

# MEMORANDUM OF AGREEMENT WEIGHTS AND MEASURES INSPECTION

THIS AGREEMENT entered into by and between the STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, hereinafter referred to as the Department, and the MUNICIPALITY OF MANITOWOC, hereinafter referred to as the Municipality, WITNESSETH:

Pursuant to Sec. 98.04(2), Wis. Stats., the Department agrees to furnish the services and perform the duties of sealers of weights and measures as required in Sec. 98.04(1), Wis. Stats., in the Municipality. The Department further agrees to report to the Municipality at least annually on the extent and nature of the services performed. It is understood and agreed that the Municipality shall not be required to maintain a department of weights and measures or appoint sealers of weights and measures as long as this agreement is in effect.

Pursuant to Sections 66.0301 and 98.04(2), Wis. Stats., the Municipality agrees to pay to the Department for such services fees sufficient to cover the cost of such services annually on a fiscal year basis from July 1 to June 30, and to be paid not later than May 1 of the fiscal year of this agreement. Payment for services performed by the Department for less than any contract payment period shall be prorated accordingly.

This agreement shall be self-renewing for succeeding fiscal year periods except that the sum to be paid to the Department for services rendered shall be subject to renegotiations for each succeeding contract period on basis of cost. This agreement may be terminated at the end of any fiscal year by either party by giving notice in writing to the other party at least sixty days prior to July 1. Annual fees payable to the Department shall be in the amount of \$12,800.00, except as otherwise agreed upon for succeeding contract periods.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the 1<sup>st</sup> day of July, 2021.

WISCONSIN DEPARTMENT OF  
AGRICULTURE, TRADE AND CONSUMER  
PROTECTION

MUNICIPALITY OF \_\_\_\_\_

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

Administrator  
Division of Trade & Consumer Protection  
(608) 224-4929

\_\_\_\_\_  
Title Telephone Number



State of Wisconsin  
Governor Tony Evers

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**Department of Agriculture, Trade and Consumer Protection**  
Secretary-designee Randy Romanski

March 31, 2021

STEVEN CORBEILLE FINANCE DIR  
CITY OF MANITOWOC  
900 QUAY ST  
MANITOWOC WI 54220-4543

Dear Mr. Corbeille:

The City of Manitowoc has a contract with the Department of Agriculture, Trade and Consumer Protection for weights and measures inspection services. The contract is renewable each July 1st.

State law requires that our agency charges municipalities fees sufficient to cover the cost of services rendered. After reviewing the changes in devices and businesses in your city, we have determined that an increase in the number of contract days is warranted. You will be charged for 32 days for FY22 (July 1, 2021 through June 30, 2022), at \$400 per day. Upon meeting your approval, please sign and return the enclosed contract by April 30, 2021 to:

Holly Wing  
DATCP  
PO Box 8911  
Madison, WI 53708-8911

A completed copy of the contract will be returned to you for your records, and you will be billed for this service in April 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Peter".

Stephen Peter  
Division of Trade and Consumer Protection  
Bureau of Weights and Measures  
Phone: 608-224-4954  
[Stephen.peter@wisconsin.gov](mailto:Stephen.peter@wisconsin.gov)

Enclosure

*Wisconsin - America's Dairyland*

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • [Wisconsin.gov](http://Wisconsin.gov)

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