



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, September 18, 2017

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[17-0883](#) Presentation to various groups of proceeds from Showtime 2017 Event.

[17-0973](#) Proclamation declaring October 8th - 14th, 2017, as Fire Prevention Week.

Attachments: [17-0773](#)

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[17-0970](#)

Mayor makes the following appointments: Farmer's Market Committee (Grow It Forward), Tim Gadzinski for an indefinite term; Harbor Commission, Citizen member; Police and Fire Commission, Ted Zigmunt (in place of Mary Schilder) for a 5 year term expiring on 4/1/2022; Wastewater Treatment Facility Board, Al Schema (in place of Gregg Wolf as residential user) for a 3 year term expiring on 6/1/2020 and Mike Howe (Council Representative); Manitowoc Area Visitor and Convention Bureau, Brennan Seehafer, City of Manitowoc appointment; Citizen Advisory Committee, Erin Schultz for a 3 year term expiring on 6/1/2020.

Attachments:

[17-0970](#)

[Request](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[17-0884](#)

Minutes of August 21, 2017 Council meeting, recommending approval and place on file.

Attachments:

[17-0884](#)

[17-0885](#)

Communication from Manitowoc County Public Works Department notifying the City of tax deed properties that will be offered for sale. Recommending placing on file.

Attachments:

[17-0885](#)

[17-0918](#)

Communication from Ruth St. John and John Dunham West Foundation, Inc. notifying the City of award of \$2,000 grant for general support of Showtime 2017. Recommending placing on file.

Attachments:

[17-0918](#)

[17-0930](#)

Communication from State of WI DNR relative to lead action level exceedance with follow-up required, recommending placing on file.

Attachments:

[17-0930](#)

[17-0943](#)

Communication from State of WI DNR relative to the completion status of the City's permit application to discharge materials to a water of the state in Lake Michigan in Manitowoc County, recommending placing on file.

Attachments:

[17-0943](#)

[17-0944](#) Public Notice of Air Pollution Control Permit application review of Broadwind Towers, 101 S. 16th Street, Manitowoc, recommending placing on file.

Attachments: [17-0944](#)

3. Committee of the Whole (Consent)

[17-0946](#) Report of Special Events Committee relative to approval of the following events: WAIVER OF FEES - MPSD English Language Arts Back to School Meeting on 8/28/2017; United Way Fall Tailgate on 9/28/2017; Hands Joined in Peace Prayer & Candlelight Vigil on 8/27/2017; Walk to end Alzheimer's on 9/16/2017; End Domestic Violence Awareness Vigil on 10/19/2017; Ugly Sweater Run/Walk on 11/11/2017; WAIVER OF FEES - Cardboard City on 9/23-9/24/2017; recommending acceptance of report and place on file.

Attachments: [MPSD ELA Meeting - Waiver of Fees](#)
[United Way Fall Tailgate](#)
[Hands Joined in Peace - Prayer Vigil](#)
[Walk to End Alzheimer's](#)
[End Domestic Violence Vigil](#)
[Ugly Sweater Run](#)
[Cardboard City - Waiver of Fees](#)

[17-0947](#) Report of Special Events Committee Recommending approval for the following event subject to Council action: Turkey Trot on 11/23/2017 (waiving noise ordinance from 7 AM to 8 AM & waiving restrictions regarding dogs in Red Arrow Park)

Attachments: [Turkey Trot](#)

4. Finance Committee (Consent)

[17-0876](#) Approve extension of contract for ISDN PRI Lines and Centrex Lines with AT & T which are necessary for the city's telecommunication network; recommend to Approve.

Attachments: [Phone Line Renewal 2017](#)

[17-0894](#) I-43 Tech Park Land Sales Realtor Commission Policy and Recommendation of the Industrial Development Corporation; recommend to Approve.

Attachments: [17-0894_Staff Report-Realtor Commission_Finance](#)

[17-0895](#) Letter of Interest Regarding I-43 Tech Park Land Sale (Parcel 449-003-070, 3.16 acres) and Recommendation of the Industrial Development Corporation; recommend to Approve.

Attachments: [17-0895_Staff Report-Color Craft Land Sale_Finance](#)
[17-0895_Staff Report Attachments](#)

[17-0942](#) General City Claims in the amount of \$4,133,304.38 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [17-0942](#)
[9-15-17](#)
[9-8-17](#)
[9-1-17](#)
[8-25-17](#)

[17-0952](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein, recommending acceptance.

Attachments: [17-0952](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[17-0565](#) Approval to allow dogs in the City Parks and referred to Consent Agenda, recommend to direct City Attorney to draft an Ordinance for Council.

Attachments: [17-0565_201706011105](#)
[17-0565_201709051407](#)

[17-0893](#) Request to rescind the weed charge at 1247 South 31st Street, recommending denying the request.

Attachments: [17-0893](#)

[17-0901](#) Request to rescind a weed charge for 1802 Washington Street. Recommending denying the request.

Attachments: [17-0901_201708301110](#)

[17-0903](#) Disc Golf Project Request for Course Expansion funded through Parkland Dedication Fund up to \$11,388. Recommending approval subject to approval of City Attorney and referred to Consent Agenda.

Attachments: [2017 Improvements - Silver Creek Park FINAL.pdf](#)

[17-0905](#) Request to rescind the "fine" portion of the weed charge for properties on Ridgeway Court. Recommending denying the request.

Attachments: [17-0905_201708301257](#)

[17-0907](#) Property Owner looking to develop vacant lot on West Custer Street East of S. Alverno Road which is considered wetland. Recommending placing on file.

Attachments: [17-0907_201708301352](#)

[17-0908](#) Request to rescind weed charge for 2312 South 21st Street. Recommending granting the request.

Attachments: [17-0908_201708301400](#)

[17-0909](#) Request to reduce the weed charge fee for 721 North 7th Street. Recommending denying the request.

Attachments: [17-0909_201708301405](#)
[201709051303](#)

[17-0916](#) Report of Board of Public Works of 08/23/2017 for 1st and Final payment of \$18,218.50 to Mulch Express of Wisconsin to Furnish & Install Wood Chips to 15 Playgrounds and 2 Islands, recommending payment.

Attachments: [17-0916](#)

[17-0917](#) Report of Board of Public Works of 08/23/2017 for 5th and Final payment of \$18,433.03 to Holian Environmental Cleaning Co. for Mirro Building Asbestos & Environmental Hazards Abatement, WB-16-10, recommending payment.

Attachments: [17-0917](#)

[17-0920](#) Request to allow the property owners of 1710 Western Avenue to remove the chainlink fence on Westfield Park side and install their own fence that will provide better security for their dogs, recommended working with Life Safety Division for proper permits and inspection.

Attachments: [17-0920_201708310933](#)

[17-0926](#) Report of Board of Public Works of September 6, 2017 for 3rd and Final payment of \$2,444.50 to Flex Court Athletics for Citizen Park Tennis Court Refurbishment, WS-17-21R, recommending payment.

Attachments: [17-0926](#)

[17-0927](#) Progress Invoice from Wisconsin Department of Transportation in the amount of \$4,086.94 for Waldo Blvd, Cty R thru 8th St, Project No. 39515003700, recommending payment.

Attachments: [17-0927](#)

[17-0928](#) Progress Invoice from Wisconsin Department of Transportation in the amount of \$22,002.98 for Waldo Blvd, 8th St thru Maritime Dr, Project No. 39545701200, recommending payment.

Attachments: [17-0928](#)

[17-0933](#) Report of Board of Public Works of August 23, 2017, of quotes received for ferric chloride for Wastewater Treatment Facility, recommending awarding to low quoter, Kemira Companies in the amount of \$456 per dry ton.

Attachments: [17-0933](#)

[17-0941](#) Report of Board of Public Works of September 6, 2017 relative to special assessment at 4018 Springhill Drive, recommending reducing special assessment footage to 220' with Spindler to enter into No Access Agreement for remaining footage not billed.

Attachments: [17-0941](#)

[17-0950](#) Report of Board of Public Works meeting of August 23, 2017 relative to the weed complaint appeals process flowing directly to the Board of Public Works. Recommending approval and place on file.

Attachments: [17-0950](#)

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

[17-0880](#) Tax Incremental District #19: Proposed Downtown TID 19 Project Plan and Boundary Creation. Recommending to approve the project plan, boundary including City Hall and Library.

Attachments: [17-0880](#)

[TID 19](#)

[17-0882](#) Plan Commission's Resolution approving Tax Incremental District 19 Project Plan and Boundary. Recommending accepting and place on file.

Attachments: [17-0882](#)

[17-0945](#) Report of City Plan Commission relative to amending Section 15.050 of the amended zone map to rezone property east of S. 18th St. and south of Clark St. from "R-4" Single and Two Family District to "I-2" Heavy Industrial District. Recommending Clerk to call for public hearing.

Attachments: [17-0945](#)

I. COMMITTEE REPORTS

1. Committee of the Whole

[17-0801](#) Discussion on Manitowoc Marina, LLC request for lease extension.

Attachments: [Marina Lease Extension](#)
[Marina Map-Exhibit A](#)
[2017 Rate Sheet-Exhibit B](#)
[Marina Lease - Edited](#)

[17-0959](#) Discussion on Riverview Drive Apartments Status Memo

2. Finance Committee

[17-0816](#) Report of Finance Committee with recommendation of Alex Allie to serve as a member of the Manitowoc Public Utilities Commission for a five year term, October 1, 2017 through September 30, 2022.

Attachments: [17-0816](#)

[17-0877](#) Resolution Providing for the Sale of Approximately \$775,000 General Obligation Promissory Note.

Attachments: [prs capital financing plan_manitowoc 090517](#)
[cr4 manitowoc cy \(Base\)](#)
[cr4 manitowoc cy \(Sc2\)](#)

[17-0896](#) Term Sheet for Tax Incremental Financing for Project "Spirit" on Parcel 000-237-000.

[17-0897](#) Project Plan and Boundary for Creation of Tax Incremental Financing District #19, Downtown.

Attachments: [TID 19 Project Plan - DRAFT 09182017](#)

[17-0898](#) Resolution Supporting Creation of Tax Incremental Financing District #19, Downtown, and Declaring the Area in Need of Rehabilitation and Conservation.

Attachments: [17-0898](#)

[17-0904](#) Term Sheet for Schuette Building Renovations Including Tax Incremental Financing, Brownfields Loan, Downtown Revolving Loan, and WEDC Grant.

[17-0910](#) Ordinance to recreate Section 11.010(14) of the Municipal Code regulating Reserve "Class B" Licenses.

Attachments: [17-0910](#)

[17-0951](#) Resolution Authorizing Amendments to \$3,000,000 City of Manitowoc, Wisconsin Midwestern Disaster Area revenue Bonds, Series 2012 (Baileigh Industrial, Inc. Project) Issued on June 27, 2012.

Attachments: [Resolution 17-0951](#)
[Bond Amendment Summary](#)
[17-0951](#)

[17-0971](#) Request from Ted Frisch, Agent, Three T's, Inc. to extend his tavern license TAV-1766 on October 7th to include a fenced-in area of his parking lot, for premise located at 2202 Marshall St.

Attachments: [17-0971](#)

3. Personnel Committee

[17-0892](#) Request to enter into 2018 DPW Wage Agreement with Local 662.

Attachments: [Base Wage Negotiating Request](#)
[17-0892](#)

[17-0956](#) Resolution to revise Employee Policy Manual compensation plan matrix.

Attachments: [17-0956](#)

4. Public Infrastructure Committee

[17-0906](#) Request to approve the Terrace Planting Policy Revised August 2017.

Attachments: [17-0906_201708301324](#)

[17-0915](#) Stormwater Management Facility Maintenance Agreement with David and Lori Schultz (d.b.a. Dave's Auto), 2329 N. Rapids Rd.

Attachments: [17-0915](#)

[17-0919](#) Resolution for Permanent Limited Easement (PLE) for City parcel on Waldo Blvd near Little Manitowoc River.

Attachments: [17-0919_201708310957](#)

[17-0949](#) Agreement (AGMT 17-12) with Klein Asphalt Maintenance Inc. for asphalt maintenance to the two parking lots at the Senior Center, 3330 Custer St. Recommending entering into the agreement.

Attachments: [17-0949](#)

[17-0954](#) Resolution in support of the 2018 Wisconsin DNR Urban Forestry Grant.

Attachments: [17-0954](#)

[17-0958](#) Ordinance to amend Section 14.020 of the Municipal Code pertaining to regulations of parks and related facilities, to dogs within parks and beach areas in the City of Manitowoc.

Attachments: [17-0958](#)

[17-0969](#) Lease Agreement with the Zoological Society for Lights in Lincoln Park Cabin 1.

[17-0974](#) Ordinance to amend Section 7.285 of the Municipal Code regulating the installment plan interest rate.

Attachments: [17-0974](#)

5. Public Safety Committee

[17-0955](#) Ordinance to amend Section 10.390 of the Manitowoc Municipal Code regulating parking prohibitions on Menasha Ave.

Attachments: [17-0955](#)

6. Plan Commission

[17-0881](#) Proposed Land Sale in I-43 Industrial Park east of I-Tec Drive. Lot 7, Block 3, Manitowoc I-43 Industrial Park No. 3. Tax Parcel #449-003-070.

Attachments: [17-0881 PC 24-2017 Staff Report with attachments](#)
[17-0881 Report to Council Color Craft Land sale](#)

[17-0948](#) Ordinance amending Section 15.050 of the amended zone map of the City to provide that the property East of S. 18th St. and South of Clark St. be changed from "R-4" Single and Two Family District to "I-2" Heavy Industrial District.

Attachments: [17-0948](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, October 16, 2017 at 6:30pm in the Common Council Chambers at City Hall.

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

Deborah Neuser
City Clerk

