



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, March 1, 2023

5:30 PM

Council Chambers

1. Call to Order

Meeting was called to order at 5:30 by Chairman Cummings

2. Roll Call

Present: 4 - Cummings, Brey, Czekala and Boldt

Absent: 1 - Beeman

Staff Present: D. Koski, G. Minikel, S. Birr, C. Hall, B. Wetenkamp, A. Deringer

Others Present: Nick Groetzmacher, Joe Euclide, Pam Gates, Lauren Her, Robert Popp, Desiree Wierman

3. Public Comment

4. Presentations

[23-0179](#) Stormwater Hydrology and Hydraulics Study Presentation by Strand Associates

Attachments: [Stormwater Hydrology and Hydraulics Study Presentation 2023.Manitowoc.Stormwater H&H Study.FINAL.02202023](#)

Mike Williams was present from Strand Associates to present the Stormwater Hydrology & Hydraulics Study.

They have generated a stormwater plan with the City Engineering Department.

This plan includes:

- Flood Problems areas
- Existing condition model and calibration
- Alternative Analysis
- Recommended Alternative
- Funding

[23-0178](#) Presentation by Vandewalle & Associates Inc.

B. Wetenkamp introduced Ben Rohr from Vandewalle & Associates. Ben Rohr is assisting the City with updates for the Comprehensive Outdoor Recreation Plan (Corp) and will be looking for a recommendation for adoption in April.

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[23-0177](#) Approval of the Minutes from the February 1st, 2023 Public Infrastructure Committee Meeting

Attachments: [February 1, 2023 Minutes](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Minutes from the February 1st, 2023 meeting were approved. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

6. Discussion and Action Items

[23-0176](#) CORP Final Draft Review and Recommendation for Adoption, recommending adopting

Attachments: [23-0176 MEMO for DPI Committee - CORP Update Final Draft Recommendation](#)
[23-0176 Final Draft - 2023 Manitowoc CORP Appendix](#)
[23-0176 Final Draft - 2023 Manitowoc CORP Park Specific Recommendation Maps](#)
[23-0176 Final Draft - 2023 Manitowoc CORP](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, to recommend Adoption of the CORP Final Draft Review for Consent agenda. The motion carried by the following vote:

[23-0181](#) Stormwater Hydrology and Hydraulics Study Recommendation, recommending including in the 2024 budget request

Attachments: [Stormwater Hydrology and Hyraulics Study](#)

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Tim Boldt, to recommend placement in the 2024 budget for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0169](#) 2022 Annual MS4 Permit, recommending approval

Attachments: [2022 Annual MS4 Report FINAL](#)

2022 Stormwater accomplishments that are required to be submitted to the DNR by the end of March

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Annual MS4 Report was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0170](#) 2023 Aquatic Center Update**Attachments:** [23-0170 Pre-season Update 2023](#)

C. Hall was present to update the Committee on the Aquatic Center and events and updates on policy changes.

There was a change to age restriction requirements for the upcoming season.

J. Brey asked if hiring staff was still an issue. C. Hall said there are operational issues as we aren't able to staff to the capacity that we would like. Staffing limits what can be done and we are struggling to staff on weekends.

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the Update Report was placed on file within the Engineering Department. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0171](#) Proposed construction of South 19th Street - Summit to Flambeau Street and Summit Street South 18th to 150 feet west of South 19th Street, recommending approval for 2024 budget request**Attachments:** [23-0171 S. 19th St. - Summit to Flambeau St. - Proposed New Construction](#)
[23-0171 Letter from Popp Enterprises regarding S 19th Extension](#)
[23-0171 Letter sent to Residents on S. 19th and S. 18th Street](#)
[20230227135137452](#)

Bob Popp from Popp Builders was present and discussed the construction of S. 19th Street that would create 19 lots for building single family and/or two family houses. The storm sewer is in already.

G. Minikel said we would be looking to budget for 2024.

A motion was made by Alderperson Tim Boldt, seconded by Vice Chair Jim Brey, that the Request to place on 2024 budget request was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0180](#) Enterprise buyout of Lease for Vehicle #5 Promaster Dodge Van, recommending buying out of lease program

Attachments: [Lease Buyout for #5 2-28-23](#)

D. Koski recommended buying the Engineering Van out from the lease, and will be covered in savings from lease program.

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Tim Boldt, that the Request to buyout the lease for the Engineering Van was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0174](#) Request for Approval to purchase fireplace for Senior Center Lobby not to Exceed \$700, recommending approval

Attachments: [23-0174 Senior Center fireplace purchase memo 2.23](#)

C. Hall explained that the donation funds are restricted and approval is required. The Senior Center is looking to purchase a fireplace for the lobby for ambiance purposes.

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Tim Boldt, that the Request to purchase a fireplace using Senior Center Donations for the Senior Center Lobby was approved for consent agenda, not to exceed \$700. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0172](#) Ordinance to permit the sale of fermented malt beverages in City Parks

Attachments: [Ord to Amend 8.230 Regulations of Parks and Related Facilities](#)

C. Hall explained events are being planned and are looking to sell fermented malt beverages in City parks.

A motion was made by Alderperson Steven Czekala, seconded by Vice Chair Jim Brey, that the Ordinance to permit the sale of fermented malt beverages in City Parks was approved and referred to council. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

[23-0175](#) Request for approval to purchase materials for new Nocturnal Sugar Glider Exhibit at Lincoln Park Zoo from Donation Tube, not to exceed \$1k

Attachments: [23-0175 Sugar Glider Exhibit Build Memo 2.23](#)

C. Hall explained that last year we acquired a sugar glider as a donation. The Zoo is looking to install a shaded glass and purchase equipment so the sugar gliders can be viewed throughout the day.

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, to purchase materials for Sugar Glider Exhibit at Lincoln Park Zoo from the Zoo Donation Tube, not to exceed \$1K, was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt

7. Previously Tabled Items

[23-0077](#)

Mill Road Bridge Conditions and Future Plans

G. Minikel explained that this is in the process of being reviewed. He has previously spoken with the DNR, Manitowoc County and the Town of Rapids.

The Committee recommended bringing back at a later date.

8. Adjournment

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Steven Czekala, that the meeting was adjourned at 6:59 p.m. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Czekala and Boldt