



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, September 2, 2020

5:30 PM

Council Chambers

1. Call to Order

Vice-Chair Courtney Hansen called the meeting to order at 5:31 p.m.

2. Roll Call

Present: 4 - Brey, Vanderkin, Hansen and Brunner

Absent: 1 - Novak

Staff Present: D. Koski, G. Minikel, S. Birr, L. Majerus, M. Black

Others Present: William Vachon, Jeff Dewane, Ed Hansen, Jessica Vogel, Dennis Hardy

3. Public Comment

4. Presentations

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[20-0897](#)

Approval of the Minutes from the August 5th, 2020 Public Infrastructure Committee Meeting

Attachments: [August 5, 2020 Minutes.pdf](#)

A motion was made by Jim Brey, seconded by John Brunner, that the Minutes from the August 5, 2020 meeting were approved. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

6. Discussion and Action Items

[20-0888](#) Red Arrow Monument Design Plan Update

Attachments: [20-0888 Red Arrow Monument Designs.pdf](#)

Ed Hansen, President of Friends of Red Arrow Park, was present.

Mr. Hansen discussed the re-design option with the Committee. There was not enough funding for the previous design. He is looking for Committee approval to move forward.

A motion was made by Jim Brey, seconded by John Brunner, that the Request to move forward with design concept for Red Arrow Park Memorial was approved and referred to Council. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0894](#) Vinton Construction Company Potential Acquisition of Albert Drive Property / Radandt Drive Access

Attachments: [20-0894 Radandt Drive Access - Vinton Const Co.pdf](#)

[20-0894 RADANDT ACCESS DRAWINGS MAPS 202008281223.pdf](#)

G. Minikel said that this was presented at Plan Commission. They are looking to entering into agreement for access over unimproved right of way.

The City Attorney will need to draft the agreement.

A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, for approval and drafting of documents for Radandt Drive Access, Access over Unimproved Right of Way, for consent agenda. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0895](#) Request for 32 foot driveway at 4249 Springhill Drive

Attachments: [20-0895 Request for Driveway Extension at 4249 Springhill Drive.pdf](#)

Jessica Vogel, from 4249 Springhill Drive was present to discuss widening her driveway approach beyond the 25 feet in the Ordinance.

G. Minikel said he didn't have an issue with this as it is a dead end street and the width would be about 31-32 feet.

A motion was made by John Brunner, seconded by Jim Brey, that the Request for a 32 foot driveway approach was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0890](#) Discussion regarding Maintenance of Culverts within City

Attachments: [20-0890 Culvert Responsibility - Discussion.pdf](#)

Eric Sitkiewitz was present, and recommended this was placed on the Agenda as a constituent contacted him to discuss culverts and who is responsible for maintaining them.

G. Minikel said this is similar to a driveway and is the responsibility of the property owner.

D. Koski said that the ditches are part of the stormwater system, however, some of the property owners filled in their ditches.

G. Minikel said that we would have to take a look at each specific culvert and would need to take elevations of the ditch.

The Committee instructed the Engineering Department to look further into and bring back to the Committee for approval. Eric Sitkiewitz said he will inform the property owners that it will be on the Agenda.

[20-0889](#) Water Flow and Flooding Concerns from S. 9th and Marshall Streets

Attachments: [20-0889 Flooding at S. 9th and Marshall Street - Salutz.pdf](#)

G. Minikel informed the Committee that there isn't a lot of water being removed as the inlets are small. This street is in the 5-year plan to be reconstructed and this would change the storm system at this time.

G. Minikel said he recommends incorporating in 2022 budget requests in conjunction with streets.

A motion was made by Jim Brey, seconded by John Brunner, that the Request for flooding concerns from S. 9th and Marshall Street be placed on file within Engineering Department. It is currently in the 5-year plan. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0891](#) Flooding Concern by Hendricks Beverage on Custer Lane

Attachments: [20-0891 Flooding on Custer Lane by Hendricks Beverage.pdf](#)

G. Minikel discussed the drainage concern by Hendricks Beverage on Custer Lane. Fleet Farms expansion has brought the water their way.

Greg said that we wouldn't do anything until next year.

A motion was made by John Brunner, seconded by Jim Brey, that the flooding concern by Hendricks Beverage be placed on file in Engineering Department. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0892](#) Road Repairs on Kellner Street

Attachments: [20-0892 Kellner Street Road Repairs - Discussion.pdf](#)

The Engineering Department will be working to get this into the 5-Year Program.

A motion was made by John Brunner, seconded by Vice Chair Courtney Hansen, that the Request for road repairs on Kellner Street was placed on file. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0893](#) Painting of Street and Public Murals Future Requests

Attachments: [20-0893 Political Messages in Public ROW Discussion.pdf](#)

J. Brey asked for this to be put on the agenda. L. Majerus said there is an Ordinance that applies to murals within the City.

A motion was made by Jim Brey, seconded by John Brunner, that the Request to discuss painting of murals on street and on public buildings was placed on file. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0896](#) Resolution for Stormwater Planning Grant

Attachments: [Resolution for DNR - Urban Nonpoint Source Stormwater Planning Grant \(2020\) Strand Amendment No. 3](#)
[Strand Task Order No. 20-1](#)

A motion was made by Jim Brey, seconded by John Brunner, that the Resolution for Stormwater Planning Grant was approved and referred to Council. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

[20-0882](#) CAWG recommendation to fund up to \$3,591.21 for DPW Mechanic's Shop to replace existing hydraulic hose crimper and dies, recommend to approve the request.

Attachments: [CAWG - hydraulic hose crimper and dies](#)

D. Koski said that this has already been approved through Finance.

A motion was made by John Brunner, seconded by Jim Brey, that the CAWG Request to replace the hydraulic hose crimper was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner

7. Previously Tabled Items

[20-0645](#) Rules for Evergreen Cemetery in planting of gravestone flowers

Attachments: [20-0645 Cemetery dispute over flowers and regulations.pdf](#)
[Cemetery Photo 1.jpg](#)
[Cemetery Photo 2.jpg](#)
[Cemetery Photo showing the sod that was planted when flowers taken out.JPG](#)

This Request was tabled

[20-0781](#)

Discussion regarding Ordinance for traffic regulations

This Request was tabled

8. Adjournment

A motion was made by John Brunner, seconded by Jim Brey, that the meeting was adjourned at 6:33 p.m. The motion carried by the following vote:

Aye: 4 - Brey, Vanderkin, Hansen and Brunner