



## Capital Project Request Form

### City of Manitowoc

Select Request Type: **Unbudgeted Request**

|  |  |   |  |
|--|--|---|--|
| Department or Activity: 2011 Cabin 1 Materials   |  | Date of Submission: 5/7/14  |  |
| Contact Person: Dan Koski  |  | Phone#: 686-6910  |  |
| Project Title: <b>2011 Construction Cabin 1 - Materials</b>  |  | Estimated Useful Life: _____  |  |
| Department Priority (select one) <b>Upgrade</b>  |  | Purpose of Project Request (check one)  |  |
| Will Request be part of another departments project?<br>No <input checked="" type="checkbox"/><br>Yes <input type="checkbox"/> Department/Project _____  |  | <input type="checkbox"/> New Item<br><input type="checkbox"/> Replace Existing Item: List Age _____<br><input type="checkbox"/> Modify Existing Item  |  |
| Purpose of Expenditure (select one) <b>New Operation</b>   |  |   |  |
| Description: Jim Muenzenmeyer received an invoice from Mike Check for Maritime Plumbing from 12/5/2011 for Cabin 1 plumbing that had not been paid. Mike Check is requesting a check be cut for Maritime Plumbing in the amount of \$1,532.89. Invoice and correspondence is attached. |  |   |  |
| Cost & Recommended Sources of Funding: (Sources can be from sales of existing assets to offset cost of replacement)  |  |   |  |
| <u>Basis of Cost:</u><br>Quote <input type="radio"/><br>Other Project <input type="radio"/><br>Bid <input type="radio"/><br>Estimate <input type="radio"/>   |  | Total Cost \$ 1,532.89<br><br>Total Revenue \$ _____ enter as - (neg)<br><br>Net Cost \$ 1,532.89   |  |
| Will there be additional costs in future years to complete this project? No <input checked="" type="radio"/> Yes <input type="radio"/> Amount \$ _____   |  |   |  |
| Net Effect on Operating Costs (+/-) of 'New' Asset for the first year after purchase.  |  | Net Effect on Operating Costs (+/-) of 'Retaining' Existing Asset for another year.   |  |
| <u>Direct Costs</u><br>Personnel \$ _____<br>Purchase of Service \$ _____<br>Material/Supplies/Equip \$ _____<br>Utilities \$ _____<br>Other \$ _____  |  | <u>Direct Costs</u><br>Personnel \$ _____<br>Purchase of Service \$ _____<br>Material/Supplies/Equip \$ _____<br>Utilities \$ _____<br>Other \$ _____ |  |
| <u>Indirect Costs</u><br>Other \$ _____  |  | <u>Indirect Costs</u><br>Other \$ _____   |  |
| Total \$ 0.00  |  | Total \$ 0.00   |  |
| Finance Department Use:  |  |   |  |
| Account Assigned to Project: _____ - _____ - _____   |  |   |  |
| Approval sent to Contact Person: initials _____ Date ____/____/____  |  |   |  |

# M ARITIME P LUMBING AND MECHANICAL LLC

2214 Franklin Street, Manitowoc, WI 54220  
(920) 682-8794

## Invoice

|  |
|--|
| <b>Bill To</b>   |
| Manitowoc County Home Builders<br>1011 South 10th Street Ste 103<br>Manitowoc WI 54220 |



|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 12/5/2011 | 8885      |



|          |       |         |
|----------|-------|---------|
| P.O. No. | Terms | Project |
|          |       |         |

| Quantity | Description  | Rate     | Amount   |
|----------|--|----------|----------|
| 1        | Manitowoc County Home Builders                                     | 0.00     | 0.00     |
| 1        | Elkay EZS8 drinking fountain                                       | 498.64   | 498.64   |
| 1        | Mustee #63 service sink  | 195.65   | 195.65   |
| 1        | Pro Flo 1118 service sink faucet                                   | 138.60   | 138.60   |
| 1        | Labor and material to draw state approved plan                     | 325.00   | 325.00   |
| 1        | State permit   | 250.00   | 250.00   |
| 1        | Misc pvc pipe and fittings to rough in. Misc pex pipe and fittings | 125.00   | 125.00   |
| 1        | Labor and misc material to finish plumbing                         | 1,200.00 | 1,200.00 |

Thank you for your business.



|                         |             |
|-------------------------|-------------|
| <b>Total</b>            | \$2,732.89  |
| <b>Payments/Credits</b> | -\$1,200.00 |
| <b>Balance Due</b>      | \$1,532.89  |

**Jim Muenzenmeyer**

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**From:** Mike Check Builders <mcb@lakefield.net>  
**Sent:** Thursday, May 01, 2014 9:14 AM  
**To:** Jim Muenzenmeyer  
**Subject:** FW: Invoice from Maritime Plumbing & Mechanical LLC  
**Attachments:** Inv\_8885\_from\_Maritime\_Plumbing\_Mechanical\_LLC\_5436.pdf

Jim, Sorry for the delay in getting this to you. As the bill shows these are extra items that were not in the original scope of the plumbing part. Any questions give me a call on my cell. 920-374-0663 When you get the check can you contact me as I will pick up and deliver to them, make the check payable to Maritime Plumbing. Also could you send a note that you received.

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**From:** Mary Hauser [mailto:mhauser@lakefield.net]  
**Sent:** Wednesday, April 23, 2014 11:01 AM  
**To:** 'Mike Check'  
**Subject:** FW: Invoice from Maritime Plumbing & Mechanical LLC

**Subject:** FW: Invoice from Maritime Plumbing & Mechanical LLC

Mike  
Here is the invoice concerning the plumbing at Lincoln Park Cabin 1. Please let me know who you contacted at the city as I would like to forward that information onto Maritime Plumbing.  
Thanks for your help,

*Jayne Haguwan*  
Interim Executive Officer  
Manitowoc County HBA  
Manitowoc, WI  
[www.manitowoccountyhomebuilders.com](http://www.manitowoccountyhomebuilders.com)  
Phone: 920-684-6222  
Cell: 920-242-3202  
Fax: 888-688-4175

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**From:** Maritime Plumbing & Mechanical LLC [mailto:info@maritimepm.com]  
**Sent:** Wednesday, April 23, 2014 10:45 AM  
**To:** mhauser@lakefield.net  
**Subject:** Invoice from Maritime Plumbing & Mechanical LLC

Dear Customer :

Your invoice is attached. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,

Maritime Plumbing & Mechanical LLC  
1-920-682-8794

**To view your invoice**

Open the attached PDF file. You must have Acrobat@ Reader@ installed to view the attachment.

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This email was Anti Virus checked by Astaro Security Gateway. <http://www.astaro.com>