

Parks + Rec
1-5-15

15-018

**MANITOWOC PARKS DEPARTMENT
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES
FOR USE OF CITY FACILITIES OR EQUIPMENT**

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Parks & Recreation Committee and the group or organization will be notified within 15 days of submitted request.

A CURRENT FINANCIAL REPORT FOR THE PREVIOUS TWO (2) YEARS INDICATING ALL EXPENSES AND ALL REVENUES OF THE GROUP/ORGANIZATION MUST ACCOMPANY THIS FORM PRIOR TO THE COMMITTEE REVIEWING THE REQUEST.

ALL QUESTIONS MUST BE ANSWERED

- Name of club/organization making request Manitowoc Fish & Game
Address 461332 S 26th, Manitowoc Telephone 920-683-5940
- Names of club officers: Name Address Telephone
President _____
Secretary Dean Halverson, 3315 Fairway Dr, Coto 51230; 920-901-2064
Treasurer _____
- Facility requested: Lincoln Park, Cabin 1
Equipment requested: None
- Specific dates and hours facility/equipment will be used: Date Feb to June Hrs. 6pm to 10pm
Aug to Oct
First Thurs of Month
- Please explain your request, as to what fees you desire waived or reduced and reasons.
Fees were set because of history at \$300 per yr
- Which do you consider your group to be?
A. Community service _____ B. Non-profit
D. Club or organization C. Private business _____
E. Other, please explain _____
- Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?
Yes _____ No
- If #7 is "yes," explain and list specific charges _____

- What will revenues be used for? _____

- Do you wish to meet personally with the Board/Committee to discuss this request? Yes _____ No
If "yes," please provide the following information of individual to contact:
Name _____ Address _____ Telephone _____

Signed Dean Halverson Date 12/3/14

Please attach any additional information which you feel will assist the committee in evaluating your request.

When completed, this form is to be returned to the Manitowoc Parks Department, 2655 S. 35th St., Manitowoc, WI 54220.

Committee Action: Approved _____ Denied _____ Date _____

Clerk -

Normal fee =
\$838 for
8 days

Paid \$300 last
year.

Sandy