



TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: January 29, 2021

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In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my December 23, 2020 update:

### **Environmental Remediation**

- Lemberger Landfill: Planning 2021 sampling and working with EPA on approval.
- Gravel Pit: Working with WDNR on path forward for 2021, calls with Newell re cost reimbursement, discussion on future sampling.
- WPS Superfund Site: City in contact with WPS and EPA regarding site issues.

### **Open Records Requests**

- B. Austin for some financial records (annual request)

### **Litigation, Prosecution, and Neighborhood Improvement**

- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address
- Asst. City Attorney providing annual training to Police Department at inservice

### **Economic Development**

- Assist CD Department with proposed upcoming projects
  - Ammo
  - Metalware
  - Dramm
  - Petskull
  - Doneff
- Assist with Bayshore Trail development

### **LEAN/BPI**

- Assisted staff with advice on BPI events as needed
- Follow up on Council document workflow continues as time permits

### **Insurance/Risk Management**

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II: Beginning work on effective communication self-audit.

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### **Labor Matters**

- Fire Department bargaining: Reply briefs submitted
- Police: Settlement for approval being presented at February personnel meeting
- Assist unionized departments with personnel matters as needed
- Central States insurance coverage discussions
- Provide resolutions to backfill and fill positions where appropriate
- Assist HR with COVID policy interpretation as necessary

### **Office Matters/Additional Information**

- Prepared committee reports
- Office is open during normal business hours, outside customers by appointment only

### **Monthly Reporting**

- Since my December 23, 2020 report:
  - 26 Requests for Legal Services received, 28 closed
  - 0 new litigation matters
  - 95 new citations sent over for prosecution, trials scheduled into August 2021