



# CITY OF MANITOWOC

WISCONSIN, USA

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**DATE:** March 28, 2024  
**TO:** Personnel Committee  
**FROM:** Dan Koski, Director of Public Infrastructure  
**RE:** **DUTY PAY RATE for 2024**

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For the 2024 Budget, the Department of Public Infrastructure requested an increase in the weekly pay from \$250 to \$350, for an annual budget impact of \$5,200.00. This request was approved as part of the Budget Approval.

In order to implement the rate increase, the EPM must be revised to reflect this change. The change would appear in Article 14: PERFORMANCE MANAGEMENT AND COMPENSATION, Section 4: Clothing / Equipment and Other Allowances, Premiums. See attached email from HR Director Jessie Lillibridge for where the change would take place.

I am requesting Committee approval to make this change and implement the rate increase as approved in the 2024 Budget. In addition, I would request that this be made retroactive to January 1 of this year.

Thank you for your consideration of this request.