

# Special Events Request

Public Inquiries  
LP1  
8-18-14



July 31, 2014

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AUG - 4 2014

CITY CLERKS OFFICE

Ms. Jennifer Hudon  
City Clerk - City of Manitowoc  
900 Quay Street  
Manitowoc, WI 54220

Dear Jennifer:

On Saturday, September 6 and Sunday, September 7, the Haus of Rock-N-Blues and the Courthouse Pub wish to hold a street party similar to the event we held in 2013.

Once again we are asking permission to close down Washington Street between Eighth Street and Seventh Street. We wish to close this section of roadway from 7:00 AM Saturday, September 6 until 7:00 PM Sunday, September 7, 2014. The section we wish to close is shown on the attached pdf of the block.

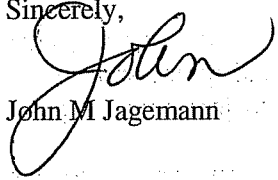
We also wish to serve fermented malt products and intoxicating liquors under our Class B Retail License No 45 issued on the 28<sup>th</sup> of June 2014. The Courthouse Pub will hold its Street party on Sunday, September 7, and therefore we are requesting an extension of our premises description for that day to include the fenced-in area on Washington Street, between S. 7<sup>th</sup> and S 8<sup>th</sup> Street, as shown on the attached site photograph.

As shown, the subject area will be totally enclosed with "snow-type" fencing and the facades of the various buildings within the designated area. Guests will enter via two controlled entrances. Guest ID's and/or drivers licenses will be checked at these entrances and hand stamps will be used to identify guest whose DOB is September 7, 1993 or earlier.

We are aware that we must barricade this section of Washington Street with 5 to 6 Type III barricades with Road Closed signage, as well as placing a 3' folding barricade with a Road Closed Ahead sign in the parking lane on the east side of the crosswalk in front of 823 South 8<sup>th</sup> Street. We will make arrangements with the Department of Public Works for these barricades and signs.

Should you have any questions or need more information before passing this request on to the Council, please do not hesitate to call or email me.

Thank you for your assistance.

Sincerely,  
  
John M Jagemann

1001 South Eighth Street – Manitowoc, Wisconsin 54220  
Across from the Courthouse  
Phone: 920-686-1166; Fax: 920-686-1227 Cell: 920-242-3341  
[john@courthousepub.com](mailto:john@courthousepub.com)



Fencing

Supervised Entrance  
Hand Stamps

Rock-N-Blues Haus  
Courthouse Pub  
Street Closure  
7:00 AM Saturday, Sept. 6  
Through  
7:00 PM Sunday, Sept. 7