

RESOLUTION

REORGANIZATION OF DEPARTMENT OF PUBLIC INFRASTRUCTURE

WHEREAS, the Director of Public Infrastructure has submitted a request to restructure the Parks and Recreation Division of the Department of Public Infrastructure due to the retirement of the Recreation Division Manager; and

WHEREAS, to ensure improved coordination of staff with a shared labor pool, centralized functions, and standardized job descriptions, it is recommended that the job descriptions of Operations Division Manager be revised to add supervision of the City Forester and remove the Parks staff, at Grade M, to create and fill a Parks & Recreation Division Manager position, at Grade M, and to replace the .5 position of Senior Center Administrative Support Specialist with a full time Recreation Team Leader, at Grade J; and

WHEREAS, the Public Infrastructure Committee at a meeting held on September 4th, 2019, and the Personnel Committee at a meeting held on September 11th, 2019, have both approved the reorganization as detailed on the attached reorganization chart and revised job descriptions.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc to approve the reorganization of the Parks and Recreation Divisions of the Department of Public Infrastructure, as shown on the attached revised job descriptions and reorganization chart.

BE IT FURTHER RESOLVED that the Human Resources Department is authorized to advertise for the newly revised positions as vacancies occur and to backfill any vacancies created as a result of filling these positions.

Introduced _____

Adopted _____

Approved _____

Justin M. Nickels, Mayor

This Resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact: Savings of \$25,420.25 for 2019, Cost of \$61,958.56 for 2020
Funding Source: DPI Operating Budget
Finance Director Approval: /sc
Approved as to form: /kmm