



## Memorandum

To: Manitowoc Library Board of Trustees  
From: Karin Adams, Executive Director  
Re: 2026 Holiday and Closure Schedule  
Date: November 24, 2025

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According to the approved Holiday list in the Employee Policy Manual, the following is the 2026 Holiday schedule for Manitowoc Public Library:

|                         |                             |                 |        |
|-------------------------|-----------------------------|-----------------|--------|
| Thursday, January 1     | New Year's Day              | Closed          | Paid   |
| Friday, April 3         | Spring Holiday, ½ day       | Close at 1:00pm | Paid   |
| Sunday, April 5         | Easter Sunday               | Closed          | Unpaid |
| Monday, May 25          | Memorial Day                | Closed          | Paid   |
| Friday, July 3          | Independence Day (observed) | Closed          | Paid   |
| Saturday, July 4        | Independence Day            | Closed          | Unpaid |
| Monday, September 7     | Labor Day                   | Closed          | Paid   |
| Thursday, November 26   | Thanksgiving Day            | Closed          | Paid   |
| Thursday, December 24   | Christmas Eve               | Closed          | Paid   |
| Friday, December 25     | Christmas Day               | Closed          | Paid   |
| Thursday, December 31   | New Year's Eve              | Closed          | Paid   |
| Friday, January 1, 2027 | New Year's Day              | Closed          | Paid   |

### Staff Development Days

|                      |                       |               |
|----------------------|-----------------------|---------------|
| Friday, March 20     | Staff Development Day | Close at Noon |
| Friday, September 25 | Staff Development Day | Close at Noon |

Please see the attached 2026 MPL Calendar view for all closures and Library Board meeting dates.