

Capital Project Request Form



Request Type:

Department: Date:

Title of Request:

Department Priority

Linked to another project?
 Yes
 No

Project Request is: New Estimated Useful Life:
 Replacement
 Modification

This is a limited field, please attach documents for more detail.

Description:

Basis of Cost: Quote Total Cost
 Bid
 Estimate

Revenue (if any) Net Cost

Will there be additional costs in future years to complete this project?

select one: Yes If yes, amount?
 No

Finance Dept: Account Sent to Dept:

Action:

Erika Luebke

From: Erika Luebke
Sent: Monday, April 10, 2023 9:47 AM
To: Greg Vadney
Subject: FW: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.
Attachments: Capital Request Form - Unbudgeted Request for Re-Lining Exist. 36 inch culvert pipe crossing N. Rapids Rd..pdf; 23-0265 CTH R at Conroe - Culvert Memo.pdf; 23-0265 CTH R at Conroe Street Quote and Email.pdf
Importance: High
Follow Up Flag: Follow up
Due By: Tuesday, April 11, 2023 1:00 PM
Flag Status: Completed

Good Morning Greg,

I forgot to include you on this CAWG Unbudgeted request last week. Sorry!



Erika Luebke | Comptroller
City of Manitowoc | Finance Dept.
City Hall | 900 Quay St. | Manitowoc WI 54220
P: 920-686-6962 | F: 920-686-6969
Email: eluebke@manitowoc.org
Website: www.manitowoc.org

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From: Erika Luebke
Sent: Thursday, April 6, 2023 12:20 PM
To: Adam Tegen <ategen@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Greg Minikel <gminikel@manitowoc.org>; Jeremy Walvoord <jwalvoord@manitowoc.org>; Nick Reimer <nreimer@manitowoc.org>; Todd Blaser <tblaser@manitowoc.org>; Shawn Alfred <salfred@manitowoc.org>
Subject: FW: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.
Importance: High

Good Afternoon CAWG Team,

See below and attached unbudgeted request for funds. Please use the voting buttons to submit your approval/denial.

Thank you!



Erika Luebke | Comptroller
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From: Greg Minikel <gminikel@manitowoc.org>
Sent: Thursday, April 6, 2023 8:49 AM
To: Erika Luebke <eluebke@manitowoc.org>
Cc: Shawn Alfred <salfred@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Sonja Birr <sbirr@manitowoc.org>; Justin Nickels <jnickels@manitowoc.org>; Karen Dorow <kdorow@manitowoc.org>
Subject: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.

Erika,

Last night, the PI Committee approved our plan to reline the existing culvert crossing on N. Rapids Rd. at Conroe St. at a cost not to exceed \$32,000.

The existing culvert pipe is rusting out. We need to reline the pipe in order to ensure that it does not collapse.

If the pipe collapses, then the roadway will also likely collapse. If it collapses, then relining is no longer an option and the area will have to be open cut, which would mean lane closures and possibly a complete road closure.

We need to have CAWG and the Finance Committee approve this unbudgeted request ASAP as the County would like their contractor to do the work in the next 4-6 weeks. The County has several other locations where they are doing this same type of work.

Is there any way that we could have a Finance Committee Meeting just before the Council Meeting on April 17th to approve this request?

Let me know if there is any other information that you need. Thanks.

Erika Luebke

From: Todd Blaser
Sent: Thursday, April 6, 2023 1:23 PM
To: Erika Luebke
Subject: Approve: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.

Erika Luebke

From: Adam Tegen
Sent: Thursday, April 6, 2023 1:40 PM
To: Erika Luebke
Subject: Approve: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.

Erika Luebke

From: Dan Koski
Sent: Thursday, April 6, 2023 2:00 PM
To: Erika Luebke
Subject: Approve: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.

Dan Koski, PE

Director of Public Infrastructure
City of Manitowoc
900 Quay Street
Manitowoc, WI 54220

dkoski@manitowoc.org

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Erika Luebke

From: Shawn Alfred
Sent: Friday, April 7, 2023 9:09 AM
To: Erika Luebke
Subject: Approve: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.

Shawn M. Alfred, CPA, CMA

Finance Director/Treasurer

City Hall | 900 Quay St. | Manitowoc, WI 54220

P: (920) 686-6961 | M: (920) 323-3221 | E: salfred@manitowoc.org

Erika Luebke

From: Nick Reimer
Sent: Monday, April 10, 2023 7:40 AM
To: Erika Luebke
Subject: Approve: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.

Erika Luebke

From: Jeremy Walvoord
Sent: Monday, April 10, 2023 11:02 AM
To: Erika Luebke
Subject: Approve: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.

Erika Luebke

From: Greg Vadney
Sent: Tuesday, April 11, 2023 3:26 PM
To: Erika Luebke
Subject: Approve: CAWG - Unbudgeted Request to Re-Line 36" Culvert Crossing Rapids Rd. at Conroe St.