



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: March 29, 2019

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting in March:

Environmental Remediation

- Lemberger Landfill: Project continues as planned. Next status call set for April 4.
- Gravel Pit: Cost recovery efforts continue. Technical meeting scheduled with the DNR to discuss site investigation and path forward on drinking water.

Open Records Requests

- Matthew Kadow for Alder Gabriel's campaign related emails

Litigation, Prosecution, and Neighborhood Improvement

- Lowe's: Initial phases of litigation, no new updates from tax counsel
- Reminder: Municipal Court now holds trials on Wednesday mornings
- Assist Police with ordinance interpretation questions
- 314-316 Riverview Drive: Demolition is nearly complete.
- Blighted properties: Raze orders are continuously being filed and litigated.
- 5422Home Program is operational and the first loan has closed

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Possible event for 2019: follow-up on small contracts RIE from 2019
- Attorney Majerus will attend two day RIE on blight program in May

Economic Development

- CN Peninsula: Closing amended to April 12 due to issues with railroad's title company
- Red Line: Project closed
- Apex: Project closed

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Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance
- ADA Title II: next meeting set for April, working with departments on audits
- Provided training at Police Inservice, now complete
- Weapons Training for Library employees scheduled for all-staf meeting

Labor Matters

- Fire Department bargaining: Working with outside counsel on declaratory ruling process
- Provide resolutions to backfill and fill positions where appropriate

Office Matters

- Staff meeting held weekly
- Biweekly check-ins held with employees
- Prepared committee reports

Monthly Reporting

- Since my March 1, 2019 report:
 - 29 Requests for Legal Services received, 22 closed
 - 6 litigation matters opened (all animal bites), 2 closed
 - 37 new citations were sent over for prosecution, all pending matters set for trial