

Capital Project Request Form

City of Manitowoc

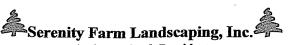
Select Request Type:

Unbudgeted Request

Department or Activity: Parks/Engineering Date of Submission: 6/17/14					
Contact Person: Denise Larson Phone#: 686-3061					
Project Title: Lincoln Park Zoo - Tree Removal Estimated Useful Life: 50.0					
Department Priority (select one) Desirable			Purpose of Project Request (check one) New Item		
Will Request be part of another departments project? No No			Replace Existing Item: List Age Modify Existing Item		
Yes Department/Project					
Purpose of Expenditure (select one) New Operation					
Description: Removal and disposal of all wood and debris of the double oak tree in the birds of prey pen at Lincoln Park Zoo					
Cost & Recommended Sources of Funding: (Sources can be from sales of existing assets to offset cost of replacement)					
Basis of Cost: Quote	Total Cost \$	4,455.00			
Other Project O	Total Revenue \$	0.00	enter as — (neg)		
Estimate	Net Cost \$	4,455.00			
Will there be additional costs in future years to complete this project? No () Yes () Amount \$					
Net Effect on Operating Costs (+/-) of 'New' Asset for the first year after purchase.		Net Effect on Asset for anot	Operating Costs (+/-) of 'Retaining' Existing		
ior the hist year after parenase.		Asset for allot	iner year.		
Direct Costs		Direct Costs			
Personnel \$		Personnel	\$		
Personnel \$ Purchase of Service \$ Material/Supplies/Equip \$		Purchase of So	\$ ervice \$ blies/Equip \$		
		Material/Supp	olies/Equip \$		
Utilities	\$	Utilities	\$		
Other	\$	Other	\$		
Indirect Costs		Indirect Costs			
Other	\$	Other	\$		
Total	\$ 0.00	Total	\$ 0.00		
Finance Department Use:					
Account Assigned to Project:					
Approval sent to Contact Person: initials Date/					

Recommed Finding Present from DOATION TUDE FULLY ELR FILLY Aye SC 1/2 6 pito With

7/14/14



Andrew Kissel, President 2803 Old Park Road Sheboygan, WI 53081 Phone 920-457-0314 Fax 920-457-4095

NAME:	PHONE: Chad - Cell 374-0402	DATE:	
Chad Scheinoha - Parks Operations Mgr.	Kathy 374-0111	May 29, 2014	
ADDRESS:	JOB:		
2655 South 35th Street	Double Oak Tree/Birds of Prey Pen		
CITY, STATE, ZIP: Manitowoc, WI 54220-5965	JOB LOCATION: Manitowoc Zoo		

Removal of and disposal of all wood and debris of the Double Oak Tree in the Birds of Prey Pen, per the walk through with Kathy.

Includes Bucket truck, crane truck, chopper and truck, skid-steer, top-kick dump truck clean-up and labor:

\$4,455.00

Thank you for giving us the opportunity to bid on this project. If you have questions, please call.

THANK YOU FOR GIVING US THE OPPORTUN PLEASE CALL.	ITY TO BID ON THIS PROJECT. IF YOU HAVE QUESTIONS,
PAYMENT TO BE MADE AS FOLLOWS: Net 30 d	lays, 1½%/month
RESPECTFULLY SUBMITTED BY: Andy Kissel	
NOTE: This proposal may be withdrawn if not accept	ted within 30 days.
ACCEPTANCE OF PROPOSAL: The above price accepted. You are authorized to do the work as specif	es, specifications and conditions are satisfactory and are hereby ied. Payment will be made as stated above.
Signature	Signature
Date of Acceptance	

NOTICE

Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has the right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of its sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer or supplier remains unpaid.

Under the law, you may protect yourself against such claims by filing, before commencing such work of improvement, and original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount of not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract.