



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes - Final

### Personnel Committee

---

Monday, August 2, 2021

5:30 PM Council Chambers. Meeting also available via Remote Conferencing-Zoom

---

#### 1. Call to Order

The meeting was called to order at 5:30 p.m.

#### 2. Roll Call

Jessie Lillibridge, Kathleen McDaniel, Todd Blaser and Debbie Charney

**Present:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

#### 3. Public Comment

None

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: 21-0650-Report out of City Attorney's Initiatives August, 2021

- [21-0646](#) Approval of June 7, 2021 Personnel Committee Minutes
- [21-0647](#) Review of Legal Fees Billed out Through July, 2021-Human Resources
- [21-0648](#) Report out on Health Plan Funding
- [21-0649](#) Report out of Human Resources Initiatives August, 2021

#### Approval of the Consent Agenda

**Moved by Czekala, seconded by Vanderkin, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

#### 5. Discussion and Action Items

- [21-0650](#) Report out of City Attorney's Initiatives August, 2021

Alder Cummings asked to have the Report out of the City Attorney's Initiatives August, 2021 pulled from the agenda to have a discussion to explain more on the work that has begun to revise the sewer connection ordinance, which has not been updated in 20 years. City Attorney Kathleen McDaniel gave some background on the topic. Currently when you hook up to the sanitary sewer, you have to pay a connection fee which was established in 2002. Residential fees are more costly than commercial or industrial properties with this ordinance. City is recommending hiring a consultant to do a study to understand the best way to recoup monies to the Wastewater plant while making sure the new fees are in line with the type of development we are trying to encourage. Alder Cummings also asked about the Wisconsin Legislature that is attempting to pass a bill that would curtail the City's raze authority, and City Attorney Kathleen McDaniel explained that Assistant City Attorney Liz Majerus went to Madison to testify against this bill on behalf of the League of Wisconsin Municipalities. Alder Bill Schlei asked about the nuisance property on New York Avenue to verify address the report said New York St, which was inaccurate.

**Moved by Czekala, seconded by Vanderkin, to accept and place on file the report out of City Attorney's Initiatives August, 2021. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

[21-0677](#)

Request for Revisions to Volunteer Policy

Human Resources Director Jessie Lillibridge explained to the committee that the City's volunteer policy has been in place since 2013 and needed to be updated and the City Attorney's office and CVMIC made recommendations for those changes.

**Moved by Czekala, seconded by Vanderkin, to approve this Volunteer Policy as suggested by adding the word ability to page 2 section C. 1. and refer to Council. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

## 6. Convene in Closed Session

**Moved by Czekala, seconded by Vanderkin, to convene in closed session at 5:38 p.m. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[21-0262](#) Fire Contract Negotiations-2022-2024

[21-0417](#) Transit Grievance

**(Closed Session portion of the Minutes has been redacted.)**

## 7. Reconvene in Open Session

**Moved by Czekala, seconded by Cummings, to reconvene in open session at 6:13 p.m. The motion carried by the following roll call vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

[21-0262](#) Fire Contract Negotiations-2022-2024

No action or discussion on this item.

[21-0417](#) Transit Grievance

No action or discussion on this item.

## 8. Adjournment

**Moved by Czekala, seconded by Schlei, that this meeting be adjourned at 6:14 p.m. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

Submitted by Debbie Charney, Human Resources Generalist