



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, December 4, 2018

6:00 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

#### 3. Public Comment

No public comment at this meeting.

#### 4. Approval of Minutes

[18-1229](#) Minutes of November 5, 2018 Finance Committee meeting, recommending approval and place on file.

**Attachments:** [Minutes 11-5-18](#)

**Moved by Sitkiewitz, seconded by Lotz, that the Minutes be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1230](#) Minutes of the November 13, 2018 Finance Committee meeting, recommending approval and place on file.

**Attachments:** [Min 11-13-18](#)

**Moved by Sitkiewitz, seconded by Lotz, that the Minutes be accepted for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1231](#) Minutes of the MPU Commission meeting of October 15, 2018, recommending acceptance and place on file.

**Attachments:** [MPU Minutes 10-15-18](#)

**Moved by Sitkiewitz, seconded by Lotz, that the Minutes be accepted for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

## 5. Discussion and Action Items

[18-1235](#) Petition/Application and Amended Petition/Application for Restraining Order, recommend to accept to refer to the City Attorney.

**Attachments:** [18-1235](#)

**Moved by Williams, seconded by Sitkiewitz, that this Communication be accepted to refer to the City Attorney. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1250](#) Waiver of right of first refusal for land sale in Industrial Park, recommend to waive our right.

**Attachments:** [Memo to Finance.pdf](#)

**Moved by McMeans, seconded by Williams, that this Action Item be accepted to waive our right. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1114](#) 3rd Quarter Budget Exception Report, recommend to accept and place on file.

**Attachments:** [A\\_Revenues 3rd Quarter 2018](#)  
[a\\_Expenses 3rd Quarter 2018](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0788](#) Purchase of 4 new pieces of equipment from the Perpetual Care Fund, recommendation from Public Infrastructure to approve the request consistent with Finance Committee approval, recommend to place on file.

**Attachments:** [18-0788](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted to place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1226](#) Final Audit Tax Incremental District Number Eleven (TID# 11), recommend to accept and place on file.

**Attachments:** [Financial Statements-2018 Manitowoc TID 11 FS-1182018](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1227](#) Final Audit Tax Incremental District Number Thirteen (TID# 13), recommend to accept and place on file.

**Attachments:** [Financial Statements-2018 Manitowoc TID 13 FS-1182018](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Action Item be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1232](#) Resolution establishing election official's wages for 2019.

**Attachments:** [18-1232](#)

**Moved by McMeans, seconded by Lotz, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1233](#) Request for Theatre Licenses to be granted on a calendar year, recommend to approve the request.

**Attachments:** [18-1233](#)

**Moved by Sitkiewitz, seconded by Williams, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1234](#) Communication regarding Apportionment of State and County 2018 Property Taxes and Charges, recommend to accept and place on file.

**Attachments:** [18-1234](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Communication be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1236](#) Approval of downtown façade grant program, recommend to adopt the grant program.

**Attachments:** [downtown facade grant application](#)  
[downtown facade grant](#)  
[Report to Finance - Downtown Facade Program](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted to adopt the grant program. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1238](#) Copier Maintenance Agreement, recommend to enter into the agreement.

**Attachments:** [Copier\\_MANITOWOC 2019 CONTRACT](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Agreement be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-1239](#) Car Ferry Loan through the State Infrastructure Bank Program

No action was taken on this item at this meeting. It will be held for possible action at the next meeting.

## 6. Adjournment

**A motion was made by Todd Lotz, seconded by Scott McMeans, to adjourn.**