



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, December 2, 2025

5:30 PM

Council Chambers / Virtual (Zoom)

1. Call to Order

2. Roll Call

Present: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

3. Public Comment

Finance Committee Chair Alderperson Sitkiewitz declared the meeting open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

REMOVAL OF CONSENT AGENDA ITEMS: None

[25-0852](#) Minutes of November 4, 2025 Finance Committee meeting, recommending approval and place on file

Attachments: [11-4-2025 Finance Committee Minutes](#)

[25-0853](#) Minutes of November 12, 2025 Finance Committee meeting, recommending approval and place on file

Attachments: [11-12-2025 Finance Committee Minutes](#)

[25-0854](#) Minutes of November 13, 2025 Finance Committee meeting, recommending approval and place on file

Attachments: [11-13-2025 Finance Committee Minutes](#)

[25-0855](#) Minutes of November 19, 2025 Finance Committee meeting, recommending approval and place on file

Attachments: [11-19-2025 Finance Committee Minutes](#)

[25-0856](#) Minutes of various Manitowoc Public Utilities (MPU) Commission Meetings; recommending accepting and place on file

Attachments: [2025-07-14-Minutes](#)
[2025-08-11-Minutes](#)
[2025-09-08-Minutes](#)
[2025-10-13-Minutes](#)

Approval of the Consent Agenda

Moved by Reckelberg, seconded by Dunbar, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

5. Discussion and Action Items

[25-0857](#) Resolution to hold Primary Election on February 17, 2026 if there are three or more candidates who file nomination papers for a City Office at the April 7, 2026 Spring Election

Attachments: [Resolution for Primary Election-Final](#)

Moved by Reckelberg, seconded by Dunbar, that this Resolution be approved. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0858](#) Resolution Establishing Election Workers' Compensation for 2026

Attachments: [Memo - Election Worker Pay](#)
[Resolution Pay Elec 26- Final](#)

Moved by Reckelberg, seconded by Dunbar, that this Resolution be approved. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0859](#) Poor Relief Custodial Fund 2025 Report & Recommended Distribution

Attachments: [Poor Fund Memo](#)

Moved by Dunbar, seconded by Reckelberg, that this Report & Recommended Distribution be approved. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0860](#) Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of 2026 Borrowing

Attachments: [City of Manitowoc - Reimbursement Resolution - 2026 Borrowing](#)

**Moved by Reckelberg, seconded by Dunbar, that this Resolution be approved.
The motion carried by the following vote:**

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0861](#)

Request from Ultimate Sports Weekend, LLC & MYBA to Rescind Invoice 0586396 for rental fees for MYBA Complex/Citizens Park

Attachments: [Memo - Rescind Invoice for Fees for Ultimate Lakeshore Weekend at MYBA Outstanding Invoice](#)
[Email from MYBA re Fee Waiver Understanding](#)
[SE Letter - Ultimate Lakehsore Weekend](#)
[Ultimate Lakeshore Weekend SEA 062224](#)

Moved by Reckelberg, seconded by Dunbar, that this Request be approved and the Invoice rescinded. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0863](#)

Report on Designated Outdoor Refreshment Area (DORA) and Amendment to MMC 11.015

Attachments: [Email from Community Development Director re DORA](#)
[Finance Overview - DORA Update](#)

Moved by Reckelberg, seconded by Dunbar, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

6. Closed Session

**Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.
The specific subject matter that may be considered in closed session is:**

[25-0862](#)

Two Year Operators License (#250303) for A. Neeb

Attachments: [2YR Operator License #250303](#)

Moved by Reckelberg, seconded by Dunbar, that this meeting be convened in closed session. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

7. Reconvene in Open Session

Moved by Reckelberg, seconded by Dunbar, that this meeting be reconvened in open session. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0862](#) Two Year Operators License (#250303) for A. Neeb

Attachments: [2YR Operator License #250303](#)

Moved by Reckelberg, seconded by Dunbar, to recommend the Denial of the License pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

8. Adjournment

Moved by Reckelberg, seconded by Dunbar, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey