road

Moved by Brey, seconded by Czekala, that this Request be approved with the three additions of the Plan Commission. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

[21-0668](#)

Ordinance to Amend 15.790, Sections (1), (5) and (7) related to Downtown Design Review Overlay District

Moved by Brey, seconded by Czekala, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

J. OTHER BUSINESS

K. ADJOURN

Moved by Czekala, seconded by Sitkiewitz, that this meeting be adjourned at 7:32 p.m . The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Brunner, Beeman, Cummings, Boldt and Reckelberg

**Mackenzie Reed-Kadow
City Clerk**