



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: February 27, 2020

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my January 30th update:

Environmental Remediation

- Lemberger Landfill: Reviewing 2020 annual budget and 2021 budget
- Gravel Pit: Review revised work plans. Meet with DNR to discuss plans. Advise Council at February COW. Assist with SDWLP application as needed. Cost recovery effort also continuing. Open house postponed pending finalization of work plan.
- State PFAS efforts: Participate in municipal attorney workgroup
- WPS Superfund Site: Participate in internal and external meetings regarding WPS plans

Open Records Requests

- Insurance company for Lakeshore Mall regarding all correspondence between mall owner's attorney and City Attorney's Office
- Attorney B. Kroes, on behalf of Lakeshore Mall, filed a voluminous request regarding weed abatement and rental charges

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- Blighted properties: Lakeshore Mall litigation continues
- Asst. City Attorney working with housing inspector to develop blight plan for corridors.

Economic Development

- CN Peninsula: Prepared TID opinion letter
- Metal Ware: Continuing to meeting regularly to discuss business transitions, plan to present at March COW
- Hecker/Viebahn property: Tentative closing scheduled for March
- Assist CD Department with other upcoming projects
- R2H Refinance: waiting for recorded mortgage from bank

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Follow up on Council document workflow continues

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Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II: Audit progress continues, all departments have returned self-audit for general non-discrimination. Effective communication self-audit will be next.
- Review equipment breakdown quote since MPU has been dropped by their carrier and we can no longer piggyback off their coverage

Labor Matters

- Fire Department bargaining: Declaratory ruling brief filed, waiting on WERC decision
- Transit bargaining: Followup session with union, prepared for presentation at this meeting
- Assist Police with personnel matters as needed
- Provide resolutions to backfill and fill positions where appropriate
- Correspond outside counsel for EEOC/DWD complaint filed by police officer

Office Matters/Additional Information

- Staff meeting held weekly
- Prepared committee reports

Monthly Reporting

- Since my January 30, 2020 report:
 - 25 Requests for Legal Services received, 29 closed
 - No litigation matters opened
 - 72 new citations sent over for prosecution, trials scheduled through May