



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Licensing, Permits & Inspections Committee

Tuesday, August 4, 2015

5:00 PM

City Hall Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, Hennessey, Soeldner and Schema

Absent: 1 - Howe

Also present: MPU General Manager Nilaksh Kothari, Community Development Director Nic Sparacio, Deputy Clerk Deborah Neuser as well as various MPU Commissioners and Bill Jindra, Plumbing Inspector.

3. Approval of Minutes

[15-814](#) Minutes of Licensing, Permits and Inspections Committee of 7/715.

Attachments: [15-814.pdf](#)

**Moved by Hennessey, seconded by Soeldner, that these Minutes be approved.
The motion carried by the following vote:**

Aye: 4 - Brey, Hennessey, Soeldner and Schema

4. Public Comment

No persons appeared for public comment.

5. Discussion and Action Items

[15-712](#) Ordinance amending MMC 12.050 granting the MPU Commission to enter into construction contracts up to \$4,000,000 and sell electrical services outside of the City

Attachments: [15-712.pdf](#)

Nilaksh Kothari, MPU General Manager, addressed the Committee relative to the construction projects as well as the electrical service and answered questions.

Moved by Soeldner, seconded by Hennessey, that this Ordinance be accepted and referred to Council allowing MPU Commission to enter into construction contracts up to \$5,000,000. The motion carried by the following vote:

Aye: 4 - Brey, Hennessey, Soeldner and Schema

[15-811](#) Agreement with Headwaters Resources 1, LLC for GIS services.

Attachments: [15-811.pdf](#)

Community Development Director Nic Sparacio outlined the specifics of the agreement with Headwaters and answered questions. Per the agreement, the fee will not exceed \$5,000.

Moved by Hennessey, seconded by Schema, that this Agreement be approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Brey, Hennessey, Soeldner and Schema

[15-812](#) Proposal for full-time Electrical Inspector.

Attachments: [Electrical Inspector JD 4.2013.pdf](#)
[Memo-Electrical Inspector Proposal.pdf](#)

Community Development Director Nic Sparacio brought forth his proposal for a full-time Electrical Inspector and answered questions. Committee questioned possible discrepancy in number of electrical inspections completed in 2014 and requested updated numbers.

Moved by Hennessey, seconded by Schema, that this Proposal be approved providing that Community Development Director provide accurate electrical inspection records and referred to council. The motion carried by the following vote:

Aye: 3 - Brey, Hennessey and Schema

Nay: 1 - Soeldner

[15-813](#) Resolution to revise land sale credit policy for Manitowoc I-43 Industrial Park with similar resolution by Industrial Development Corporation attached.

Attachments: [15-813IndDev.pdf](#)
[15-813 \(2\).pdf](#)

Community Development Director Nic Sparacio explained the current policy for land sales in the I-43 Industrial Park as well as the recommended revisions to the policy and answered questions.

Moved by Hennessey, seconded by Schema, that this Resolution be approved and referred to council. The motion carried by the following vote:

Aye: 4 - Brey, Hennessey, Soeldner and Schema

6. Adjournment

Moved by Hennessey, seconded by Schema, that this meeting be adjourned at 5:52 p.m. The motion carried by the following vote:

Aye: 4 - Brey, Hennessey, Soeldner and Schema