



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Finance Committee

Wednesday, May 11, 2016

6:30 PM

Council Chambers

Meeting will start at 6:30 p.m. or immediately following Committee of the Whole meeting

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Approval of Minutes

[16-0290](#) February 11, 2016

Attachments: [16-02-11 Meeting Minutes](#)

[16-0388](#) April 5, 2016

Attachments: [16-04-05 Meeting Minutes](#)

4. Public Comment

5. Consent Items

[16-0387](#) Manitowoc Public Utilities Commission, March 14, 2016

Attachments: [20160426221110467](#)

16-0453 Manitowoc Public Utilities Commission, April 11, 2016

Attachments: 20160510194748807

[16-0307](#) Licensing, Permits and Inspection Committee, April 6, 2016

Attachments: [16-0307.pdf](#)

[16-0392](#) Capital Allocation Working Group (CAWG) recommendation to fund up to \$17,400 as an unbudgeted request to remedy safety conditions on islands along Memorial Drive

Attachments: [20160426225818602](#)

16-0454 Capital Allocation Working Group (CAWG) recommendation to fund up to \$4,645 for assembly of three bleachers as an unbudgeted request due to technical requirements of assembly.

Attachments: bleacher assembly

6. Discussion and Action Items

[16-0394](#) Request to fund Mayor's Request to fund a Discover Manitowoc Grant in the amount of \$15,000 to the Maritime Museum to be used for SubFest from Room Tax Funds

16-0451 Professional Services Agreement to Administer the City of Manitowoc Housing Community Development Block Grant (CDBG)/Revolving Loan Programs with MSA Professional Services

Attachments: CDBG RLF PS Agreement

16-0456 Staff report detailing the cooperative condemnation process for 1512 Washington Street

Attachments: Memo-Council 5-9-16
Blight Determination
Blight Determination Exhibits

16-0452 Resolution Declaring the Complex located at 1512 Washington St. Blighted

Attachments: Resolution Mirro

[16-0393](#) Update/Report on Petitioners at Polling Locations on April 5, 2016

[16-0390](#) Appointments to Capital Allocation Working Group per Resolution 13-086 for term June 1, 2014 through May 31, 2016: Chad Scheinoha, Operations Assistant; Police Chief Nick Reimer; Fire Chief Todd Blaser; Rahr-West Art Museum Director Greg Vadney; Director of Public Infrastructure Dan Koski; Transit/Building & Grounds Team Leader Jim Muenzenmeyer; Finance Director/Treasurer Steve Corbeille.

Attachments: [REsolution establishing CAWG](#)
[Capital Allocation Working Group 2016 2018](#)

- [16-0370](#) Recommendation to replace Tyler CLT IAS 4.0 Tax Billing and Collection Software with Transcendent Technologies, LLC (Appleton, WI) Ascent Land Records Suite (Upfront cost \$46,000, reoccurring Annual Maintenance after year 1 \$10,050)
- Attachments:** [Revised 3-18 C - Manitowoc Ascent LR Proposal 2016 v2](#)
[Revised 5-9 Ascent Land Records Software License Agreement](#)
[Revised 5-9 Time-Expenses Services Agreement](#)
[Ascent 1](#)
[Ascent 2](#)
[Ascent 3](#)
- [16-0371](#) Purchase Accela Special Assessment Module for Springbrook ERP Software \$7,050 with annual reoccurring costs for Maintenance/Support \$1,050
- Attachments:** [Accela Special Assessment Module Purchase](#)
- 16-0455** Capital Allocation Working Group (CAWG) recommendation to fund up to \$16,550 for purchase and data transfer of Tax Billing & Collection Software including Accela Special Assessment Module for Springbrook as an unbudgeted request.
- Attachments:** CAWG Tax System and SA Module
- [16-0391](#) Capital Allocation Working Group (CAWG) recommendation to deny funding up to \$1,700 to beautify the corridor between the Manitowoc Public Library and Farmer's Market Site due to using borrowed funds to fund an operational expense.
- Attachments:** [20160510231206408](#)
- [16-0389](#) Request to equip the Planning/Engineering Conference Room as an additional meeting room for recording meetings via Granicus
- [16-0385](#) Notice of Determination Briess Industries, Inc VS. Wisconsin Department of Revenue 81-36-251-P-000085734
- Attachments:** [20160426022628760](#)
- [16-0386](#) Notice of Determination Parker Hannifin VS. Wisconsin Department of Revenue 81-36-251-R-000025146
- Attachments:** [20160426022611020](#)

7. Adjournment

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

