



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: February 4, 2022

In addition to drafting legislation and reviewing contracts as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my December 21, 2021 update:

Environmental Remediation

- Lemberger Landfill: Work continues as planned.
- Gravel Pit: Newell cost recovery continues. Discussion on use of ARPA funds continues.
- WPS Superfund Site: No update.

Open Records Requests

- CLOCworks re WWTF utility consumption
- MGW Law re ambulance records
- Ramboll re 5500 West Drive
- Deltek re Sewer Televising Contracts

Litigation, Prosecution, and Neighborhood Improvement

- MAVCB/Hearty Olive suit: Answer and motions filed, court set briefing schedule
- Howell suit: Counsel appointed
- Lewandowski suit: Counsel appointed through insurance, answer filed
- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address, see updates from Chief Blaser to Public Safety for razing information

Economic Development

- Assist CD Department with upcoming projects
 - Metal Ware – waiting on developer
 - Old Heresite property -ongoing
 - Kaysun project – term sheet approved
 - Other confidential developments

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Asst. City Attorney serving as chair of BPI committee
- Acquisitions event followup needed to be rescheduled due to staff absences

Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II work in progress, bimonthly meetings scheduled
- Insurance company will be requiring two factor authentication in order to get robust cybersecurity coverage

Labor Matters

- Transit: Assist with grievance
- Assist unionized departments with personnel matters as needed
- Assist HR with policy interpretation, legal questions, and discipline as necessary

Office Matters/Additional Information

- Carryforward requests filed
- Inservice training provided to Police Department

Monthly Reporting on Workload

- 35 Requests for Legal Services received, 30 closed
- 8 new litigation matters (5 animal bites, 1 raze order, lawsuit from Lewandowski)
- 120 new citations sent over for prosecution, trials scheduled into August