



CITY OF MANITOWOC
WISCONSIN, USA
www.manitowoc.org



TO: Public Infrastructure Committee

FROM: Kara Ottum, Transit Division Manager

RE: 2020 Exercise of Options for Rural Disabled, Elderly Program and ADA Paratransit Services & Updated Assist to Transport Lease Agreement

In 2016, Assist-To-Transport, LLC submitted a proposal to continue to provide contracted services for the following FTA funded programs: Rural Disabled, Elderly Program, ADA Paratransit. As the sole firm in the area with the capability to provide these specialized services, the City of Manitowoc continued the contracted partnership which began in 2001. The terms of the agreement are for 3 years (2017-19) with 2 individual option years in 2020 & 2021. The City of Manitowoc would like to exercise the 2020 option year which is spelled out in the attached document.

As part of the contract that was executed in 2017, there was a vehicle lease agreement signed by both parties. It included (3) 2011, (1) 2015, and (1) 2016 Ford Mini-bus. This document must be updated to reflect the fleet that is currently in service: (1) 2015, (1) 2016, and (2) 2019 Ford Mini-buses.

I recommend the City accept this request for the following reasons:

1. Approve and forward to the Common Council the 2020 Exercise of Options for Rural Disabled, Elderly Program & ADA Paratransit Services.
2. Approve and forward to the Common Council the updated Public Transit Lease Agreement between the City of Manitowoc & Assist to Transport, LLC.